

**REGIONAL UNIVERSITY SYSTEM
OF
OKLAHOMA**



**MINUTES
REGULAR BOARD MEETING**

**June 20, 2024
State Capitol
Room 450
2300 N Lincoln Blvd
OKC, OK 73105**

MINUTES

June 20, 2023, 9:30 a.m.
Oklahoma State Capitol Room 450
2300 N Lincoln Blvd
OKC, OK 73105

A two-hour tour of the Capitol was provided by Trait Thompson, Executive Director, Oklahoma Historical Society, for regents, university officers and staff. Lunch followed at 11:30 a.m. in room 450. The business of the meeting began at noon.

Justice Dustin Rowe administered the oath of office to Regents Thomas Kupiec and Chuck Perry at 11:45 a.m.

I. ANNOUNCEMENT OF FILING MEETING NOTICE AND POSTING OF THE AGENDA IN ACCORDANCE WITH THE OPEN MEETING ACT

II. WELCOME NEW REGENTS—Thomas Kupiec and Chuck Perry

Regent McDermott welcomed Regent Kupiec and Regent Perry to the RUSO Board and commented on her appreciation of their participation in orientation and their public service to the State of Oklahoma.

III. CALL TO ORDER AND REGENTS' ROLL CALL

Chair McDermott called the meeting to order. Roll call established the presence of a quorum with 8 Regents present.

Susan Winchester, Position 1
Chris VanDenhende, Position 2
Lake Carpenter, Position 3
Chuck Perry, Position 4
Connie Reilly, Chair, Position 5
Jane McDermott, Position 6
Amy Anne Ford, Position 7
Thomas Kupiec, Position 8

A. EXCUSE ABSENT REGENTS

No regents requested to be excused and no motion was made.

IV. CHAIR'S COMMENTS— Regent Jane McDermott

Regent McDermott thanked all regents for the extensive preparation required for the budget review meeting.

V. CONSENT DOCKET

A. MINUTES OF PREVIOUS MEETINGS

1. Approval of Minutes of Regular Meeting, April 18, 2024.
2. Approval of Minutes of Special Meeting, May 7, 2024.

B. ACADEMIC AFFAIRS (See Attachment A)

1. Southeastern Oklahoma State University

a. Program Modifications

1. Bachelor of Science in Early Intervention and Child Development (111)
2. Master of Science in Sports Administration (109)
3. Master of Arts in Organizational Management & Leadership (121)
4. Master of Business Administration (075)

2. Southwestern Oklahoma State University

a. Program Modifications

1. BA Interdisciplinary Studies 145
2. BS Parks and Recreation Management 049
3. BS Parks and Wildlife Law Enforcement 146
4. BSN Nursing 087
5. BM Music 037

Regent Reilly made the motion to approve the items on the consent docket, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

IV. NORTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment B)

A. NWOSU Facilities Request (See Attachment B1)

Campus Master Plan

We request approval of the updated Campus Master Plan for Northwestern Oklahoma State University. A copy of the plan is attached.

Regent Winchester made the motion to approve NWOSU's Facilities Request, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

B. NWOSU President's Recommendations (See Attachment B2)

1. Personnel

2. Purchases

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

FY 24 Purchase

Turf surfacing of the softball field at Alva Recreation Complex: City of Alva, Alva, Oklahoma, at a cost not to exceed \$122,000. (Fund 295 Section 13, Fund 705 Auxiliary)

FY 25 Purchases

Elevator repairs: Kone Inc., Moline, Illinois, at a cost not to exceed \$60,000 (Various funds)

Printing services supplies: Mercury Press, Oklahoma City, Oklahoma, at a cost not to exceed \$60,000 (Fund 705 Auxiliary)

Library Management System: Online Computer Library Center, Dublin, Ohio, at a cost not to exceed \$70,000. (Fund 290 E&G)

Learning Management System (LMS) software and platform for faculty and students: Blackboard, Inc., Indianapolis, Illinois, at a cost not to exceed \$70,000. (Fund 290 E&G)

Gators, mowers, and equipment for repairs on campus: Western Equipment LLC, Clinton, Oklahoma, at a cost not to exceed \$75,000. (Various Funds)

Handicap doors and repairs to windows/doors on campus: Oklahoma Glass and Wallpaper, Enid, Oklahoma at a cost not to exceed \$75,000 (Various Funds)

Fire System Monitoring & Inspection: DAL Security LLC, Lahoma, Oklahoma, at a cost not to exceed \$80,000. (Fund 290 E&G, Fund 600/650 School Land)

Hosting service for 13+ article databases: EBSCO, Ipswich, Massachusetts, at a cost not to exceed \$85,000. (Fund 290 E&G)

Yearly phone system subscription: GoTo Connect, Boston, Massachusetts, at a cost not to exceed \$85,000. (Fund 290 E&G)

Enterprise content management subscription and maintenance: Softdocs, Columbia, South Carolina, at a cost not to exceed \$90,000. (Fund 290 E&G)

HVAC Services: Ideal Mechanical Services LLC, Enid, Oklahoma, at a cost not to exceed \$100,000. (Various Funds)

Printers, toner, technology supplies: CDW LLC, Chicago, Illinois, at a cost not to exceed \$100,000. (Various Funds)

Admin expenses for Board of Regents: Regional University System of Oklahoma, Oklahoma City, Oklahoma, at a cost not to exceed \$100,000. (Fund 290 E&G)

Colleague Synoptix software and maintenance for ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost not to exceed \$105,000. (Fund 290 E&G)

Testing Platform: Ascend Learning Holdings LLC, Leawood, Kansas, at a cost not to exceed \$125,000. (Fund 705 Auxiliary, Fund 290 E&G)

Athletic dues and game officials: Great American Conference, Dardanelle, Arkansas, at a cost not to exceed \$125,000. (Fund 290 E&G, Fund 705 Auxiliary)

Fleet vehicles: John Vance Auto Group, Guthrie, Oklahoma, at a cost not to exceed \$130,000. (Fund 600/650 School Land)

We request approval of the following purchases in accordance with Board Policy (over \$150,000):

Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost not to exceed \$160,000. (Fund 290 E&G, Fund 600/650 School Land)

Repair/Maintenance and driver expenses associated with university-owned buses, Charter services: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost not to exceed \$175,000. (Fund 290 E&G)

Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost not to exceed \$185,000. (Fund 290 E&G)

Yearly premium aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; at a cost not to exceed \$240,000. (Fund 290 E&G)

Athletic uniforms and miscellaneous gear/apparel: BSN Sports, LLC, Dallas, Texas, at a cost not to exceed \$300,000. (Fund 290 E&G, Fund 600/650 School Land, Fund 705 Auxiliary)

Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwells, Boston, Massachusetts, at a cost not to exceed \$3,000,000. (Fund 705 Auxiliary)

Various university supplies: JP Morgan Chase Bank, New York City, New York, at a cost not to exceed \$3,500,000. (Various Funds)

3. Grants & Contracts

TOTAL GRANTS.....\$1,386,129

Regent Winchester made the motion to approve NWOSU’s President’s Recommendations, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

4. BUDGET – FY25

We request approval of the Budget for 2024-2025. Northwestern Oklahoma State University is not requesting a tuition or mandatory fee increase for undergraduate or graduate rates for FY25. Northwestern is requesting a 3.0 percent increase (\$11.50 per credit hour) for the professional tuition rate in our Doctor of Nursing Practice Program.

5. ROOM AND BOARD RATES

	Per Semester For FY25	Per Semester for FY24	Requested Increase	Percent of Increase
<u>Room Rates</u>				
Semi-Private		\$ 1,010	\$ 1,010	\$ - 0.0%
Private		\$ 1,745	\$ 1,745	\$ - 0.0%
<u>Meal Plan Rates</u>				
17-Meal Plan + \$100 Flex	\$2,050	\$1,930	\$120	6.2%
12-Meal Plan + \$150 Flex		\$1,950	\$1,840	\$110 6.0%
8-Meal Plan + \$200 Flex		\$1,850	\$1,750	\$100 5.7%

Northwestern Oklahoma State University is not requesting an increase in room rates for FY25.

Regent Kupiec made the motion to approve NWOSU’s budget, tuition, and fee requests for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

6. Renew President Hannaford's Contract for Fiscal Year 2025

Regent Ford made the motion to renew President Hannaford's contract for fiscal year 2025, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

A break was taken at 1:03pm. The meeting resumed at 1:11pm.

V. NORTHEASTERN STATE UNIVERSITY (See Attachment C)

A. NSU Educational Excellence Committee Requests (See Attachment C1)

New Programs:

1. Bachelor of Science in Nursing in Nursing (Prelicensure)
2. Intensive English Program (IEP)

New Department:

1. New department within the Gregg Wadley College of Science and Health Professions, splitting the existing Department of Natural Sciences into two departments, Department of Biological Sciences and Department of Physical Sciences.

Regent Ford made the motion, seconded by Regent Reilly to approve NSU's Educational Excellence Request.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

B. NSU Facilities Requests (See Attachment C2)

FY 2025-2032 Long Range Campus Capital Plan

NSU requests approval of the updated FY2025-2032 Campus Capital Plan. See attachment for our Capital Project Listing.

- 1. Project #485-0073 - Campus Repairs and Replacements**
 - Project Description: General building repairs to campus building envelopes and interiors on all campuses.
 - Requested Funding Approval: \$300,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 600 Fund – 650 Fund

- 2. Project #485-0073 – Webb Building Life Safety System Replacement**
 - Project Description: Requesting permission to design bid and award the removal and replacement of the fire alarm panel, fixtures, wiring and associated components.
 - Requested Funding Approval: \$126,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 600 Fund

- 3. Project #485-0067 – General Landscape, Sidewalk Repairs and Maintenance**
 - Project Description: Landscape, sidewalk and general exterior campus improvements or maintenance.
 - Requested Funding Approval: \$100,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 650 Fund

- 4. Project #485-0073 – JVL Boiler Replacements**
 - Project Description: This project was originally approved in October 2022 board meeting for \$65,000. We are requesting an additional \$150,000 to change the boiler design to the new “cascade” style campus standard boiler system in the JVL basement mechanical room. This will bring the total project total to \$215,000.
 - Requested Funding Approval: \$150,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 751 Fund

- 5. Project #485-0073 – Fine Arts and Annex HVAC Equipment Replacement and Piping Extension**
 - Project Description: This project was originally approved in Nov 2022 board meeting for \$500,000. We are requesting an additional \$285,000 to install and connect new ducted air handlers to the new piping system. This will bring the total project to 785,000
 - Requested Funding Approval: \$285,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 600 Fund, 295 Fund and 751 Fund.

Informational:

6. Project #485-0073 - Campus Life Safety System Upgrades

- Project Description: Repair/replace campus life safety systems
- Requested Funding Approval: \$75,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

7. Project #485-0074 - General Elevator Repairs

- Project Description: Repairs/replacements of campus elevators and components.
- Requested Funding Approval: \$75,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

8. Project #485-0063 - General Housing Building Repairs

- Project Description: General repairs to all housing facilities campus wide.
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 751 Fund

9. Project #485-0073 - University Center General Maintenance and Repairs

- Project Description: General building repairs to University Center envelope, building systems and interior.
- Requested Funding Approval: \$80,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Fund

10. Project #485-0073 - Science Buildings Maintenance

- Project Description: General repair and renovation to science buildings and facilities.
- Requested Funding Approval: \$80,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Fund

11. Project #485-0073 - Roger Webb Building Repair and Renovation

- Project Description: General repair and renovation to Roger Webb building envelope, building systems and interior.
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Fund, Webb Facility Fee

12. Project #485-0048 – Parking Lot Repairs

- Project Description: General repairs and maintenance to campus parking lots.
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Fund

13. Project #485-0073 – General Campus Lighting and LED Replacement

- Project Description: General repair and replacement to campus lighting.
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 295 Fund

Change Orders:

a) Seminary Hall Phase III:

Manhattan Construction Company Change Order #4, increase for repairs / structural bracing to clocktower, machine and hand rock excavation at data bank, and additional copper detail on parapet wall corbel returns... \$44,322.00

b) Leoser Hall DOAS and Pipe Replacement:

Williams Contracting #1, Deduct for pipe that was demolished by abatement crew, increase for finishes, and repair/replace domestic hydronic piping chase-ways... \$48,913.00

Regent Ford made the motion to approve NSU’s Facilities Requests, seconded by Regent Reilly to approve NSU’s Facilities Requests.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, and McDermott, Ford, and Kupiec

Voting against the motion: none

C. NSU President’s Recommendations (See Attachment C3)

- 1. Personnel**
- 2. Purchases**

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):

Optometry clinics merchandise for resale.....(Aux) ...	\$1,700,000
Media placement (advertising) services.....	\$660,000
Athletic insurance	\$155,500
Charter Tour Buses/Yearly – Athletics.....	\$200,000
Central computing admin and instructional software maintenance	\$1,335,000
• Banner	\$850,000
• TouchNet Support	\$210,000
• Microsoft Campus Agreement License	\$85,000
• Adobe Agreement.....	\$ 65,000
• SmartNet network support.....	\$125,000
Campus wide copier lease/maint. - (Both E & G and Agency Special Funds).....	\$200,000
Blackboard/Learning Management System and Hosting	\$400,000
Contractual Janitorial Supplies – (Both E&G and Agency Special Funds)	\$250,000
PC replacement program and support (Both E&G and Agency Special funds)	\$1,100,000
Information Services (Library).....	\$700,000
Data Center Refresh (IT)	\$272,000
Telephone and long distance services (Both E&G and Agency Special Funds).....	\$180,000
Third Party Independent Contractor for Great Expectations	\$400,000
Recruiting Services and Consulting... ..	\$200,000
International Student Consulting Service (AUX)	\$570,000
Collection Agency Service (AUX)	\$250,000
Contractual services for On-Call Electrical services	\$160,000

Contractual services for On-Call HVAC services \$200,000

The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

Contractual services for elevators-3 campus..... \$150,000

Contractual services for On-Call Plumbing services..... \$130,000

Contractual services for grounds keeping services (Both E&G and Agency Special Funds)..... \$100,000

Annual postage - All mailings for recruiting, billing, and routine correspondence - (Funding – Agency Special)..... \$150,000

International Student Health Insurance.....\$105,000

Athletic Apparel & Equipment..... \$75,000

Fire Alarm Monitoring & Repair\$100,000

Campus Furniture\$100,000

Student Lifecycle Management Software.....\$95,000

Room Scheduling Software..... \$57,900

Academic Reporting Software... \$100,000

Student Learning Assessment and Engagement Software.....\$130,000

Student Degree Planning Software.....\$119,000

Accounting and Auditing Firms..... \$150,000

Auxiliary Vehicle

Leases..... \$125,000

Unleaded gasoline\$150,000

Admissions Software.....\$75,000

3. Approval Request

Northeastern State University requests approval to create a VIP area in the southern end zone for home football games in the 2024-2025 academic year.

We also request approval for an exception to RUSO Policy 4.4 3(b) to allow us to sell alcoholic beverages at university sponsored athletic events. We will hire a third-party vendor who will supply and sell beer and wine in the VIP Area. The vendor will supply the bartenders and also the insurance. We will be able to monitor all who enter and exit the VIP area and supply wristbands for all who are of age in the VIP area. Security will also be provided and we will emulate the service contract that has been done by UCO.

4. Grants & Contracts

None to report.

5. ROOM AND BOARD RATES

NSU is proposing housing and meal plan rate increases for the 2024-2025 academic year. Meal plan rates are being proposed to increase by an average of 5.2% when compared to current year rates. This increase is based on the December CPI food away from home increase, in alignment with our most recent food service contract with our provider. Housing rates are being proposed to increase by an average of approximately 8% when compared to current year rates. The proposed housing increase is to fund an increase in operational costs including but not limited to utilities, maintenance, repairs and contracted service providers.

Costs for laundry machines and services are increasing beginning in 2024. The housing management software is also being updated, generating additional costs. As of February 2024, the 12-month CPI increase in the cost for shelter is 5.7%. For February 2023, the CPI 12-month increase in cost for shelter averaged 8.1%. Despite the significant increase in operational costs last year, the 2023-2024 housing rates were increased by less than 1%.

Proposed Housing Rates 23-24				
Building	Rm. Type	23-24	24-25 Proposed	% Increase
Cobb Hall	4 person	\$2,350	\$2,490	5.96%
	2 person	\$2,600	\$2,900	11.54%
	1 person	\$3,000	\$3,240	8.00%
Leoser Hall	2 person	\$1,750	\$1,890	8.00%

	1 person	\$2,250	\$2,390	6.22%
Seminary Suites	4 person	\$2,600	\$2,800	7.69%
	2 person	\$3,000	\$3,240	8.00%
Wyly Hall	2 person	\$1,850	\$2,000	8.11%
	1 person	\$2,350	\$2,600	10.64%
Courtside	1-bedroom	\$3,250	\$3,500	7.69%
Married/Family	2-bedroom	\$3,750	\$4,000	6.67%
	3-bedroom	\$4,150	\$4,500	8.43%
Upperclassmen	1 bedroom/1 student	\$3,250	\$3,500	7.69%
	2 bedroom/2 students	\$2,750	\$3,000	9.09%
	3 bedroom/3 students	\$2,600	\$2,800	7.69%
Residence Life Staff Rate	1 person	\$1,000	\$1,080	8.00%
				8.09%

Proposed Meal Plan Rates 23-24				
Plan	23-24	5.2 % Increase	24-25 Proposed	% Increase
16 meals per week - \$200 Flex	\$2,450	\$2,577.40	\$2,580	5.31%
Block 230 - \$200 Flex	\$2,400	\$2,524.80	\$2,525	5.21%
Block 180 - \$175 Flex	\$2,250	\$2,367.00	\$2,370	5.33%
10 meals per week - \$150 Flex	\$2,100	\$2,209.20	\$2,210	5.24%
25/\$75	\$385	\$405.02	\$405	5.19%
50/\$75	\$650	\$683.80	\$685	5.38%
80/\$100	\$950	\$999.40	\$1,000	5.26%
				5.28%

Regent Winchester made the motion to approve NSU's President's Recommendations, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Kupiec made the motion to approve NSU's item C3 request for an exemption to RUSO Policy 4.4 3(b) to allow NSU to sell alcoholic beverages at university sponsored athletic events and to create a VIP area in the southern end zone for home football games in the 2024-2025 academic year, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Ford made the motion to approve NSU's budget for fiscal year 2025, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Winchester made the motion to approve NSU's tuition and fees for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

6. Renew President Hanley's Contract for Fiscal Year 2025.

Regent Winchester made the motion to renew President Hanley's contract for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

VI. EAST CENTRAL UNIVERSITY (See Attachment D)

A. ECU President's Recommendations

1. Personnel

2. Purchases

The following purchases are presented as informational items in accordance with *Board Policy 2.3.3*, over \$50,000 and under \$150,000:

- CBTS LLS
 - IT frame and battery revitalization services.
 - *Source: AUX*
\$63,500.00

We request approval to make the following purchases in accordance with *Board Policy*, over \$150,000:

- EBSCO
 - Annual library system maintenance
\$67,263.00
 - Books and periodicals
\$50,000.00
 - Electronic online database library resources
\$161,492.72
 - *Source: E&G Part 1, Technology Fee* \$278,755.72
- Hardware and PC Upgrades for Labs
 - SHI International Corp.
 - Computer replacements in labs \$175,000.00
- Apple Inc.
 - For Mac replacements for Fine Arts Building Rm. 172
\$58,440.00
 - *Source: AUX* \$233,440.00
- Blackboard
 - 24-hour HelpDesk support
 - Smart View HelpDesk Software
 - LMS Learning Core SAAS
 - Outcomes Module & EAC
 - OneNet Blackboard archive storage
 - VidGrid video storage
 - *Source: E&G* \$178,098.36
- Ellucian Company, LLC
 - Ellucian base contract
 - Payment Center
 - *ILP*
 - OneNet Colleague Hosting

- Ellucian Professional Services
 - BHA Professional Services (transcripts)
 - *Source: E&G / AUX* \$199,264.22
- Academic Partnerships, LLC dba Risepoint (formerly Wiley Edu)
 - Online enrollment management
 - Retention Services
 - *Source: E&G* \$2,114,072.00
- Academic Healthplans
 - International student insurance
 - *Source: AUX* \$327,594.00
- Compass Group USA (Chartwells)
 - Contract extension for food services contract meal plans
 - *Source: AUX* \$2,180,500.00
- Bancfirst
 - Master lease debt payments
 - *Source: AUX* \$345,494.00
- Oklahoma State Regents for Higher Education
 - Master lease debt payments
 - *Source: E&G / AUX* \$1,813,910.00
- JP Morgan Chase Bank
 - Contract extension for procurement card (p-card) purchases
 - *Source: AUX / E&G / E&G II* \$2,550,710.00
- Texas Book Company
 - Sales and services
 - *Source: AUX* \$808,725.00
- Elsevier Inc.
 - Nursing educational materials and access for assessment tools
 - *Source: E&G* \$276,891.00
- Varsity Brands Holdings Co. Inc. (BSN Sports)
 - Athletic uniforms, gear, supplies, and equipment
 - *Source: AUX* \$338,000.00
- Village Travel LLC
 - Charter buses for athletic teams, Upward Bound programs, and Honors program
 - *Source: AUX / E&G II / E&G* \$154,800.00
- Johnson Controls
 - Preventative maintenance planned services
 - Urgent system repairs
 - *Source: E&G / AUX* \$414,460.00
- Office of Management & Enterprise Services
 - Insurance premiums
 - Fine arts
 - Educators legal liability
 - Vehicle liability
 - Property insurance
 - Tort liability
 - *Source: E&G* \$619,000.00

- Oklahoma Higher Education Employee Interlocal
 - Employee benefits
 - *Source: E&G / AUX / E&G II* \$4,333,000.00
- Voya Retirement Insurance & Annuity Co
 - Retirement contributions
 - *Source: E&G / AUX / E&G II* \$351,000.00
- Teachers Retirement System of Oklahoma
 - Employee benefits
 - *Source E&G / AUX / E&G II* \$4,065,000.00

Total Purchases \$21,646,214.30

3. Grants & Contracts

TOTAL GRANTS\$4,210,841

Regent Ford made the motion to approve ECU’s President’s Recommendations, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

4. BUDGET – FY25

ECU recommends approval of the FY 2025 budget, tuition, and fees.

5. ROOM AND BOARD RATES

East Central University proposes a 5.01% average rate increase for Housing and Dining operations for the 2024-2025 academic year.

HOUSING RATE CHANGE AVERAGE 6.21% change

DINING RATE CHANGE AVERAGE 3.81% change

OVERALL RATE CHANGE AVERAGE 5.01%

Proposed Housing Rates for 2024-2025								
	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Briles*								
Single	\$ 2,000	\$ 2,220	11.00%	\$ 220	\$ 4,000	\$ 4,440	11.00%	\$ 440
Single - Private	\$ 2,100	\$ 2,330	10.95%	\$ 230	\$ 4,200	\$ 4,660	10.95%	\$ 460

Double	\$ 1,425	\$ 1,575	10.53%	\$ 150	\$ 2,850	\$ 3,150	10.53%	\$ 300
Chokka-Chaffa'								
Double	\$ 2,075	\$ 2,180	5.06%	\$ 105	\$ 4,150	\$ 4,360	5.06%	\$ 210
Pasagi								
Double	\$ 1,200	\$ 1,250	4.17%	\$ 50	\$ 2,400	\$ 2,500	4.17%	\$ 100
Super Single	\$ 2,025	\$ 2,110	4.20%	\$ 85	\$ 4,050	\$ 4,220	4.20%	\$ 170
Pontotoc								
Single	\$ 2,000	\$ 2,115	5.75%	\$ 115	\$ 4,000	\$ 4,230	5.75%	\$ 230
Single - Private	\$ 2,100	\$ 2,225	5.95%	\$ 125	\$ 4,200	\$ 4,450	5.95%	\$ 250
Double	\$ 1,425	\$ 1,500	5.26%	\$ 75	\$ 2,850	\$ 3,000	5.26%	\$ 150
Stadium								
Apartment - 1br	\$ 2,825	\$ 3,000	6.19%	\$ 175	\$ 5,650	\$ 6,000	6.19%	\$ 350
Apartment - 2br	\$ 2,675	\$ 2,800	4.67%	\$ 125	\$ 5,350	\$ 5,600	4.67%	\$ 250
Animal Friendly	\$ 2,825	\$ 3,000	6.19%	\$ 175	\$ 5,650	\$ 6,000	6.19%	\$ 350
Tiger Commons								
Suite - 2br	\$ 2,925	\$ 3,050	4.27%	\$ 125	\$ 5,850	\$ 6,100	4.27%	\$ 250
Suite - 4br	\$ 2,675	\$ 2,800	4.67%	\$ 125	\$ 5,350	\$ 5,600	4.67%	\$ 250
Housing Average								
	\$ 2,162.50	\$ 2,296.78	6.21%	\$ 134.28	\$ 4,325.00	\$ 4,593.57	6.21%	\$ 269

Proposed Dining Rates for 2024-2025

Meals Per Week								
10 + \$125 Flex	\$ 1,625.00	\$ 1,700.00	4.62%	\$ 75.00	\$ 3,250.00	\$ 3,400.00	4.62%	\$ 150.00
14 + \$100 Flex	\$ 1,914.00	\$ 2,000.00	4.49%	\$ 86.00	\$ 3,828.00	\$ 4,000.00	4.49%	\$ 172.00
19 + \$75 Flex	\$ 2,050.00	\$ 2,140.00	4.39%	\$ 90.00	\$ 4,100.00	\$ 4,280.00	4.39%	\$ 180.00
Flex Plan	\$ 1,000.00	\$ 1,000.00	0.00%	\$ -	\$ 2,000.00	\$ 2,000.00	0.00%	\$ -

Regent Reilly made the motion to approve ECU's budget for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Ford made the motion to approve ECU's tuition and fees for fiscal year 2025, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

6. Renew President Godwin’s Contract for Fiscal Year 2025

Regent Kupiec made the motion to approve President Godwin’s contract for fiscal year 2025, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

A break was taken at 2:59 p.m. The meeting resumed at 3:08 p.m.

IX. SOUTHEASTERN OKLAHOMA STATE UNIVERSITY (See Attachment E)

A. Educational Excellence Committee Requests (See Attachment E1)

New Programs:

1. Master of Arts in Theatre (126) – 30-hour degree, 6 new courses
2. Master of Education in Curriculum & Instruction (110) – add 12-hour Graduate Certificates
 - Graduate Certificate – Educational Technology (127)
 - Graduate Certificate – English (128)
 - Graduate Certificate – English as a Second Language (129)
 - Graduate Certificate – Reading (131)
 - Graduate Certificate – Science Instruction (132)

Regent Ford made the motion to approve SE’s Educational Excellence requests, seconded by Regent Winchester.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

B. Audit and Finance Committee Requests (See Attachment E2)

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2024 budget as indicated below.

Budget:	Fund 290 – Educational and General, Part 1, \$1,500,000 increase
Source of Funds:	Additional Tuition and Fee Revenue

Regent Ford made the motion to approve SE's Audit and Finance requests, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

C. Facilities Committee Request (See Attachment E3)

Southeastern is requesting approval of the Fiscal Year 2025 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2026 thru 2033.

Regent Ford made the motion to approve SE's Facilities requests, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

D. President's Recommendations (See Attachment E4)

1. Personnel

2. Purchases

In accordance with Board policy 2.3.3, purchases under \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following annual items:

Vendor	Description	Budget	Amount
Aircraft Sprue	Aviation Maintenance	Auxiliary	80,000.00
American Elevator Co., Inc.	Elevators Inspections	E&G, Auxiliary	95,000.00
Athena Engery	Utilities	E&G	75,000.00
BP Handyman Llc D	Repairs and Maintenance	E&G, Auxiliary	65,000.00
Cessna Tech Service	Aviation Maintenance	Auxiliary	50,000.00
Chemical Abstracts Service	Supplies	E&G	50,000.00
Civitas	Software	Auxiliary	67,900.00
Crawford & Associates, PC	Consolidated Financials, Consulting, etc.	E&G	88,000.00
Durant Public School	Transportation	E&G, Auxiliary, 430	80,000.00
Eastern Oklahoma State College	OSBDC Center Reimbursements	E&G, Auxiliary, 430	50,000.00
EBSCO Subscription Services	Library Subscriptions and E-Books	E&G	85,000.00
Enterprise Fm Trust	Motor Pool Expenses	E&G	110,000.00
Epic Aviation	Aviation Maintenance	Auxiliary	100,000.00
First United Bank & Trust	Banking Services	E&G	100,000.00
LogMeIn	University Phone Service	E&G	140,000.00
Great American Conference	Athletics Membership Dues and Officiating Fees	E&G, Auxiliary	120,000.00
Greenbelt Turf Management	Landscaping	E&G	85,000.00
Forvis	External Auditing	E&G	80,000.00
Learn to Live Inc	Student Wellness Software	E&G	50,000.00
Lonestar Coaches	Charter Travel	E&G, Auxiliary, 430	100,000.00
Norlem Technology Consulting Inc	Technology Consulting	E&G	55,000.00
Oklahoma Natural Gas	Utilities	E&G, Auxiliary	100,000.00
Onenet	IT Network	E&G	55,000.00
Orchestrate HR	Athletics Insurance	E&G	90,000.00
Pacenet Llc	Computer Supplies/Equipment	E&G	100,000.00
Pioneer Technology Center	OSBDC Center Reimbursements	430	50,000.00
Poplar Grove Airmotive	Aviation Maintenance	Auxiliary	100,000.00
Public Service Company of OK	Utilities	E&G, Auxiliary	60,000.00
Softdocs SC LLC	ERP Document Management	E&G	98,000.00
Texoma Educators Federal Credit Uni	Employee Benefits	PR Withholding	50,000.00
Tutor Com Inc	Academic Tutoring Services	E&G	120,000.00
Unifirst Corporation	Janitorial Services/Supplies	E&G, Auxiliary	75,000.00
Wal-Mart	Supplies	E&G, Auxiliary, 430	60,000.00

In accordance with Board policy 2.3.4, purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following annual items:

Vendor	Description	Budget	Amount
Academic Partnerships LLC	Services Provided To Assist SE For Marketing And Enrollment	E&G	9,300,000.00
Amazon	Supplies	E&G, Auxiliary, 430	190,000.00
Arrow Energy	Aviation Fuel	Auxiliary	150,000.00
Bsn Sports Llc	Uniforms and Other Apperal	E&G, Auxiliary, 430	165,000.00
CDW LLC	Computer Supplies/Equipment	E&G, Auxiliary, 430	600,000.00
City of Durant Utilities	Utilities	E&G, Auxiliary	220,000.00
College Association of Liability Mg	Workers Compensation Premium	E&G, Auxiliary	176,502.00
Commercial Card Solutions	FY 2023 ProCard Purchases	E&G, Auxiliary, 430	4,500,000.00
Cxtec	Computer Supplies/Equipment	E&G, Auxiliary, 430	150,000.00
Dell Marketing, L.P.	Computer Supplies/Equipment	E&G, Auxiliary, 430	150,000.00
EAB Global Inc	Recruitment Consulting	E&G	185,000.00
Ellucian Company Lp	Software Service and Support	E&G	365,000.00
Follett	Bookstore	Auxiliary	350,000.00
GTL Transportation	Charter Travel	E&G, Auxiliary	150,000.00
Instructional Connections LLC	Instructional Coaches for Online Programs	E&G	400,000.00
Instructure Inc		E&G	150,000.00
Ok St Regents for Higher Education	Master Lease Debt Payments	E&G	2,200,000.00
Oklahoma Gas & Electric	Utilities	E&G, Auxiliary	1,100,000.00
Oklahoma Higher Educ Employ Interlo	Employee Benefits	PR Withholding	6,000,000.00
Oklahoma Tax Commission	Employee Benefits	PR Withholding	1,100,000.00
Oklahoma Teachers Retirement System	Employee Benefits	PR Withholding	6,200,000.00
Oklahoma Management & Enterprise Services	Risk Management	E&G, Auxiliary	700,000.00
Osu Grants & Contracts Fin Adm	OSBDC Center Reimbursements	E&G, Auxiliary, 430	160,000.00
Overland Charters	Charter Travel	E&G, Auxiliary	150,000.00
Regional Univ System of Oklahoma	RUSO Administrative Office Assessment	E&G	250,000.00
Reliastar Life Insurance Company	Employee Benefits	PR Withholding	150,000.00
Siemens Industry Inc	Yearly Monitoring Of Various Facility System	E&G, Auxiliary, 430	250,000.00
Sodexo Inc and Affiliates	Student Board Meals	Auxiliary	2,500,000.00
SOSU Foundation Llc	Shearer Hall/Suites Payment	Auxiliary	2,000,000.00
Touchnet Information Systems Inc	Online Payment & Billing System	E&G	150,000.00
TSA Consulting Group Inc	Employee Benefits	E&G	600,000.00
Village Travel	Charter Travel	E&G, Auxiliary, 430	150,000.00
WT COX SUBSCRIPTIONS INC	Print Journals, Periodicals And Other Library Materials	E&G	150,000.00

Purchases between \$50,000 and \$150,000

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchase:

Item	Description	Amount	Funding Source
Lambert Mechanical	Russell Building Cooling Tower Replacement	\$74,075.00	Master Lease Deferred Maintenance
City of Durant	SE Share of Pedestrian Bridge Project	\$66,556.43	Auxiliary / Master Lease Intermural Funds

3. Grants & Contracts

None to report

Regent Ford made the motion to approve SE’s President’s Recommendations, seconded by Regent Winchester.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

4. BUDGET – FY25

Southeastern is recommending that the budget and increase in tuition and mandatory fees for the fiscal year 2025 be approved.

5. ROOM AND BOARD RATES

Proposed Meal Plan Rates, FY 2025				
Meal Plan	Current Rate	Proposed Rate	\$ Increase	% Change
Unlimited w/\$100 flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
10 Meals/Week with \$200 Flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
Flex Choice 7 with \$500 Flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
Flex Choice 5 with \$250 Flex	\$ 1,340	\$ 1,445	\$ 105	7.84%
Block 25	\$ 170	\$ 180	\$ 10	5.88%
			Average ->	7.74%
Proposed Housing Rates, FY 2025				
Residence Hall	Current Rate	Proposed Rate	\$ Increase	% Change
<u>Choctaw, Chickasaw, North Hall</u>				
Private Room/Private Bath	\$ 2,390	\$ 2,450	\$ 60	2.51%
Private Room/Share Bath	\$ 2,200	\$ 2,250	\$ 50	2.27%
Semi-private Room/Share Bath	\$ 1,485	\$ 1,525	\$ 40	2.69%
<u>Shearer Hall & Suites</u>				
4 Bedroom Suites	\$ 2,890	\$ 2,995	\$ 105	3.63%
2 Bedroom Suites	\$ 3,335	\$ 3,440	\$ 105	3.15%
Efficiency	\$ 925	\$ 955	\$ 30	3.24%
			Average ->	2.92%
<u>Other Miscellaneous Fees</u>				
Residence Hall Activity Fee, per semester	\$ 75	\$ 75	\$ -	0.00%
Residence Hall Safety & Security Fee, per semester	\$ 50	\$ 50	\$ -	0.00%
Cancellation Fee	\$ 500	\$ 500	\$ -	0.00%

Regent Carpenter made the motion to approve SE's budget for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Carpenter made the motion to approve SE's tuition and fees for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

6. Renew President Newsom's Contract for Fiscal Year 2025

Regent Carpenter made the motion to renew President Newsom's contact for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

XVI. PRESIDENTS' COUNCIL REPORT – President Diana Lovell

No report was made

XVII. SOUTHWESTERN OKLAHOMA STATE UNIVERSITY (See Attachment F)

1. Personnel

2. Strategic Plan

Southwestern Oklahoma State University's Strategic Planning Executive Team has approved a new Strategic Plan for 2024-2029. The Strategic Plan includes a new Mission Statement different from the university's current one. The Higher Learning Commission requires prior HLC approval for any changes in the actual or apparent mission of an institution or its educational objectives. In SWOSU's application for HLC approval, the university must show that it has the approval of the state and system for the mission change. Therefore, SWOSU requests that the Regional University System of

Oklahoma approve the university's new mission statement as part of its 2024-2029 Strategic Plan. The new Strategic Plan's mission, values, vision, and four strategic goals are attached.

3. Purchases

Request permission to purchase, lease or enter into consulting agreements for:

US Foods	Food Services	Auxilliary	\$ 350,000
Coremark	Food Services	Auxilliary	\$ 250,000
EBSCO	Library Books and periodicals	E&G	\$ 200,000
OMES	Insurance Property Tort & Other	E&G, Auxilliary	\$ 450,000
SoftChoice Corp Microsoft	Software License and Maintenance	E&G, Auxilliary	\$ 105,000
Overland Charters	Transportation	E&G, Auxilliary	\$ 125,000
Viking Travel	Transportation	E&G, Auxilliary	\$ 50,000

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY - INFORMATIONAL ITEMS			
Purchase for Annual Cost Approval FY25			
Vendor	Description	Budget	Amount
CALM	Workers Compensation Coverage	E&G, Auxilliary	\$ 219,000
Bank Of America	Procard Purchases	E&G, Auxilliary	\$ 2,000,000
Ellucian Enterprise System	Software License and Maintenance	E&G, Auxilliary	\$ 400,000
Touchnet Payment System	Student Payment System	E&G	\$ 115,000
Touchnet One Card	Student Identification Card System	E&G, Auxilliary	\$ 90,000
Softdocs	Etrieve Cloud Subscription	E&G	\$ 55,000
Softdocs	Document Forms and Workflow	E&G	\$ 50,000
Canvas	Learning Mgmt System	E&G	\$ 230,000
Ferrilli	Netowrk Ellucian Consulting	E&G	\$ 160,000
Alias Cybersecurity	Cybersecurity Support	E&G	\$ 50,000
Ruffalo Noel Levitz	Financial Aid Consulting	E&G	\$ 50,000
Dell Computer Leasing	Leased Computers	E&G, Auxilliary	\$ 275,000
RUSO	Administrative Office Assessment	E&G	\$ 180,000
ATI,LLC	Nursing Educational Assessment Tools	E&G	\$ 120,000
Standley Systems	Univeristy Press Equipment Lease	Auxilliary	\$ 70,000

4. Grants & Contracts

TOTAL GRANTS..... \$53,527

Regent Reilly made the motion to approve SWOSU's Presidents recommendations, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

5. FY 2024-2025 CAPITAL MASTER PLAN

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY												
FY 2025												
CAPITAL MASTER PLAN												
Number			FY Project Year Ending	Parking Fees	OSRHE Master Lease Program	Academic Enhancement Fee	City Sales Tax	Federal Funds	Revolving Auxiliary Funds	Gift Funds	Sec 13 & Sec. 13 Offset New College & 295	Total Need
Future Projects												
6650020	Student Housing Renovations		2023-2027		\$10,500,000				\$1,000,000		\$500,000	\$12,000,000
6650036	Library Renovation (First floor) DM	DF	2023-2027								\$650,000	\$650,000
6650049	Art/Theatre/Fine Arts Improvements	DF	2023-2027			\$500,000					\$550,000	\$1,050,000
6650041	Equipment, Fire Safety & ADA Improvements		2023-2027								\$500,000	\$500,000
6650048	Campus Energy Improvement		2023-2027						\$250,000		\$250,000	\$500,000
6650035	Classroom and Office Development	DF	2023-2027			\$300,000		\$0		\$500,000	\$0	\$800,000
6650037	Streets, Sidwalks, Parking Improvements		2023-2027	\$1,000,000								\$1,000,000
6650043	Athletic Complex Development		2023-2027							\$150,000	\$300,000	\$450,000
6650064	Student Union Addition		2023-2027							\$800,000		\$800,000
6650066	Exterior Maintenance Projects	DF	2023-2027								\$2,000,000	\$2,000,000
6650056	New Residence Hall		2023-2029		\$12,000,000							\$12,000,000
6650067	Rural Health / Pharmacy Building		2023-2026		\$4,000,000		\$7,000,000	\$15,000,000		\$4,500,000	\$500,000	\$31,000,000
6650068	Art Building Renovation	DF	2023-2026		\$3,000,000	\$1,000,000					\$1,000,000	\$5,000,000
6650069	Football Field Press Box renovation	DF	2023-2029							\$1,250,000	\$250,000	\$1,500,000
6650070	Nursing-Parker Hall 3rd Floor	DF	2024-2026								\$2,800,000	\$2,800,000
6650071	Hibler Education Space	DF	2024-2026								\$500,000	\$500,000
6650072	HVAC Upgrade	DF	2024-2027								\$896,000	\$896,000
				\$1,000,000	\$29,500,000	\$1,800,000	\$7,000,000	\$15,000,000	\$1,250,000	\$7,200,000	\$10,696,000	\$73,446,000
	* Deferred maintenance total											\$15,196,000

6. Tuition Increase

TUITION FEE INCREASE					
Recommend approval of the following Tuition Rates effective with the Fall 2024 Semester					
Southwestern Oklahoma State University					
Tuition Increase					
		FY24	FY25	Dollar	Percent
		Current Cost	Proposed Cost	Increase	Increase
Tuition					
Undergraduate Tuition		\$ 232.29	\$ 238.10	\$ 5.80	2.5%
Undergraduate RN-BSN Tuition		\$ 238.69	\$ 244.66	\$ 5.97	2.5%
Graduate Tuition		\$ 285.58	\$ 292.72	\$ 7.14	2.5%
Professional Master of Nursing Online-Tuition		\$ 365.03	\$ 374.16	\$ 9.13	2.5%
Pharmacy Tuition		\$ 687.39	\$ 704.58	\$ 17.18	2.5%

Regent Ford made the motion to approve SWOSU's budget for fiscal year 2025, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Carpenter made the motion to approve SWOSU's tuition and fees for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

7. Renew President Lovell's Contract for Fiscal Year 2025

Regent Kupiec made the motion to renew President Lovell's contract for fiscal year 2025, seconded by Regent Reilly.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

ANNOUNCEMENT OF CONTINUATION OF MEETING.

Regent McDermott announced that the meeting would continue with a social dinner meeting at Packard's New American Kitchen, 201 NW 10th St, Oklahoma City, OK 73103, at 6:00 pm, and then continue the next day, June 21 at the Skirvin, Continental Room, One Park Avenue, Oklahoma City, OK 73102 at 8:00 am.

The meeting reconvened at 8:34 a.m. on June 21, 2024.

Regent McDermott presented Sheridan McCaffree with a retirement resolution and an award from current and past RUSO regents.

XVIII. Request Approval of RUSO Administrative Office Budget for FY 25

Regent Reilly made the motion to approve the RUSO Administrative Office Budget for Fiscal Year 2025, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

XIX. UNIVERSITY OF CENTRAL OKLAHOMA (See Attachment G)

A. UCO Facilities Stewardship Committee Requests (See Attachment G1)

1. Approval Items:

a. Project #120-1010 University Center Renovations & Improvements

Project Description: Request approval to design, select construction manager, award contracts, and renovate to the Nigh University Center ballrooms and Heritage Room. The spaces were last renovated in 1995, represent approximately 11,000 sqft. of space, and need both technology and cosmetic updating.

Requested Funding Approval: \$1,500,000

Budget Breakdown: \$1,200,000 construction, \$225,000 audio visual, \$75,000 design and engineering

Vendor(s): TBD

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13

b. Project #120-1091 Parking Improvements

Project Description: Request approval to award the Oklahoma County Commissioner a contract not to exceed \$750,000 for the milling and resurfacing of parking lot #6. The lot is approximately 220,000 sqft. and requires both major crack repair and milling of the top 2" of asphalt to be replaced with new asphalt. The County Commissioner has a program for eligible participants that the participant only pays at cost with no mark-ups.

Requested Funding Approval: \$750,000

Budget Breakdown: \$750,000 construction

Vendor(s): Oklahoma County Commissioner

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Auxiliary

c. Project #120-1010 University Center Renovations & Improvements

Project Description: Request approval to issue request for proposal and award contract not to exceed \$400,000 for the full replacement of a 20,000 square foot section of the Nigh University Center roof. This section of roof was last replaced in 2003. The roof is leaking in several areas and the

insulation has saturated.

Requested Funding Approval: \$400,000

Budget Breakdown: \$400,000 construction

Vendor(s): TBD

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13

d. On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Request approval to contract with construction managers at risk for specific use in minor projects, with cost ranging up to \$1,000,000 per project, and not to exceed \$2,000,000 per construction manager per fiscal year. The following construction managers were selected via committee to provide these services.

1. Lingo Construction
2. Lippert Bros. Construction
3. Timberlake Construction
4. Trinity Builds Construction

These firms will be offered an initial 1-year term, with up to four 1-year renewals.

e. Annual Campus Capital Master Plan

Project Description:

Request approval of the fiscal year 2025 campus master plan for capital improvement projects to forward to the Oklahoma State Regents for Higher Education and the State Long-Range Planning Commission. Refer to the attached Long-Range Capital Planning Commission Agency Summary by Priority for fiscal years 2026 to 2030.

2. Information Items:

a. Project #120-0033 Existing Building Renovations & Additions

Project Description: Issued contract in the amount of \$78,845 to Lippert Bros. Construction for the remodel of STEM building room 109DB with the purpose of accommodating a newly acquired mass spectrometer. The equipment is utilized by the Forensic Science Institute and requires lab gas equipment and controls. Lippert Bros. has an on-call construction manager contract.

Fund Source(s): Student Facility Fee

b. Project #120-0033 Existing Building Renovations & Additions

Project Description: Issued contract in the amount of \$39,998 to

Lingo Construction for the remodel of Mass Communications building room 105C for the purposes of better accommodating photography classes, mainly through ceiling and lighting modifications. Lingo Construction has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

c. Project #120-0013 Streets, Sidewalks, Lights & Landscaping

Project Description: Issued contract in the amount of \$28,226 to Lippert Bros. Construction for the replacement of concrete paving at the southwest corner of Chad Richison Stadium. This project repairs a large area of concrete that continues to crack and depress. Lippert Bros. has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

d. Project #120-0060 Health and Safety Projects

Project Description: Issued contract in the amount of \$26,894 to Lippert Bros. Construction for the addition and replacement of exterior mounted ladders as well as the electronic alarm connection of smoke evacuation at Mitchell Hall Theater. This project creates an OSHA compliant pathway to the uppermost section of the Mitchell roof, and a notification system to alarm when smoke evacuation doors are open on that same upper roof. Lippert has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

Regent Ford made the motion, seconded by Regent Kupiec to approve UCO's Facilities requests, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, and McDermott, Ford, and Kupiec

Voting against the motion: none

B. UCO President's Recommendations (See Attachment G2)

1. Personnel

2. Purchases

A. Academic HealthPlans, Inc., student-athlete insurance 3-year agreement: FY25-FY27.

Source: E&G..... \$900,000

- B. Fire Alarm System, Nigh University Center fire alarm system update.
Source: E&G..... \$250,000
- C. Intermediate Holding LLC (HES), campus-wide janitorial services.
Source: E&G..... \$777,863
- D. Ellucian Company LP, license exchange and enhancement agreement to facilitate Ellucian strategic alignment and modernization. Year 4 of 5-year agreement.
Source: E&G..... \$699,710
- E. Ellucian Company LP, managed cloud & insights contract addendum subscription. Year 2 of 5-year agreement.
Source: E&G..... \$572,355
- F. Ellucian Company LP, technical advisory services for Banner.
Source: Technology Fee..... \$235,000
- G. Microsoft EES, annual software licensing and support allowing acquisition of software and services under a single subscription.
Source: E&G..... \$370,000
- H. Oracle, annual database management software and licensing support. Year 5 of 5-year agreement.
Source: E&G..... \$315,000
- I. Transact Campus, annual software licensing and support for campus ID and integrated point-of-sale solutions.
Source: E&G..... \$240,000
- J. TouchNet, maintenance of commerce solution allowing for online payments.
Source: E&G..... \$158,000
- K. Ex Libris USA Inc., library management system.
Source: E&G..... \$160,321
- L. Civitas, annual predictive analytics and college scheduler software subscription.
Source: E&G..... \$180,000
- M. Johnson Controls, HVAC service maintenance agreement.
Source: E&G..... \$2,504,546

INFORMATIONAL ITEMS FROM PURCHASING

- A. Workspace Solutions LLC, library furniture and electrical cabling installation.
Source: Library Fee \$70,391
- B. Pluralsight, LLC, platform for IT training services and development.
Source: Technology Fee..... \$55,503

- C. PR Fitness Equipment Inc., fitness equipment replacement.
Source: Wellness Fee..... \$120,748
- D. Focal Pointe of Oklahoma, campus-wide mowing services.
Source: E&G..... \$54,000
- E. Slate by Technolutions, platform for admissions and enrollment management. Year 3 of 5-year agreement.
Source: E&G..... \$105,000
- F. Kaltura, Annual Streaming Subscription. Year 1 of 2-year agreement.
Source: Technology Fee.....\$134,003
- G. Complete Home Assistance LLC, summer housing cleaning.
Source: Auxiliary... ..\$134,225

3. Grants & Contracts

TOTAL GRANTS..... \$453,127

4. APPROVAL OF BARNES & NOBLE AGREEMENT

Request approval to enter into a 5-year agreement (FY25-FY29) with Barnes & Noble to be the exclusive campus bookstore. This revenue producing agreement will generate approximately \$450,000 annually to the university in year 1 (July 2024 – June 2025).

Regent Ford made the motion to approve UCO’s President’s Recommendations, seconded by Regent Winchester.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

5. PROPOSED HOUSING & DINING RATE INCREASES

The University of Central Oklahoma proposes a 3.61% average rate increase for Housing and Dining operations for the 2024-2025 academic year.

HOUSING RATE CHANGE AVERAGE	3.51% change
DINING RATE CHANGE AVERAGE	3.71% change
OVERALL RATE CHANGE AVERAGE	3.61% change

PROPOSED HOUSING RATES FOR 2024-2025

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Murdaugh Hall								
Double	\$ 2,400	\$ 2,500	4.17%	\$ 100	\$ 4,800	\$ 5,000	4.17%	\$ 200
Premium	\$ 3,100	\$ 3,200	3.23%	\$ 100	\$ 6,200	\$ 6,400	3.23%	\$ 200
West Hall								
Double	\$ 2,200	\$ 2,300	4.55%	\$ 100	\$ 4,400	\$ 4,600	4.55%	\$ 200
Premium	\$ 2,900	\$ 3,000	3.45%	\$ 100	\$ 5,800	\$ 6,000	3.45%	\$ 200
Single	\$ 3,550	\$ 3,700	4.23%	\$ 150	\$ 7,100	\$ 7,400	4.23%	\$ 300
University Suites								
Suite Double	\$ 3,450	\$ 3,550	2.90%	\$ 100	\$ 6,900	\$ 7,100	2.90%	\$ 200
Private Bath Double	\$ 3,650	\$ 3,750	2.74%	\$ 100	\$ 7,300	\$ 7,500	2.74%	\$ 200
4 Bedroom Apartment	\$ 3,895	\$ 4,050	3.98%	\$ 155	\$ 7,790	\$ 8,100	3.98%	\$ 310
The Quad								
Pod Room	\$ 3,250	\$ 3,350	3.08%	\$ 100	\$ 6,500	\$ 6,700	3.08%	\$ 200
Pod Room - Single	\$ 4,600	\$ 4,750	3.26%	\$ 150	\$ 9,200	\$ 9,500	3.26%	\$ 300
University Commons								
2 Bedroom Apartment	\$ 4,450	\$ 4,600	3.37%	\$ 150	\$ 8,900	\$ 9,200	3.37%	\$ 300
4 Bedroom Apartment	\$ 4,050	\$ 4,200	3.70%	\$ 150	\$ 8,100	\$ 8,400	3.70%	\$ 300
Housing Average	\$ 3,458	\$ 3,579	3.51%	\$ 121	\$ 6,916	\$ 7,158	3.51%	\$ 242

PROPOSED DINING RATES FOR 2024-2025

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Meals Per Week								
The 9 + \$425 Dining Dollars	\$ 2,450	\$ 2,550	4.08%	\$ 100	\$ 4,900	\$ 5,100	4.08%	\$ 200
Meals Per Semester								
125 + \$300 Dining Dollars	\$ 1,850	\$ 1,900	2.70%	\$ 50	\$ 3,700	\$ 3,800	2.70%	\$ 100
175 + \$200 Dining Dollars	\$ 2,500	\$ 2,600	4.00%	\$ 100	\$ 5,000	\$ 5,200	4.00%	\$ 200
275 + \$300 Dining Dollars	\$ 2,625	\$ 2,725	3.81%	\$ 100	\$ 5,250	\$ 5,450	3.81%	\$ 200
Meal Plan Average	\$ 2,356	\$ 2,444	3.71%	\$ 88	\$ 4,712	\$ 4,888	3.71%	\$ 176

6. APPROVAL OF FY 2025 BUDGET, TUITION AND FEES

7. Posthumous Degree for Jacqueline Lancaster:

In accordance with the Oklahoma State Regents for Higher Education’s policy on Posthumous Degrees 3.14.6, the University of Central Oklahoma (UCO) is requesting approval to request that Ms. Jacqueline Lancaster be awarded a posthumous degree. Ms. Lancaster was pursuing a Bachelor of Science in Public Health at UCO at the time of her passing in February 2024. She had earned 100 credit hours toward her degree with a GPA of 3.27 and was within 27 hours of earning her bachelor’s degree.

UCO plans to award the posthumous degree at the December 2024

commencement ceremony to the Lancaster family. A copy of the diploma is enclosed.

This item was stricken from the president's recommendations at the request of President Lamb and was not considered by Regents.

8. Change in Academic Nomenclature:

In accordance with OSRHE policy 3.8.2, UCO requests approval of the following nomenclature change with an effective date of Fall 2024:

Department of Nursing to School of Nursing

9. Long Range Capitol Planning Summary

Regent Reilly made the motion to approve UCO's budget for fiscal year 2025, seconded by Regent Ford.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

Regent Ford made the motion to approve UCO's tuition and fees for fiscal year 2025, seconded by Regent Carpenter.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

10. Renew President Lamb's Contract for Fiscal Year 2025

Regent Reilly made the motion to renew President Lamb's contract for fiscal year 2025, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

A break was taken at 10:35 a.m. The meeting resumed at 10:49 p.m.

- XX. Action to ratify emergency approval granted by Regent McDermott to invite a candidate for an interview on the recommendation of the Personnel Committee.**

Regent Winchester made the motion to invite a candidate for an interview on the recommendation of the Personnel Committee, seconded by Regent Reilly.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Kupiec, Reilly, McDermott

Voting against the motion: Regent Ford

XI. EXECUTIVE SESSION

Regent Reilly made the motion seconded by Regent Kupiec to convene in Executive Session at 12:05 p.m., seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

- A Pursuant to 25 O.S. Section 307(B)(4) to discuss confidential communications between a public body and its attorney concerning pending claims or actions and litigation.**

Charles E. Sneed and Tabitha Sneed v. Northeastern State University ("NSU"), Acting President Kim Cherry, and, NSU Employees, E.C.A.L. [sic et al.], Cherokee County, Case# CJ- 2007-840.

Marci D. Walkingstick Dixon v. State of Oklahoma ex rel the Regional University System of the Oklahoma Board of

Regents sic. d/b/a Northeastern State University ("NSU"), United States District Court for the Eastern District of Oklahoma Case #CIV 19-391.

Miranda Summar, Olivia Wells, Priscilla Pena, Rheanna Jackson, Gabrielle Glidewell, and Morgan Brown Russell v. The State of Oklahoma ex rel University of Central Oklahoma ("UCO"), Western District of Oklahoma, Case #CIV-21-473- G.

Ronald Wyatt, v. Jennifer Kay Wyatt, Patti Buhl, Northeastern State University Police Department, Northeastern State University Board of Regents, and Northeastern State University ("NSU"), District Court of Wagoner County, Case #CJ-2017-240.

Terry Worcester v. East Central University, District Court of Pontotoc County Case #CJ-2019-37.

Sierra Rudman and Calyn Boyd v. State of Oklahoma, ex rel. Board of Regents for the Regional University System of Oklahoma and Kay Robinson, Western District of Oklahoma Case # CIV-22-91- PRW.

Jackson Shepherd and Mallory Scott et al. v. Regional University System of Oklahoma et al., District Court of Oklahoma County Case #CJ-20-2383.

Tatum Robertson, Eve Brennan, and Marin Rhodes v. University of Central Oklahoma and Board of Regents for the Regional University System of Oklahoma, Western District of Oklahoma Case #CIV-2022-836-HE.

Dr. Rachel Tudor v. Marie Galindo et al. and Ezra Young and Brittany Stewart v. Dr. Rachel Tudor, Southeastern Oklahoma State University, and Regional

- B. Interview candidate for RUSO Executive Director and discuss pool of candidates for the position.**

XII. Reconvene in Public Session

Consideration and possible action to employ a candidate for RUSO Executive Director or invite other candidates for interviews or other appropriate action.

Regent Reilly made the motion to hire Candidate A and for RUSO's General Counsel to draft and send an Offer Letter including salary and other benefits to Candidate A for his approval, seconded by Regent Kupiec.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

X. EXECUTIVE DIRECTOR'S REPORT – Sheridan McCaffree

No report was given.

XVII. REGENTS' COMMENTS AND ANNOUNCEMENTS

No announcements were made.

XVIII. NEW BUSINESS

No new business.

XIX. ELECTION OF OFFICERS FOR FISCAL YEAR 2025

Regent Carpenter made the motion to retain Chair McDermott, Vice Chair VanDenhende and Secretary Ford for an additional term through fiscal year 2025, seconded by Regent Reilly.

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

XXI. ADJOURNMENT

Regent Winchester made the motion to adjourn the meeting at 1:50 p.m., seconded by Regent Kupiec

Voting for the motion: Regents Winchester, VanDenhende, Carpenter, Perry, Reilly, McDermott, Ford, and Kupiec

Voting against the motion: none

ATTACHMENTS

JUNE 20, 2024

Attachment

- A. Academic Affairs..... 41-68**
- B. Northwestern Oklahoma State University 69-79**
 - B1. NWOSU Facilities Request.....69-70
 - B2. NWOSU President’s Recommendations.....71-79
- C. Northeastern State University 80-118**
 - C1. NSU Educational Excellence Committee Requests.....80-101
 - C2. NSU Facilities Requests.....102-105
 - C3. NSU President’s Recommendations.....106-112
- D. East Central University..... 119-126**
- E. Southeastern Oklahoma State University..... 127-201**
 - E1. Educational Excellence Committee Requests.....127-189
 - E2. Audit and Finance Committee Requests.....190
 - E3. Facilities Committee Request.....191-192
 - E4. President’s Recommendations.....193-197
- F. Southwestern Oklahoma State University... 202-208**
- G. University of Central Oklahoma 209-232**
 - G1. UCO Facilities Stewardship Committee Requests.....209-212
 - G2. UCO President’s Recommendations.....213-231



Office of the President
**Southeastern Oklahoma
State University**

June 4, 2024

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following new programs:

Master of Arts in Theatre (126) – 30-hour degree, 6 new courses

Master of Education in Curriculum & Instruction (110) – add 12-hour Graduate Certificates

- Graduate Certificate – Educational Technology (127)
- Graduate Certificate – English (128)
- Graduate Certificate – English as a Second Language (129)
- Graduate Certificate – Reading (131)
- Graduate Certificate – Science Instruction (132)

We are also requesting approval for the following program modifications:

Bachelor of Science in Early Intervention and Child Development (111) – replace PSY 3033 with EICD 3013. One new course, no change in total hours.

Master of Science in Sports Administration (109) – In the business option, replace MNGT 5453 with MNGT 5223. No change in total hours.

Master of Arts in Organizational Management & Leadership (121) – Delete the current list of electives and add two 9-hour options. Option A: Leadership and Option B: Strategic Communication. No change in total hours.

Master of Business Administration (075) – Replace BUS 5113 with BIM 5793 in the core. Reduce all options from 12 hours to 6 hours. Delete Option O: Women in Leadership. Total hours change from 36 to 30 hours.

Please contact me if you have any questions concerning this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas W. Newsom', written in a cursive style.

Thomas W. Newsom
President



OFFICE OF THE PRESIDENT

TO: Board of Regents of the
Regional University System of Oklahoma

FROM: Diana Lovell, President

DATE: June 10, 2024

SUBJECT: Program Modification Requests - June 2024

Please place Southwestern Oklahoma State University on the agenda for the June 20-21, 2024, Board of Regents of the Regional University System of Oklahoma meeting regarding the following items:

- Program Modification requests for the following programs:

1. BA Interdisciplinary Studies 145
2. BS Parks and Recreation Management 049
3. BS Parks and Wildlife Law Enforcement 146
4. BSN Nursing 087
5. BM Music 037
6. Illustration Minor (New)

Documents for these requests are attached. If you need additional information regarding these items, please let me know.

First Name

Elissa

Last Name

Saunders

Person ID

655543

Email

elissa.saunders@swosu.edu

Department

Nursing

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Bachelor of Science in Nursing

Program Code

Please list the 3-digit OSRHE program code.

087

This program has approved options

Yes

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

LPN to BSN
RN to BSN

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

No

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

Electronic Delivery of Existing Program

NOTE: Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be

approved for electronic delivery.

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Distance Education Availability

- ALL of the courses in the program can be completed entirely online
- SOME of the courses in the program can be completed entirely online
- NONE of the courses in the program can be completed entirely online

For the program, including general education courses, please select the appropriate response to each of the following statements. For the purposes of these questions, a mandatory onsite component refers to a course requirement or activity in which a student MUST be physically on campus, such as orientation, laboratory requirements, meeting with faculty and is a part of the student's overall class performance and grade. For the purposes of these questions, onsite refers to the physical campus and NOT off-campus locations for internships, practica, clinicals, etc.

This program has a mandatory onsite component

This program has a non-mandatory onsite component*

Option Additions?

Option Deletion?

Option Name Change?

Program Requirement Change(s)?

Explanation of changes

Please provide a brief summary of changes being made.

New course: NURS 4783 LPN-Pharmacology and Clinical Judgment
New course: NURS 4793 LPN-Critical Concepts
Eliminate: NURS 4743 LPN- Issues and Concepts
Eliminate: NURS 4723 LPN- Informatics

Total Credit Hour Change?

Justification for program requirement changes*

Please provide a brief summary of the reason for the program requirement changes.

In Spring 2025, The LPN-to-BSN option is seeking to transition its curricular focus more to clinical judgment and NCLEX topics to enhance clinical readiness and to increase NCLEX pass rates. This option was originally designed after a post-licensure option, but it has been realized that it needs more pre-licensure topics.

Program Reinstatement?

 ▼

Program Name Change?

 ▼

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

 ▼

Documents

If applicable, submit any documentation related to the requested action.

BACHELOR OF SCIENCE IN NURSING

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. *Italicized courses are recommended.*

Communication..... 9

ENGL	1113	English Composition I
ENGL	1213	English Composition II++
COMM	1313	Introduction to Public Speaking OR
TECH	3143	Technical Presentations (if permitted by degree program)

Quantitative Reasoning++ 3

MATH 1153 Mathematical Applications

MATH	1193	Elementary Statistics
MATH	1313	Functions and Modeling
MATH	1513	College Algebra

or a higher-numbered math course

U. S. History 3

Select one course.

HIST	1043	U.S. History to 1877
HIST	1053	U.S. History since 1877

American Government..... 3

POLSC 1103 American Government & Politics

Science 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science..... 4

BIOL 1004 Biological Concepts w/Lab

BIOL	1013	Current Issues in Biology
BIOL	1054	Principles of Biology I w/Lab

Physical Science..... 4

ASTRO 1904 Astronomy

CHEM 1004 General Chemistry w/Lab++

GEOL	1934	Physical Geology w/Lab
PHY	1044	Basic Physics I w/Lab
PHY	1063	General Physics (or a higher numbered chemistry or physics course)
SCI	1501	Concepts of Physical Science Lab
SCI	1513	Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities 3

GEOG	1103	World Cultural Geography
HIST	1003	Early World History
HIST	1023	Modern World History
HUM	1103	Introduction to Humanities

Fine Arts 3

ART	1223	Art Survey
COMM	1263	Introduction to Theatre
LIT	2333	Introduction to Film
LIT	2413	Introduction to Literature
MUSIC	1013	Introduction to Music I
MUSIC	1103	Music and Culture (Music majors only)
MUSIC	1123	History of Rock-n-Roll
PHILO	1453	Introduction to Philosophy

Social and Human Sciences..... 3

ASL	2163	American Sign Language I
ECONO	2263	Intro to Macroeconomics
ECONO	2363	Intro to Microeconomics
ENTRP	1123	Intro to Business
FINAN	2113	Personal Financial Planning
ITAL	1004	Elementary Italian I
KINES	1133	Wellness Conc & Exercise Applications
LATIN	1054	Elementary Latin I (or higher number)
PSYCH 1003	General Psychology++	
SOCIO	1003	Introduction to Sociology
SPAN	1054	Elementary Spanish I (or higher number)
TECH	1223	Technology and Society

Computer Proficiency..... 0-3

COMSC 1023 Computers and Info Access, or a department-assigned course which satisfies the Computer Proficiency in the major, or the

SWOSU Proficiency Exam, or HS course clearly defined to meet our goals.

GE Elective.....0-3

Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

++ - Course requires a grade of a C or higher.

MAJOR REQUIREMENTS – BSN

Pre-Professional Requirements (All Options)++ 22-24

NURS 2212 Introduction to Professional Nursing
(waived for currently licensed nurses)

ALHLT	2453	Medical Terminology
BIOL	4355	Microbiology w/Lab
BIOL	3704	Human Anatomy w/Lab
BIOL	3904	Human Physiology w/Lab

PSYCH 2433 Psychological Statistics

OR

ALHLT 3043 Health Statistics w/Lab

OR any 3-credit hour statistics course

PSYCH 3213 Developmental Psychology OR a lifespan growth and development course

TRADITIONAL NURSING OPTION (NURS.BSN)

Professional Requirements.....60

NURS	3126	Community Nursing
NURS	3126L	Community Nursing Clinical
NURS	3156	Fundamentals of Nursing
NURS	3156L	Fundamentals of Nursing Clinical
NURS	3236	Acute and Chronic Care I
NURS	3236L	Acute and Chronic Care I Clinical
NURS	3256	Child Health Nursing
NURS	3256L	Child Health Nursing Clinical
NURS	3273	Nursing Research
NURS	3283	Pharmacology
NURS	4143	Challenges Nurses in Today's HC Systems
NURS	4286	Nursing Leadership
NURS	4286L	Nursing Leadership Clinical
NURS	4346	Acute and Chronic Care II
NURS	4346L	Acute and Chronic Care II Clinical
NURS	4356	Family Health
NURS	4356L	Family Health Clinical
NURS	4376	Psychosocial Nursing
NURS	4376L	Psychosocial Nursing Clinical
NURS	4383	Personal Health Promotion of the Nurse
NURS	4383L	Pers. Health Promotion of Nurse Clinical

R.N. to B.S.N. OPTION (NURSR.BSN)

Courses may be taken in any sequence unless otherwise indicated

Professional Requirements for R.N. to B.S.N.60

NURS	3156	Fundamentals of Nursing
NURS	3236	Acute and Chronic Care I
NURS	3256	Child Health Nursing
NURS	4356	Family Health
NURS	4376	Psychosocial Nursing

For current RNs the Professional Requirements above are satisfied through articulation credits.

NURS	4603	Bridging Nursing Paradigms†
NURS	4613	Evidence-Based Practice
NURS	4623	Wellness Through Health Promotion
NURS	4633	Ethics and Caring
NURS	4643	Theory and Practice Elective
NURS	4653	Nursing Informatics
NURS	4663	Comm Nursing Across the Hlth Continuum

(continued on next page)

- NURS 4673 Contemporary Nursing Leadership
 - NURS 4683 Advanced Physical Assessment
 - NURS 4693 Issues & Concepts for Prof Practice‡
- †Must be taken first semester of nursing coursework
‡Must be taken last semester of nursing coursework

Free Electives 3

L.P.N. to B.S.N. OPTION (NURSL.BSN)

Professional Requirements for L.P.N. to B.S.N.....63

- NURS 3156 Fundamentals of Nursing
- NURS 3236 Acute and Chronic Care I
- NURS 3256 Child Health Nursing
- NURS 4356 Family Health
- NURS 4376 Psychosocial Nursing

For current LPNs, the Professional Requirements above are satisfied by passing the NLN Challenge Exams with a 70% minimum, departmental exams, or by completing the course(s) at Southwestern Oklahoma State University.

- NURS 4703 LPN-BSN Role Transition †
- NURS 4756 LPN-Community Health Promotion
- NURS 4766 LPN-Acute & Chronic Care Across the Lifespan
- NURS 4776 LPN-Professional Nursing Leadership
- NURS 4713 LPN-Evidence-Based Practice
- ~~NURS 4723 LPN-Nursing Informatics~~
- ~~NURS 4783 LPN Pharmacology and Clinical Judgment~~
- NURS 4733 LPN-Advanced Physical Assessment
- ~~NURS 4743 LPN-Issues & Concepts for Prof Practice‡~~
- ~~NURS 4793 LPN Critical Concepts~~

†Must be taken first semester of nursing coursework
‡Must be taken last semester of nursing coursework

Total Hours (all options)..... 122-125

NOTE: A grade of C or better is required in all pre-professional and professional Nursing courses.

REGULATIONS PERTAINING TO GRADUATION

- Minimum credit hours for graduation 122-125
- Minimum credit hours in the liberal arts & sciences
- Minimum credit hours in upper-division
(3000/4000 courses) 40
- Minimum credit hours (3000/4000 courses)
in major completed at SWOSU 8
- Minimum credit hours at SWOSU (15 of the last 30) 30
- Minimum Grade Point Average in all coursework.....2.00
- Minimum Grade Point Average in major.....2.00

Admission to SWOSU does not guarantee admission to the Nursing Program

Package History

Date	User	Action
4/29/2024 2:48:20 PM	Saunders, Elissa	Submitted 'Program Modification'
4/29/2024 2:48:43 PM	Barnett, Darryl	Received
4/30/2024 12:03:27 PM	Barnett, Darryl	Decision Approved on step 'FLOW-Deans'
4/30/2024 12:03:37 PM	FLOW- Provost's Executive Assistant	Received

First Name

Shelley

Last Name

Martinson

Person ID

0497283

Email

shelley.martinson@swosu.edu

Department

Music

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Bachelor of Music

Program Code

Please list the 3-digit OSRHE program code.

037

This program has approved options

Yes

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

ELECTIVE STUDIES IN BUSINESS
PERFORMANCE (PIANO AND ORGAN)
PERFORMANCE (VOICE)
PERFORMANCE (ORCHESTRAL INSTRUMENT)

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

Yes

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

Electronic Delivery of Existing Program

NOTE: Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

Option Additions?

Option Deletion?

Option Name Change?

Program Requirement Change(s)?

Explanation of changes

Please provide a brief summary of changes being made.

UN-embed the Music for Special Learners from the Bachelor of Music degree to become a stand-alone certificate.

Total Credit Hour Change?

Justification for program requirement changes*

Please provide a brief summary of the reason for the program requirement changes.

This change allows any students to take the required certificate courses to receive the certificate instead of just Bachelor of Music students.

Program Reinstatement?

Program Name Change?

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

Documents

If applicable, submit any documentation related to the requested action.

Package History

Date	User	Action
5/1/2024 3:10:18 PM	Kisinger, Tamera	Submitted 'Program Modification'
5/1/2024 3:10:23 PM	Johnson, Jason	Received
5/1/2024 3:11:46 PM	Martinson, Shelley	Received
5/1/2024 3:11:46 PM	Johnson, Jason	Decision Referral on step 'FLOW-Deans'
5/2/2024 8:51:23 AM	Johnson, Jason	Received
5/2/2024 8:51:23 AM	Martinson, Shelley	Decision Approved as referral on step 'FLOW-Deans'
5/2/2024 8:54:51 AM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
5/2/2024 8:54:55 AM	FLOW- Provost's Executive Assistant	Received

First Name

Jason

Last Name

Johnson

Person ID

387839

Email

jason.johnson@swosu.edu

Department

Interdisciplinary Studies

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Bachelor of Arts in Interdisciplinary Studies

Program Code

Please list the 3-digit OSRHE program code.

145

This program has approved options

No

Is this program part of a cooperative agreement?

No

Does this change impact an embedded certificate?

No

Does the CIP Code for this program need to be updated?

No

Type of Request(s)

Program Suspension?

No

Electronic Delivery of Existing Program

NOTE: Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

No

Option Additions?

No ▼

Option Deletion?

No ▼

Option Name Change?

No ▼

Program Requirement Change(s)?

Yes ▼

Explanation of changes

Please provide a brief summary of changes being made.

Interdisciplinary Studies allows students to select 3 disciplines, completing 21 elective credit hours within each of the selected disciplines. We request that two of the current disciplines, "Art" and "Psychology", be updated to reflect additional courses which may serve as electives, as well as updated to reflect name changes to existing courses (see attached, with changes displayed in red).

Total Credit Hour Change?

No ▼

Justification for program requirement changes*

Please provide a brief summary of the reason for the program requirement changes.

The "Art" and "Psychology" disciplines within Interdisciplinary Studies is being updated to match current offerings within those disciplines.

Program Reinstatement?

No ▼

Program Name Change?

No ▼

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

No ▼

Documents

If applicable, submit any documentation related to the requested action.

INTERDISCIPLINARY STUDIES COLLEGE OF ARTS AND SCIENCES

Dr. Jason Johnson, Dean
Science Building, Room 210
Phone: (580) 774-7152
E-mail: jason.johnson@swosu.edu
<https://www.swosu.edu/academics/degrees/interdisciplinary-studies-ba.php>.

PROGRAM GOALS

The primary educational goals and objectives of the Bachelor of Arts Interdisciplinary Studies degree program are as follows:

Educational goals for this degree are to

- Facilitate life-long learning goals.
- Provide opportunities for learners to develop further knowledge in three discipline areas.
- Allow learners flexibility in designing an interdisciplinary curriculum to meet their individual needs and goals not served by traditional majors.
- Provide an avenue of higher education that meets the needs of learners whether for personal enrichment or professional advancement.
- Provide learners with education mobility options in a world where career changes are increasing.

Educational objectives for this degree are to assist learners in

- Acquiring a broad knowledge in a variety of disciplines.
- Completing the same general education curriculum as traditional students.
- Developing specialized knowledge in three discipline areas.
- Enhancing critical thinking, communication and problem solving skills.
- Gaining intellectual knowledge and experiencing personal growth and enrichment through a broad-based curriculum of study.

PROGRAM OF STUDY

Major: B.A. Interdisciplinary Studies
A.S. General Studies

Minor: Multidisciplinary Studies

GENERAL INFORMATION

The Interdisciplinary Studies program offers maximum flexibility for self-improvement and career enhancement for students who wish to design their own course of study, change their majors late in their academic career, return to SWOSU with new career insights, or attend the University on an irregular basis.

The rapid pace of changes in society and the workplace provides diverse opportunities for the broadly educated academic generalist. Interdisciplinary Studies foster receptivity to new information and innovation. Many employers seek interdisciplinary graduates, finding them well prepared, flexible, adaptive, and able to readily acquire more specialized skills in the workplace.

Increasingly, students are selecting broad-based programs to meet their educational and career goals. Some seek careers in areas that do not require highly concentrated courses of study. When given the opportunity, these students frequently select courses of study that better align with their interests. Employers sometimes seek graduates with broad educational backgrounds. For example, a solid foundation in chemistry, biology, and engineering technology is invaluable to graduates seeking work in environmental science. Multinational companies seek employees well versed in business, international politics, and a foreign language. Individuals wishing to start their own businesses may choose a science or engineering area, management and computer science. The number of students seeking diverse educational programs is growing, as evidenced by the numerous multidisciplinary programs offered through the nation. This program is designed to meet the diverse and changing needs of students and the market place.

BACHELOR OF ARTS INTERDISCIPLINARY STUDIES (INTDI.BA)

GENERAL EDUCATION (Min. 40 hours)

Bold courses are required. Italicized courses are recommended.

Communication..... 9

ENGL	1113	English Composition I
ENGL	1213	English Composition II
COMM	1313	Introduction to Public Speaking OR
TECH	3143	Technical Presentations (if permitted by degree program)

Quantitative Reasoning 3

Select one course.

MATH	1143	Mathematical Concepts
MATH	1153	Mathematical Applications
MATH	1193	Elementary Statistics
MATH	1313	Functions and Modeling
MATH	1513	College Algebra

or a higher numbered math course

U. S. History 3

Select one course.

HIST	1043	U.S. History to 1877
HIST	1053	U.S. History since 1877

American Government..... 3

POLSC	1103	American Government & Politics
-------	------	--------------------------------

Science..... 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science.....3-4

BIOL	1004	Biological Concepts w/Lab
BIOL	1013	Current Issues in Biology
BIOL	1054	Principles of Biology I w/Lab

Physical Science.....3-4

ASTRO	1904	Astronomy
CHEM	1004	General Chemistry w/Lab
GEOL	1934	Physical Geology w/Lab
PHY	1044	Basic Physics I w/Lab
PHY	1063	General Physics (or a higher numbered chemistry or physics course)
SCI	1501	Concepts of Physical Science Lab
SCI	1513	Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities 3

GEOG	1103	World Cultural Geography
HIST	1003	Early World History
HIST	1023	Modern World History
HUM	1103	Introduction to Humanities

Fine Arts 3

ART	1223	Art Survey
COMM	1263	Introduction to Theatre
LIT	2333	Introduction to Film
LIT	2413	Introduction to Literature
MUSIC	1013	Introduction to Music I
MUSIC	1103	Music and Culture (Music majors only)
MUSIC	1123	History of Rock-n-Roll
PHILO	1453	Introduction to Philosophy

Social and Human Sciences 3

ASL	2163	American Sign Language I
ECONO	2263	Intro to Macroeconomics
ECONO	2363	Intro to Microeconomics
ENTRP	1123	Intro to Business
FINAN	2113	Personal Financial Planning

ITAL	1004	Elementary Italian I
KINES	1133	Wellness Conc & Exercise Applications
LATIN	1054	Elementary Latin I (or higher number)
PSYCH	1003	General Psychology
SOCIO	1003	Introduction to Sociology
SPAN	1054	Elementary Spanish I (or higher number)
TECH	1223	Technology and Society

Computer Proficiency0-3

COMSC 1023 Computers and Info Access, or a department-assigned course which satisfies the Computer Proficiency in the major, or the SWOSU Proficiency Exam, or HS course clearly defined to meet our goals.

GE Elective.....0-3

Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

INTERDISCIPLINARY STUDIES MAJOR/MINOR

Three Discipline Areas of Emphasis 63

Choose 3 discipline areas from the list below. Each discipline area of emphasis must include 21 credit hours.

Discipline Areas:

Accounting	History
Allied Health Sciences	Management
Art	Marketing
Biology	Kinesiology
	Mathematics
Chemistry	Music
Communication & Theatre	Natural Resource Mgmt
Computer Science	Parks & Rec Mgmt
Criminal Justice	Physics
Economics	Political Science
Education	Psychology
English	Spanish
Entrepreneurship	Sports Management
Finance	Technology
General Business	

Maximum Independent Study/Directed Reading courses are limited to a total of five credit hours per discipline.

Free Electives 17

Total Hours Required for Degree120

Courses taken in one area, i.e. General Education, Discipline Areas or Free Electives, may not be used to meet any other requirements of the degree.

REGULATIONS PERTAINING TO GRADUATION

Minimum credit hours for graduation	120
Minimum credit hours in the liberal arts & sciences	80
Minimum credit hours in upper-division (3000/4000 courses)	40
Minimum credit hours (3000/4000 courses in discipline areas completed at SWOSU)	8
Minimum credit hours at SWOSU (15 of the last 30)	30
Minimum grade point average in all coursework	2.00

DISCIPLINE AREA REQUIREMENTS (Choose 3 areas with 21 hours each to total 63 hours)

ART

ART 1113	Fundamentals of Art	ART 3324	Motion Graphic	ART 3923	Advanced Graphic Design I
ART 1123	Foundations I, Drawing	ART 3353	Clay Studio	ART 3953	Professional Practice
ART 1133	Found II, Two-Dim Des	ART 3383	Mixed Media	ART 4163	Portfolio
ART 1143	Found III, 3-Dim Design	ART 3413	Sculpture Studio	ART 4253	Applied Design
ART 2011-4	Seminar in Art	ART 3483	Printmaking Studio	ART 4313	Painting Studio
ART 2113	Acrylic Techniques	ART 3513	Intermediate Graphic Design I	ART 4333	Studio Drawing
ART 2133	Intro to Graphic Design	ART 3613	History of Art I	ART 4353	Modern Art History
ART 2143	Hist of Graphic Design	ART 3653	History of Art II	ART 4383	Art History Since 1945
ART 3011-4	Seminar in Art	ART 3683	Illustration Studio	ART 4393	Non-Western Art Survey
ART 3113	Watercolor Studio	ART 3753	Life Drawing	ART 4413	Advanced Graphic Design II
ART 3153	Figure Drawing	ART 3783	Intermediate Graphic Design II	ART 4453	Teachers Course in Art
ART 3213	Computer Graphics	ART 3853	Typographic Design	ART 4651	Senior Exhibit
ART 3232	Intro to Art Education	ART 3883	Advertising Design	ART 4754	Portfolio / Exhibit

PSYCHOLOGY

PSYCH 2011-4	Seminar in Psychology	PSYCH 3243	Multi & Cross-Cultural Psych	PSYCH 4203	Psychology of Women & Gender
PSYCH 2302	Foundations for Psych	PSYCH 3253	Psychological Tests	PSYCH 4213	Capstone for Psychology
PSYCH 2323	Statistical Reasoning	PSYCH 3263	Psych of Video Gaming	PSYCH 4223	Media & Mental Illness
PSYCH 2423	Social Psychology	PSYCH 3323	Abnormal Psychology	PSYCH 4313	Intro Clinical Psych Clinical & Couns Psych
PSYCH 2433	Psychological Statist	PSYCH 3333	Behavior Management	PSYCH 4323	Forensic Psychology
PSYCH 2452	Psych Stats Problem Solving	PSYCH 3363	Psych of Personality	PSYCH 4333	Physiological Psych
PSYCH 3011-4	Seminar in Psychology	PSYCH 3503	Ind/Org Psychology	PSYCH 4371-4	Psychological Research
PSYCH 3201-4	Contemp Prob in Psych	PSYCH 4011-4	Sem in Psych (Topic)	PSYCH 4391-4	Adv Seminar in Psych
PSYCH 3213	Developmental Psych	PSYCH 4113	Iss in Chem-Dep Trtmt Substance Use and Disorders	PSYCH 4533	Language Development
PSYCH 3224	Research Methods	PSYCH 4123	Theor & Princ of Psych		
PSYCH 3224L	Research Methods Lab	PSYCH 4133	Psychology of Sports		
PSYCH 3233	Learning and Memory Cognition				

Package History

Date	User	Action
4/21/2024 3:07:19 PM	Johnson, Jason	Submitted 'Program Modification'
4/21/2024 3:07:31 PM	Johnson, Jason	Received
4/21/2024 3:17:49 PM	Johnson, Jason	Decision Approved on step 'FLOW-Deans'
4/21/2024 3:18:02 PM	FLOW- Provost's Executive Assistant	Received

First Name	Last Name	Person ID	Email
<input type="text" value="Haggard"/>	<input type="text" value="Ryan"/>	<input type="text" value="0507865"/>	<input type="text" value="ryan.haggard@swosu.edu"/>

Department

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Program Code

Please list the 3-digit OSRHE program code.

This program has approved options

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

Is this program part of a cooperative agreement?

Does this change impact an embedded certificate?

Does the CIP Code for this program need to be updated?

Type of Request(s)

Program Suspension?

Electronic Delivery of Existing Program

NOTE: Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be approved for electronic delivery.

Option Additions?

Option Deletion?

Option Name Change?

Program Requirement Change(s)?

Explanation of changes

Please provide a brief summary of changes being made.

Adding NRM 4223 Field Techniques for Natural Resource Prof to the areas of specialization for Natural Resource Management
Adding PRM 1461 Shotgun to the areas of specialization for Outdoor Education

Total Credit Hour Change?

Justification for program requirement changes*

Please provide a brief summary of the reason for the program requirement changes.

adding classes to the elective options for Parks & Recreation Management students

Program Reinstatement?

Program Name Change?

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

Documents

If applicable, submit any documentation related to the requested action.

BACHELOR OF SCIENCE PARKS AND RECREATION MANAGEMENT (PRM.BS)

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. *Italicized courses are recommended.*

Communication	9
ENGL 1113 English Composition I	
ENGL 1213 English Composition II	
COMM 1313 Introduction to Public Speaking OR	
TECH 3143 Technical Presentations (if permitted by degree program)	
Quantitative Reasoning	3
<i>Select one course.</i>	
MATH 1143 Mathematical Concepts	
MATH 1153 Mathematical Applications	
MATH 1193 Elementary Statistics	
MATH 1313 Functions and Modeling	
MATH 1513 College Algebra (or a higher numbered math course)	
U. S. History	3
<i>Select one course.</i>	
HIST 1043 U.S. History to 1877	
HIST 1053 U.S. History since 1877	
American Government	3
POLSC 1103 American Government & Politics	
Science	7-8
<i>Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.</i>	
Life Science	3-4
BIOL 1004 Biological Concepts w/Lab	
BIOL 1013 Current Issues in Biology	
BIOL 1054 Principles of Biology I w/Lab	
Physical Science	3-4
ASTRO 1904 Astronomy	
CHEM 1004 General Chemistry w/Lab	
GEOL 1934 Physical Geology w/Lab	
PHY 1044 Basic Physics I w/Lab	
PHY 1063 General Physics (or a higher numbered chemistry or physics course)	
SCI 1501 Concepts of Physical Science Lab	
SCI 1513 Conc of Phy Science (can be taken w/wo lab)	
Humanities and Social Science	12
<i>Select one course from each sub-category and one additional course from any subcategory below.</i>	
Humanities	3
GEOG 1103 World Cultural Geography	
HIST 1003 Early World History	
HIST 1023 Modern World History	
HUM 1103 Introduction to Humanities	
Fine Arts	3
ART 1223 Art Survey	
COMM 1263 Introduction to Theatre	
LIT 2333 Introduction to Film	
LIT 2413 Introduction to Literature	
MUSIC 1013 Introduction to Music I	
MUSIC 1103 Music and Culture (Music majors only)	
MUSIC 1123 History of Rock-n-Roll	
PHILO 1453 Introduction to Philosophy	
Social and Human Sciences	6
ASL 2163 American Sign Language I	
ECONO 2263 Intro to Macroeconomics*	
ECONO 2363 Intro to Microeconomics *	
ENTRP 1123 Intro to Business	
FINAN 2113 Personal Financial Planning	
ITAL 1004 Elementary Italian I	
KINES 1133 Wellness Conc & Exercise App	
LATIN 1054 Elementary Latin I (or higher number)	
PSYCH 1003 General Psychology	
SOCIO 1003 Introduction to Sociology	
SPAN 1054 Elementary Spanish I (or higher number)	
TECH 1223 Technology and Society	
Computer Proficiency	3
COMSC 1023 Computer & Info Access, or a department-assigned course which satisfies the computer proficiency in the major or	

SWOSU proficiency exam, or HS course clearly defined to meet our goals.

GE Elective.....0-3
Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

PARKS AND RECREATION MANAGEMENT MAJOR

Required Courses	22
PRM 2102 Foundations of Parks and Recreation	
PRM 3663 Recreation Management	
PRM 3702 Recreational Areas and Facilities Mgmt	
PRM 4113 Risk Management in Recreation	
PRM 4163 Community Recreation	
PRM 4663 Outdoor Recreation	
NRM 4773 Natural Resource Management	
PRM 4993 Internship in Professional Recreation (Parks & Recreation - 120 hours)	

AREAS OF SPECIALIZATION (18 hours) - (Choose at least one and choose 18 hours from the listed courses)

Natural Resource Management	18
NRM 2103 Wildland Fire Management	
NRM 2143 Wildland Fuel Reduction	
NRM 4162 Mountain Resource Management	
NRM 4172 Natural Resource Law	
NRM 4192 Bird ID for Wildlife Managers	
NRM 4782 Resource Interpretation	
NRM 4792 Land Use Planning	
NRM 4802 Wildland Fire Ecology	
NRM 4812 Wildlife Management	
NRM 4832 Wildlife Habitat Management	
NRM 4853 Range Management	

Outdoor Education	18
NRM 2223 Land Navigation	
PRM 2123 Wilderness First Aid	
PRM 2151 Principles of Swimming	
PRM 2212 Wilderness Survival	
PRM 2441 High Angle Rescue	
PRM 3113 Sailing, Canoeing, Hiking and Climbing	
PRM 3142 Advanced Wilderness Survival	
PRM 3152 SCUBA	
PRM 3161 Lifeguarding	
PRM 3171 Lifeguard Instructor	
PRM 3211 Outdoor Educ/Adventure Programming	
PRM 3262 Advanced SCUBA/Rescue Diver	
PRM 3432 Ropes Course Facilitation	
PRM 3452 Advanced Ropes	
PRM 3552 Backpacking	
PRM 3562 White Water Rafting	
PRM 3692 Principles of Archery	

Parks and Wildlife Law Enforcement	18
NRM 2222 Land Navigation	
NRM 4172 Natural Resource Law	
NRM 4192 Bird ID for Wildlife Managers	
NRM 4201 The Park Ranger	
NRM 4211 Game and Fish Law	
NRM 4812 Wildlife Management	
NRM 4832 Wildlife Habitat Management	
NRM 4853 Range Management	
PRM 2122 Wilderness First Aid	
PRM 2143 Emergency Response	
PRM 2151 Principles of Swimming	
PRM 2201 Basic Handgun	
PRM 3161 Lifeguarding	
PRM 3272 Public Safety Diver	
PRM 3441 High Angle Rescue	
PRM 4221 Small Craft Safety	
PRM 4343 Intro to Criminal Investigations	
PRM 4404 Legal Issues	
PRM 4881 Tactical Carbine	

(Continued on next page)

**BACHELOR OF SCIENCE
PARKS AND RECREATION MANAGEMENT (PRM.BS)**

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. Italicized courses are recommended.

Communication 9

- ENGL 1113 English Composition I**
- ENGL 1213 English Composition II**
- COMM 1313 Introduction to Public Speaking OR**
- TECH 3143 Technical Presentations (if permitted by degree program)**

Quantitative Reasoning..... 3

Select one course.

- MATH 1143 Mathematical Concepts
- MATH 1153 Mathematical Applications
- MATH 1193 Elementary Statistics
- MATH 1313 Functions and Modeling
- MATH 1513 College Algebra
(or a higher numbered math course)

U. S. History..... 3

Select one course.

- HIST 1043 U.S. History to 1877
- HIST 1053 U.S. History since 1877

American Government 3

- POLSC 1103 American Government & Politics**

Science 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science..... 3-4

- BIOL 1004 Biological Concepts w/Lab**
- BIOL 1013 Current Issues in Biology
- BIOL 1054 Principles of Biology I w/Lab

Physical Science..... 3-4

- ASTRO 1904 Astronomy
- CHEM 1004 General Chemistry w/Lab
- GEOL 1934 Physical Geology w/Lab
- PHY 1044 Basic Physics I w/Lab
- PHY 1063 General Physics (or a higher numbered chemistry or physics course)
- SCI 1501 Concepts of Physical Science Lab
- SCI 1513 Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science..... 12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities..... 3

- GEOG 1103 World Cultural Geography
- HIST 1003 Early World History
- HIST 1023 Modern World History
- HUM 1103 Introduction to Humanities

Fine Arts..... 3

- ART 1223 Art Survey
- COMM 1263 Introduction to Theatre
- LIT 2333 Introduction to Film
- LIT 2413 Introduction to Literature
- MUSIC 1013 Introduction to Music I
- MUSIC 1103 Music and Culture (Music majors only)
- MUSIC 1123 History of Rock-n-Roll
- PHILO 1453 Introduction to Philosophy

Social and Human Sciences 6

- ASL 2163 American Sign Language I
- ECONO 2263 Intro to Macroeconomics*
- ECONO 2363 Intro to Microeconomics *
- ENTRP 1123 Intro to Business
- FINAN 2113 Personal Financial Planning
- ITAL 1004 Elementary Italian I
- KINES 1133 Wellness Conc & Exercise App**
- LATIN 1054 Elementary Latin I (or higher number)
- PSYCH 1003 General Psychology**
- SOCIO 1003 Introduction to Sociology
- SPAN 1054 Elementary Spanish I (or higher number)
- TECH 1223 Technology and Society

Computer Proficiency 3

COMSC 1023 Computer & Info Access, or a department-assigned course which satisfies the computer proficiency in the major or

SWOSU proficiency exam, or HS course clearly defined to meet our goals.

GE Elective..... 0-3

Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

PARKS AND RECREATION MANAGEMENT MAJOR

Required Courses 22

- PRM 2102 Foundations of Parks and Recreation
- PRM 3663 Recreation Management
- PRM 3702 Recreational Areas and Facilities Mgmt
- PRM 4113 Risk Management in Recreation
- PRM 4163 Community Recreation
- PRM 4663 Outdoor Recreation
- NRM 4773 Natural Resource Management
- PRM 4993 Internship in Professional Recreation
(Parks & Recreation – 120 hours)

AREAS OF SPECIALIZATION (18 hours) - (Choose at least one and choose 18 hours from the listed courses)

Natural Resource Management..... 18

- NRM 2103 Wildland Fire Management
- NRM 2143 Wildland Fuel Reduction
- NRM 4162 Mountain Resource Management
- NRM 4172 Natural Resource Law
- NRM 4192 Bird ID for Wildlife Managers
- NRM 4223 Field Techniques for Natural Resource Prof**
- NRM 4782 Resource Interpretation
- NRM 4792 Land Use Planning
- NRM 4802 Wildland Fire Ecology
- NRM 4812 Wildlife Management
- NRM 4832 Wildlife Habitat Management
- NRM 4853 Range Management

Outdoor Education..... 18

- NRM 2223 Land Navigation
- PRM 1461 Shotgun**
- PRM 2123 Wilderness First Aid
- PRM 2151 Principles of Swimming
- PRM 2212 Wilderness Survival
- PRM 2441 High Angle Rescue
- PRM 3113 Sailing, Canoeing, Hiking and Climbing
- PRM 3142 Advanced Wilderness Survival
- PRM 3152 SCUBA
- PRM 3161 Lifeguarding
- PRM 3171 Lifeguard Instructor
- PRM 3211 Outdoor Educ/Adventure Programming
- PRM 3262 Advanced SCUBA/Rescue Diver
- PRM 3432 Ropes course Facilitation
- PRM 3452 Advanced Ropes
- PRM 3552 Backpacking
- PRM 3562 White Water Rafting
- PRM 3692 Principles of Archery

Parks and Wildlife Law Enforcement..... 18

- NRM 2223 Land Navigation
- NRM 4172 Natural Resource Law
- NRM 4192 Bird ID for Wildlife Managers
- NRM 4201 The Park Ranger
- NRM 4211 Game and Fish Law
- NRM 4812 Wildlife Management
- NRM 4832 Wildlife Habitat Management
- NRM 4853 Range Management
- PRM 2123 Wilderness First Aid
- PRM 2143 Emergency Response
- PRM 2151 Principles of Swimming
- PRM 2201 Basic Handgun
- PRM 3161 Lifeguarding
- PRM 3272 Public Safety Diver
- PRM 3441 High Angle Rescue
- PRM 4221 Small Craft Safety
- PRM 4343 Intro to Criminal Investigations
- PRM 4404 Legal Issues

Package History

Date	User	Action	
4/12/2024 9:01:57 AM	McCaw, Pamela		Submitted 'Program Modification'
4/12/2024 9:01:59 AM	Klein, Edward		Received
4/15/2024 8:26:22 AM	Klein, Edward		Decision Approved on step 'FLOW-Deans'
4/15/2024 8:26:26 AM	FLOW- Provost's Executive Assistant		Received
4/19/2024 11:37:36 AM	Kisinger, Tamera	Comment	These changes will not take effect until Fall of 2025. Are you sure you want to submit these now? If additional changes might be made in the future, it might be less confusing to put all changes on one form.
4/19/2024 11:37:39 AM	McCaw, Pamela		Received
4/19/2024 11:37:39 AM	Kisinger, Tamera		Decision Returned to a previous user on step 'FLOW-Provost's Executive Assistant'
4/19/2024 12:44:31 PM	McCaw, Pamela	Comment	Yes we want to submit it now. Thanks!
4/24/2024 12:44:44 PM	McCaw, Pamela		Decision Submitted on step 'Start'
4/24/2024 12:44:55 PM	Klein, Edward		Received
4/24/2024 1:56:04 PM	Klein, Edward		Decision Approved on step 'FLOW-Deans'
4/24/2024 1:56:28 PM	FLOW- Provost's Executive Assistant		Received

First Name

Haggard

Last Name

Ryan

Person ID

0507865

Email

ryan.haggard@swosu.edu

Department

Parks & Recreation Management ▼

Program Information

Official Degree Designation and Program Title

e.g. Associate in Science in Cybersecurity, Bachelor of Fine Arts in Music Performance, Master of Science in Accounting

Bachelor of Science Parks and Wildlife Law Enforcement

Program Code

Please list the 3-digit OSRHE program code.

146

This program has approved options

Yes ▼

Approved Program Options

Please list all current options within the program. Use a separate line for each option.

CLEET option
Standard option

Is this program part of a cooperative agreement?

No ▼

Does this change impact an embedded certificate?

No ▼

Does the CIP Code for this program need to be updated?

No ▼

Type of Request(s)

Program Suspension?

No ▼

Electronic Delivery of Existing Program

NOTE: Electronic delivery is recognized at the program level. If the existing program has options that are offered via electronic delivery and the program meets State Regents' policy for electronic delivery, the program MUST be

approved for electronic delivery.

Option Additions?

Option Deletion?

Option Name Change?

Program Requirement Change(s)?

Explanation of changes

Please provide a brief summary of changes being made.

Adding NRM 4223 Field Techniques for Natural Resource Prof to the standard option on the Parks and Wildlife Law Enforcement degree sheet

Total Credit Hour Change?

Justification for program requirement changes*

Please provide a brief summary of the reason for the program requirement changes.

Adding an elective to the standard option for PWLE students

Program Reinstatement?

Program Name Change?

Degree Designation Change?

Changes formerly classified as substantive and non-substantive will now be combined as program requirement changes. (e.g. course credit hour changes, changes in courses required for graduation, changing credit hours required for electives, course prefix changes, course title changes, removing courses from list of electives)

Documents

If applicable, submit any documentation related to the requested action.

BACHELOR OF SCIENCE PARKS AND WILDLIFE LAW ENFORCEMENT (PWLE.BS)

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. Italicized courses are recommended.

Communication.....9

- ENGL 1113 English Composition I
- ENGL 1213 English Composition II
- COMM 1313 Introduction to Public Speaking OR
- TECH 3143 Technical Presentations (if permitted by degree program)

Quantitative Reasoning.....3

Select one course.

- MATH 1143 Mathematical Concepts
- MATH 1153 Mathematical Applications
- MATH 1193 Elementary Statistics
- MATH 1313 Functions and Modeling
- MATH 1513 College Algebra
(or a higher numbered math course)

U. S. History.....3

Select one course.

- HIST 1043 U.S. History to 1877
- HIST 1053 U.S. History since 1877

American Government.....3

- POLSC 1103 American Government & Politics

Science.....7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science.....3-4

- BIOL 1004 Biological Concepts w/Lab
- BIOL 1013 Current Issues in Biology
- BIOL 1054 Principles of Biology I w/Lab

Physical Science.....3-4

- ASTRO 1904 Astronomy
- CHEM 1004 General Chemistry w/Lab
- GEOL 1934 Physical Geology w/Lab
- PHY 1044 Basic Physics I w/Lab
- PHY 1063 General Physics (or a higher numbered chemistry or physics course)
- SCI 1501 Concepts of Physical Science Lab
- SCI 1513 Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science.....12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities.....3

- GEOG 1103 World Cultural Geography
- HIST 1003 Early World History
- HIST 1023 Modern World History
- HUM 1103 Introduction to Humanities

Fine Arts.....3

- ART 1223 Art Survey
- COMM 1263 Introduction to Theatre
- LIT 2333 Introduction to Film
- LIT 2413 Introduction to Literature
- MUSIC 1013 Introduction to Music I
- MUSIC 1103 Music and Culture (Music majors only)
- MUSIC 1123 History of Rock-n-Roll
- PHILO 1453 Introduction to Philosophy

Social and Human Sciences.....6

- ASL 2163 American Sign Language I
- ECONO 2263 Intro to Macroeconomics*
- ECONO 2363 Intro to Microeconomics *
- ENTRP 1123 Intro to Business
- FINAN 2113 Personal Financial Planning
- ITAL 1004 Elementary Italian I
- KINES 1133 Wellness Conc & Exercise App
- LATIN 1054 Elementary Latin I (or higher number)
- PSYCH 1003 General Psychology
- SOCIO 1003 Introduction to Sociology
- SPAN 1054 Elementary Spanish I (or higher number)
- TECH 1223 Technology and Society

Computer Proficiency.....0-3

COMSC 1023 Computers and Info Access, or a department-assigned course which satisfies the Computer Proficiency in the major, or the

SWOSU Proficiency Exam, or HS course clearly defined to meet our goals.

GE Elective.....0-3

Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

PARKS AND WILDLIFE LAW ENFORCEMENT MAJOR

Required Courses for all options.....29

- PRM 2102 Foundations of Parks and Recreation
- PRM 2123 Wilderness First Aid
- PRM 2143 Emergency Response
- PRM 3663 Recreation Management
- PRM 4113 Risk Management in Recreation
- NRM 2223 Land Navigation
- NRM 4172 Natural Resource Law
- NRM 4201 The Park Ranger
- NRM 4211 Game and Fish Law
- NRM 4773 Natural Resource Mgmt.
- NRM 4812 Wildlife Management
- NRM 4832 Wildlife Habitat Management
- NRM 4993 Intern in Parks & Wild Law Enforcement (120 hours)

CLEET Option (this is a major/minor program).....34

- NRM 3112 Intro to Parks & Wildlife Law Enforce
- PRM 4383 Tactical Field Craft
- PRM 4404 Legal Issues
- PRM 4433 Criminal Investigations I
- PRM 4452 SFST/Drug Recognition
- PRM 4462 Traffic Law
- PRM 4512 Community Policing
- PRM 4633 Criminal Investigations II
- PRM 4641 Terrorism
- PRM 4664 Firearms
- PRM 4674 Defensive Tactics
- PRM 4683 Patrol Procedures
- PRM 4691 Emergency Vehicle Operations

Standard Option (Choose at least 11 hours from courses listed below)

- NRM 4011-4 Seminar in Natural Resource Mgmt.
- NRM 4162 Mountain Resource Management
- NRM 4192 Bird ID for Wildlife Managers
- NRM 4802 Wildland Fire Ecology
- NRM 4853 Range Management
- PRM 2151 Principles of Swimming
- PRM 2201 Basic Handgun
- PRM 3152 SCUBA
- PRM 3161 Lifeguarding
- PRM 3262 Advanced SCUBA/Rescue Diver
- PRM 3272 Public Safety Diver
- PRM 3432 Ropes Course Facilitation
- PRM 3441 High Angle Rescue
- PRM 3452 Advanced Ropes
- PRM 3702 Rec Areas & Facilities Mngmt
- PRM 4221 Small Craft Safety/Boating Law
- PRM 4343 Intro to Criminal Investigations
- PRM 4663 Outdoor Recreation
- PRM 4881 Tactical Carbine

Minor (required for Standard option only).....18-24

Electives to bring total to.....120

REGULATIONS PERTAINING TO GRADUATION

- Minimum credit hours for graduation.....120
- Minimum credit hours in the liberal arts & sciences.....55
- Minimum credit hours in upper-division (3000/4000 courses).....40
- Minimum credit hours (3000/4000 courses) in major completed at SWOSU.....8
- Minimum credit hours at SWOSU (15 of the last 30).....30
- Minimum Grade Point Average in all coursework.....2.00
- Minimum Grade Point Average in major.....2.00

Proposed

BACHELOR OF SCIENCE PARKS AND WILDLIFE LAW ENFORCEMENT (PWLE.BS)

GENERAL EDUCATION (Min. 40 hours)

Bolded courses are required. Italicized courses are recommended.

Communication 9

ENGL	1113	English Composition I
ENGL	1213	English Composition II
COMM	1313	Introduction to Public Speaking OR
TECH	3143	Technical Presentations (if permitted by degree program)

Quantitative Reasoning 3

Select one course.

MATH	1143	Mathematical Concepts
MATH	1153	Mathematical Applications
MATH	1193	Elementary Statistics
MATH	1313	Functions and Modeling
MATH	1513	College Algebra (or a higher numbered math course)

U. S. History 3

Select one course.

HIST	1043	U.S. History to 1877
HIST	1053	U.S. History since 1877

American Government 3

POLSC	1103	American Government & Politics
--------------	-------------	---

Science 7-8

Select one course from Life Science and one course from Physical Science. One Science course must be a lab science.

Life Science 3-4

BIOL	1004	Biological Concepts w/Lab
BIOL	1013	Current Issues in Biology
BIOL	1054	Principles of Biology I w/Lab

Physical Science 3-4

ASTRO	1904	Astronomy
CHEM	1004	General Chemistry w/Lab
GEOL	1934	Physical Geology w/Lab
PHY	1044	Basic Physics I w/Lab
PHY	1063	General Physics (or a higher numbered chemistry or physics course)
SCI	1501	Concepts of Physical Science Lab
SCI	1513	Conc of Phy Science (can be taken w/wo lab)

Humanities and Social Science 12

Select one course from each sub-category and one additional course from any subcategory below.

Humanities 3

GEOG	1103	World Cultural Geography
HIST	1003	Early World History
HIST	1023	Modern World History
HUM	1103	Introduction to Humanities

Fine Arts 3

ART	1223	Art Survey
COMM	1263	Introduction to Theatre
LIT	2333	Introduction to Film
LIT	2413	Introduction to Literature
MUSIC	1013	Introduction to Music I
MUSIC	1103	Music and Culture (Music majors only)
MUSIC	1123	History of Rock-n-Roll
PHILO	1453	Introduction to Philosophy

Social and Human Sciences 6

ASL	2163	American Sign Language I
ECONO	2263	Intro to Macroeconomics*
ECONO	2363	Intro to Microeconomics *
ENTRP	1123	Intro to Business
FINAN	2113	Personal Financial Planning
ITAL	1004	Elementary Italian I
KINES	1133	Wellness Conc & Exercise App
LATIN	1054	Elementary Latin I (or higher number)
PSYCH	1003	General Psychology
SOCIO	1003	Introduction to Sociology
SPAN	1054	Elementary Spanish I (or higher number)
TECH	1223	Technology and Society

Computer Proficiency 0-3

COMSC 1023 Computers and Info Access, or a department-assigned course which satisfies the Computer Proficiency in the major, or the

SWOSU Proficiency Exam, or HS course clearly defined to meet our goals.

GE Elective 0-3

Students who meet the computer proficiency by exam or HS course must choose an additional GE course from any category.

PARKS AND WILDLIFE LAW ENFORCEMENT MAJOR

Required Courses for all options 31

PRM	2102	Foundations of Parks and Recreation
PRM	2123	Wilderness First Aid
PRM	2143	Emergency Response
PRM	3663	Recreation Management
PRM	4113	Risk Management in Recreation
NRM	2223	Land Navigation
NRM	4172	Natural Resource Law
NRM	4201	The Park Ranger
NRM	4211	Game and Fish Law
NRM	4773	Natural Resource Mgmt.
NRM	4812	Wildlife Management
NRM	4832	Wildlife Habitat Management
NRM	4993	Intern in Parks & Wild Law Enforcement (120 hours)

CLEET Option (this is a major/minor program) 34

NRM	3112	Intro to Parks & Wildlife Law Enforce
PRM	4383	Tactical Field Craft
PRM	4404	Legal Issues
PRM	4433	Criminal Investigations I
PRM	4452	SFST/Drug Recognition
PRM	4462	Traffic Law
PRM	4512	Community Policing
PRM	4633	Criminal Investigations II
PRM	4641	Terrorism
PRM	4664	Firearms
PRM	4674	Defensive Tactics
PRM	4683	Patrol Procedures
PRM	4691	Emergency Vehicle Operations

Standard Option (Choose at least 11 hours from courses listed below)

NRM	4011-4	Seminar in Natural Resource Mgmt.
NRM	4162	Mountain Resource Management
NRM	4192	Bird ID for Wildlife Managers
NRM	4223	Field Techniques for Natural Resource Prof
NRM	4802	Wildland Fire Ecology
NRM	4853	Range Management
PRM	2151	Principles of Swimming
PRM	2201	Basic Handgun
PRM	3152	SCUBA
PRM	3161	Lifeguarding
PRM	3262	Advanced SCUBA/Rescue Diver
PRM	3272	Public Safety Diver
PRM	3432	Ropes Course Facilitation
PRM	3441	High Angle Rescue
PRM	3452	Advanced Ropes
PRM	3702	Rec Areas & Facilities Mngmt
PRM	4221	Small Craft Safety/Boating Law
PRM	4343	Intro to Criminal Investigations
PRM	4663	Outdoor Recreation
PRM	4881	Tactical Carbine

Minor (required for Standard option only) 18-24

Electives to bring total to 120

REGULATIONS PERTAINING TO GRADUATION

Minimum credit hours for graduation	120
Minimum credit hours in the liberal arts & sciences	55
Minimum credit hours in upper-division (3000/4000 courses)	40
Minimum credit hours (3000/4000 courses) in major completed at SWOSU	8
Minimum credit hours at SWOSU (15 of the last 30)	30
Minimum Grade Point Average in all coursework	2.00
Minimum Grade Point Average in major	2.00

Package History

Date	User	Action	
4/12/2024 9:01:45 AM	McCaw, Pamela		Submitted 'Program Modification'
4/12/2024 9:01:59 AM	Klein, Edward		Received
4/15/2024 8:26:37 AM	Klein, Edward		Decision Approved on step 'FLOW-Deans'
4/15/2024 8:26:56 AM	FLOW- Provost's Executive Assistant		Received
4/19/2024 11:37:02 AM	Kisinger, Tamera	Comment	These changes will not take effect until Fall of 2025. Are you sure you want to submit these now? If additional changes might be made in the future, it might be less confusing to put all changes on one form.
4/19/2024 11:37:10 AM	McCaw, Pamela		Received
4/19/2024 11:37:10 AM	Kisinger, Tamera		Decision Returned to a previous user on step 'FLOW-Provost's Executive Assistant'
4/19/2024 12:44:00 PM	McCaw, Pamela	Comment	Yes we want to submit the changes now. Thanks!
4/24/2024 12:44:54 PM	McCaw, Pamela		Decision Submitted on step 'Start'
4/24/2024 12:44:55 PM	Klein, Edward		Received
4/24/2024 1:56:08 PM	Klein, Edward		Decision Approved on step 'FLOW-Deans'
4/24/2024 1:56:28 PM	FLOW- Provost's Executive Assistant		Received



Date: June 11, 2024

To: Regional University System of Oklahoma
305 N.W. 5th St., #407
Oklahoma City, OK 73102-4741

From: Dr. Bo Hannaford, President *Bo Hannaford*

RE: Facilities Stewardship Committee Agenda Items-June 20, 2024

Please place Northwestern Oklahoma State University on the Facilities Stewardship Committee agenda for the June 20, 2024, meeting of the Regional University System of Oklahoma Board of Regents for the following items:

Campus Master Plan

We request approval of the updated Campus Master Plan for Northwestern Oklahoma State University. A copy of the plan is attached.

BH:jr

Att. (1)

LONG - RANGE CAPITAL PLANNING COMMISSION
 AGENCY SUMMARY BY PRIORITY
 Fiscal Years 2026 through 2030

Agency: 505 Northwestern Oklahoma State University

Priority	Name of Project	Project #	Federal Funds	Other Funds	State Approp	Total Project
1	Major Repairs and Renovations	505-0005	\$ -	\$ 925,000	\$ 4,000,000	\$ 4,925,000
2	Campus Roof Replacement	505-0050	\$ -	\$ -	\$ 2,500,000	\$ 2,500,000
3	Modification of HVAC	505-0004	\$ -	\$ 800,000	\$ 1,000,000	\$ 1,800,000
4	Ranger Stadium Parking Lot	505-0049	\$ -	\$ -	\$ 4,000,000	\$ 4,000,000
5	Alva Campus Mall	505-0014	\$ -	\$ 1,200,000	\$ -	\$ 1,200,000
6	Exterior Renovation of Herod Hall	505-0001	\$ -	\$ 950,000	\$ -	\$ 950,000
7	Renovation of Herod Hall Auditorium	505-0024	\$ -	\$ 1,000,000	\$ 500,000	\$ 1,500,000
8	Construction of Facilities	505-0015	\$ -	\$ 800,000	\$ -	\$ 800,000
9	Tuck Pointing of Campus Buildings	505-0046	\$ -	\$ 500,000	\$ -	\$ 500,000
10	Renovation of Percefull Fieldhouse	505-0032	\$ -	\$ 500,000	\$ -	\$ 500,000
11	Technology Infrastructure	505-0048	\$ -	\$ 500,000	\$ -	\$ 500,000
12	Armory Building	505-0041	\$ -	\$ 200,000	\$ -	\$ 200,000
13	Rodeo Facility	505-0040	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
14	Campus Lighting and Safety	505-0038	\$ -	\$ 500,000	\$ -	\$ 500,000
15	Accessibility Upgrades - Infrastructure	505-0037	\$ -	\$ -	\$ -	\$ -
16	Instruct. Furniture and Equipment	505-0006	\$ -	\$ -	\$ -	\$ -
17	Energy Management Project	505-0026	\$ -	\$ -	\$ -	\$ -
18	Admin. Furniture and Equipment	505-0007	\$ -	\$ -	\$ -	\$ -
19	Equipment - Library and Media Center	505-0003	\$ -	\$ -	\$ -	\$ -
20	Equipment - Physical Plant and Motor Pool	505-0008	\$ -	\$ -	\$ -	\$ -
21	Beautification of Lots and Grounds	505-0002	\$ -	\$ -	\$ -	\$ -
22	Purchase of Land	505-0012	\$ -	\$ -	\$ -	\$ -
23	Remodel Interior - Jesse Dunn	505-0017	\$ -	\$ -	\$ -	\$ -
24	Campus Window Replacement	505-0044	\$ -	\$ -	\$ -	\$ -
		Totals:	\$ -	\$ 8,875,000	\$ 12,000,000	\$ 20,875,000



June 20, 2024

Regional University System of Oklahoma
305 N.W. 5th St., #407
Oklahoma City, OK 73102-4741

Dear Board Members:

The recommendations of Northwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Faculty Appointments

School of Professional Studies

Dr. Theresa McBride, has been appointed Associate Professor of Business in a permanent full-time position. Her appointment is effective August 13, 2024 at an academic salary rate of \$75,500.

Dr. McBride's degree are: Ph.D. (2017), University of St. Andrews, St. Andrews, Scotland, United Kingdom; M.B.A. (2013), Colorado State University, Fort Collins, CO; B.S. (2002) Business Administration, University of Baltimore, Baltimore, MD.

Professional experiences include: Associate Professor (2) at Ferrum College, Ferrum, VA; Lecturer of Leadership and Management (1) at United States Coast Guard Academy, New London, CT; Assistant Professor (1) at Lake Superior State University, Marie, MI; Assistant

Professor (2) at Hawaii Pacific University, Honolulu, HI; Teacher (4.5) at University of St. Andrews, St. Andrews, Scotland, United Kingdom.

Ms. Taylor Phillips, has been appointed Instructor of Psychology in a permanent full-time position. Her appointment is effective August 13, 2024 at an academic salary rate of \$35,400.

Ms. Phillips' degrees are: B.S. (2014). Psychology, Northwestern Oklahoma State University, Alva, OK.

Ms. Phillips has been most recently employed as a Title III LASSO Career Coach at Northwestern Oklahoma State University.

School or Arts & Sciences

Mr. Adam Alber, has been appointed Instructor of Chemistry in a permanent full-time position. His appointment is effective August 13, 2024 at an academic salary rate of \$43,900.

Mr. Alber's degrees are: B.S. (2018), Chemistry, St. John Fisher College, Pittsford, NY.

Professional experiences include: Graduate Lecturer (1), and Graduate Teacher's Assistant (5) at The University of Oklahoma, Norman, OK.

Ms. Danielle Budy, has been appointed Instructor of Mathematics in a permanent full-time position. Her appointment is effective August 13, 2024 at an academic salary rate of \$37,945.

Ms. Budy's degrees are: B.S.Ed. (2000), Mathematics, Northwestern Oklahoma State University, Alva, OK.

Professional experiences include: Adjunct Instructor of Mathematics (15) Northwestern Oklahoma State University, and Northwest Technology Center (2) Alva, OK.

Mr. Jared Cole, has been appointed Instructor of Mass Communication in a permanent full-time position. His appointment is effective August 13, 2024 at an academic salary rate of \$38,600.

Mr. Cole's degrees are: M.A. (2023), Communication, Virginia Tech University, Blacksburg, VA; and B.A. (2008) Journalism and Broadcasting, Oklahoma State University, Stillwater, OK.

Professional experiences include: Adjunct Instructor (.5) Grand Rapids Community College and Davenport University, Grand Rapids, MI; Graduate Assistant (2) Virginia Tech, Blacksburg, VA; Communication Specialist (6) Langston University, Langston, OK.

Dr. Rasika Mohottige, has been appointed Assistant Professor of Physics in a permanent full-time position. His appointment is effective August 13, 2024 at an academic salary rate of \$56,000.

Dr. Mohottige's degrees are: Ph.D. (2018), Physics, University of North Dakota, Grand Forks, ND; M.Phil. (2012), and B.S. (2007) Physics, Open University of Sri Lanka, Asia.

Professional experiences include: Assistant Professor (3) Waldorf University, Forest City, IA; Adjunct Instructor (5) College of Staten Island, New York, NY; Middlesex County College, Edison, NJ and Bloomfield College, Bloomfield, NJ.

B. Promotion in Rank

The following faculty member has been recommended for promotion in rank effective with their appointment dates for the 2024-2025 academic year. They have been recommended for promotion by the Dean of Faculty and the Vice President for Academic Affairs.

School of Arts and Sciences

<u>Name</u>	<u>Department</u>	<u>From</u>	<u>To</u>
Dr. Sarah Fry	Social Science	Instructor	Assistant

C. Faculty Resignation

Dr. Leigh Kirby, Assistant Professor of Psychology, has submitted a letter of resignation effective May 8, 2024. Dr. Kirby has been employed with the University since August 12, 2022.

Dr. Karsten Longhurst, Assistant Professor/Director of Choral Music, has submitted a letter of resignation effective July 15, 2024. Dr. Longhurst has been employed with the University since August 11, 2015.

II. PURCHASES

The following purchases are being made in accordance with Board Policy (over \$50,000 and under \$150,000):

FY 24 Purchase

Turf surfacing of the softball field at Alva Recreation Complex: City of Alva, Alva, Oklahoma, at a cost not to exceed \$122,000. (Fund 295 Section 13, Fund 705 Auxiliary)

FY 25 Purchases

Elevator repairs: Kone Inc., Moline, Illinois, at a cost not to exceed \$60,000 (Various funds)

Printing services supplies: Mercury Press, Oklahoma City, Oklahoma, at a cost not to exceed \$60,000 (Fund 705 Auxiliary)

Library Management System: Online Computer Library Center, Dublin, Ohio, at a cost not to exceed \$70,000. (Fund 290 E&G)

Learning Management System (LMS) software and platform for faculty and students: Blackboard, Inc., Indianapolis, Illinois, at a cost not to exceed \$70,000. (Fund 290 E&G)

Gators, mowers, and equipment for repairs on campus: Western Equipment LLC, Clinton, Oklahoma, at a cost not to exceed \$75,000. (Various Funds)

Handicap doors and repairs to windows/doors on campus: Oklahoma Glass and Wallpaper, Enid, Oklahoma at a cost not to exceed \$75,000 (Various Funds)

Fire System Monitoring & Inspection: DAL Security LLC, Lahoma, Oklahoma, at a cost not to exceed \$80,000. (Fund 290 E&G, Fund 600/650 School Land)

Hosting service for 13+ article databases: EBSCO, Ipswich, Massachusetts, at a cost not to exceed \$85,000. (Fund 290 E&G)

Yearly phone system subscription: GoTo Connect, Boston, Massachusetts, at a cost not to exceed \$85,000. (Fund 290 E&G)

Enterprise content management subscription and maintenance: Softdocs, Columbia, South Carolina, at a cost not to exceed \$90,000. (Fund 290 E&G)

HVAC Services: Ideal Mechanical Services LLC, Enid, Oklahoma, at a cost not to exceed \$100,000. (Various Funds)

Printers, toner, technology supplies: CDW LLC, Chicago, Illinois, at a cost not to exceed \$100,000. (Various Funds)

Admin expenses for Board of Regents: Regional University System of Oklahoma, Oklahoma City, Oklahoma, at a cost not to exceed \$100,000. (Fund 290 E&G)

Colleague Synoptix software and maintenance for ERP system: Ellucian Company, L.P., Reston, Virginia, at a cost not to exceed \$105,000. (Fund 290 E&G)

Testing Platform: Ascend Learning Holdings LLC, Leawood, Kansas, at a cost not to exceed \$125,000. (Fund 705 Auxiliary, Fund 290 E&G)

Athletic dues and game officials: Great American Conference, Dardanelle, Arkansas, at a cost not to exceed \$125,000. (Fund 290 E&G, Fund 705 Auxiliary)

Fleet vehicles: John Vance Auto Group, Guthrie, Oklahoma, at a cost not to exceed \$130,000. (Fund 600/650 School Land)

We request approval of the following purchases in accordance with Board Policy (over \$150,000):

Lab computers, printers, servers and technology supplies: Dell, Dallas, Texas, at a cost not to exceed \$160,000. (Fund 290 E&G, Fund 600/650 School Land)

Repair/Maintenance and driver expenses associated with university-owned buses, Charter services: Hanza's Soldier Xpress, Lawton, Oklahoma, at a cost not to exceed \$175,000. (Fund 290 E&G)

Fuel for the University fleet: Comdata, Brentwood, Tennessee, at a cost not to exceed \$185,000. (Fund 290 E&G)

Yearly premium aggregate deductible, administrative costs, catastrophic coverage, and special risk mandatory student-athlete accident coverage: Borden Perlman, Lawrenceville, New Jersey; at a cost not to exceed \$240,000. (Fund 290 E&G)

Athletic uniforms and miscellaneous gear/apparel: BSN Sports, LLC, Dallas, Texas, at a cost not to exceed \$300,000. (Fund 290 E&G, Fund 600/650 School Land, Fund 705 Auxiliary)

Yearly food services costs for student meal plans and other University catering/food service events and needs: Chartwells, Boston, Massachusetts, at a cost not to exceed \$3,000,000. (Fund 705 Auxiliary)

Various university supplies: JP Morgan Chase Bank, New York City, New York, at a cost not to exceed \$3,500,000. (Various Funds)

III. GRANTS AND CONTRACTS

GEER II Funds\$627,469

Accelerated Teacher Education Program, \$550,000
Adult Degree Completion Program, \$68,669
Advertising, Marketing, Recruitment, \$8,800

A grant from the Oklahoma State Regents for Higher Education to fund programs to include: Degree Pipeline and Support for Critical Occupations. Northwestern has received funds for category 18; Accelerated Teacher Education Program to expedite the certification process for holders of non-education bachelor's degrees seeking to enter the teaching profession. Category 3; Adult Degree Completion Program to assist with tuition, fees and course materials for adult students completing their degree. Additional funds to be used for advertising, marketing and recruitment.

Upward Bound..... \$309,505

A grant from the U.S. Department of Education from June 1, 2024, to May 31, 2025, to increase the academic and motivational levels of eligible enrollees so that they may complete secondary school and successfully pursue post-secondary education program. Five high schools in three northwest Oklahoma counties will be serviced. This is the third year of a 5-year grant. Calleb Mosburg, Dean of Student Services and Enrollment Management, is the grant coordinator.

2024 Summer STEM Academy Program \$24,672

A grant from the Oklahoma State Regents for Higher Education, "Renewable Energy - The Future is Here – Exploring & Learning Today: A summer STEM camp", to fund a camp for students entering grades 9-12 to engage in hands-on learning with Northwestern faculty members and professionals in the field of renewable energy. The camp is a collaboration with Northwestern Oklahoma State University, High Plains Technology Center, OG&E, and Next Era Energy. Dr. Tim Maharry, Professor and Chair of the Mathematics and Computer Science department, is the grant coordinator.

City of Alva..... \$272,010

Economic Development Scholarship Incentive receipts for Spring 2024; Allen "Skeeter" Bird, Chief Executive Officer of the Northwestern Foundation and Alumni Association, is the scholarship coordinator.

CWPEP.....\$33,473

The Child Welfare Professional Enhancement Program (CWPEP) is a grant from the Oklahoma Department of Human Services, awarded for FY25. It offers students the opportunity to make a commitment to serve Oklahoma families and children at risk of abuse and/or neglect. Students receive funds for their tuition, fees and textbooks and then fulfill a one-year employment obligation with OKDHS/Child Welfare. Dr. Kylene Rehder, Professor of Social Work and Chair of the Social Work Department, is the grant coordinator.

OK-LSAMP STEM.....\$9,000

A grant in cooperation with Oklahoma State University and the National Science Foundation to encourage participation of minority students in the areas of science, technology, engineering and mathematics. This is the fifth year of a 5-year commitment. Dr. Tim Maharry, Professor of Mathematics and Chair of the Mathematics and Computer Science Department, is the grant coordinator.

Heartland BEST..... \$10,000

A grant from the Charles Morton Share Trust to partially fund Heartland BEST, a collaborative event with local industry, academia and the community for high school and middle school students in northwest Oklahoma and southern Kansas to engage in engineering, science and technology at a level beyond the abilities of typical school districts. Dr. Tim Maharry, Professor of Mathematics and Chair of the Department of Mathematics and Computer Science, is the event coordinator.

Higher Education Prevention Service (HEPS)..... \$100,000
OK Department of Mental Health and Substance Abuse Services (ODMHSAS)

Northwestern is a recipient of two Higher Education Prevention grants funded by Substance Abuse and Mental Health Services Administration, and Oklahoma Department of Mental Health and Substance Abuse Services. These grants provide NWOSU student and employees with access to prevention services for stimulant and opioids misuse. Taylor Wilson, Director of Counseling and Career Services, is the grant coordinator.

TOTAL GRANTS.....\$1,386,129

IV. BUDGET – FY25

We request approval of the Budget for 2024-2025. Northwestern Oklahoma State University is not requesting a tuition or mandatory fee increase for undergraduate or graduate rates for FY25. Northwestern is requesting a 3.0 percent increase (\$11.50 per credit hour) for the professional tuition rate in our Doctor of Nursing Practice Program.

V. ROOM AND BOARD RATES

	Per Semester For FY25	Per Semester for FY24	Requested Increase	Percent of Increase
<u>Room Rates</u>				
Semi-Private	\$ 1,010	\$ 1,010	\$ -	0.0%
Private	\$ 1,745	\$ 1,745	\$ -	0.0%
<u>Meal Plan Rates</u>				
17-Meal Plan + \$100 Flex	\$2,050	\$1,930	\$120	6.2%
12-Meal Plan + \$150 Flex	\$1,950	\$1,840	\$110	6.0%
8-Meal Plan + \$200 Flex	\$1,850	\$1,750	\$100	5.7%

Northwestern Oklahoma State University is not requesting an increase in room rates for FY25.

Sincerely,



Bo Hannaford, Ed.D.
President



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

Jun 6, 2024

Dr. Sheridan McCaffree, Executive Director
Regional University System of Oklahoma
305 N.W.5th #407
Oklahoma City, OK 73102

Dear Executive Director McCaffree:

In accordance with RUSO policy to inform member institutions, Northeastern State University will submit to the Oklahoma State Regents for Higher Education (OSRHE) a *Letter of Intent* indicating NSU's intent to seek approval to offer a new bachelor's degree.

Official Degree Designation & Program Title: Bachelor of Science in Nursing in Nursing (Prelicensure).

Location: Tahlequah, Online

Delivery Method: Traditional Delivery

Contact Information: Dr. Carla Swearingen, Provost & Vice President for Academic Affairs

Description of Proposed Program:

The Bachelor of Science in Nursing in Nursing (Prelicensure) program will prepare students for careers as registered nurses who can perform the nursing skills needed to implement therapeutic care for patients in the medically underserved populations of northeastern Oklahoma and surrounding region. It will be created to support students who seek to earn their registered nursing credential while at the same time earning a bachelor's degree needed for career advancement. The curriculum will be focused on evidence-based practice, clinical reasoning, innovation, and interprofessional communication, preparing students to deliver excellent care and serve as leaders in their field. NSU has an existing RN to BSN program, and this new program will be aligned to provide a seamless 4-year experience for students. Should students wish to proceed with their education, NSU also has a Master of Science in Nursing program.



NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

May 22, 2024

Jane McDermott, Board Chair
Regional University System of Oklahoma
305 N.W. 5th #407
Oklahoma City, OK 73102

Dear Chair McDermott:

Please accept this letter notifying the RUSO board of NSU's intention to create a new department within the Gregg Wadley College of Science and Health Professions, splitting the existing Department of Natural Sciences into two departments, Department of Biological Sciences and Department of Physical Sciences.

In accordance with Oklahoma State Regents for Higher Education policy on Approval of Changes in Academic Structure and Nomenclature (Academic Policy 3.8.2), NSU will provide notice of the creation of this new instructional unit to OSRHE after governing board approval. Please find attached the specifics of the proposal and a brief rationale.

We believe that the new organizational structure will directly benefit students and faculty through improved efficiency, enhanced student / faculty interactions, and enhanced development opportunities.

Thank you for your consideration. If you have any questions, please feel free to contact me or Dr. Carla Swearingen, Provost and Vice President for Academic Affairs.

Sincerely,

Rodney Hanley, Ph.D.
President

C: Dr. Carla Swearingen, Provost and Vice President for Academic Affairs
Dr. Jessica Martin Dean, Gregg Wadley College of Science and Health Professions

**Northeastern State University
Gregg Wadley College of Science and Health Professions
Proposed New Academic Department**

In accordance with Oklahoma State Regents for Higher Education policy on Approval of Changes in Academic Structure and Nomenclature (Academic Policy 3.8.2), Northeastern State University (NSU) is proposing an organizational modification which will result in a new academic unit within the Gregg Wadley College of Science and Health Professions. Please find below the specifics of the proposal. After approval by the Board of Regents of the Regional University System of Oklahoma (RUSO), the Oklahoma State Regents for Higher Education (OSRHE) will be notified of this change, effective July 2024.

Proposed Modifications:

The proposed modification is to split the Department of Natural Sciences into two departments.

Currently, the Department of Natural Sciences has 26 faculty and supports the following programs:

- Biology (12 faculty, 4 adjuncts)
 - Cell and Molecular Biology B.S.
 - Integrative Biology, B.S.
- Chemistry, B.S. (8 faculty, 2 adjuncts)
- Mechanical Engineering, B.S. (2 faculty)
- Physics, B.S. (3 faculty, 1 adjunct)
- Science Education UG courses and Science Education, M.Ed. (1 faculty)

The department also supports these interdisciplinary programs:

- Freshwater Sciences, B.S. (Faculty also teach courses in biology, chemistry, and geology)
- Natural Sciences, M.S. (Faculty also teach courses in biology, chemistry, and physics)

Under this proposal, the biology program would become a stand-alone Department of Biological Sciences with 12 faculty. The chemistry, mechanical engineering, physics, and science education programs would become the Department of Physical Sciences with 14 faculty.

Rationale:

The Department of Natural Sciences, as it currently exists, is a large and complex entity. We propose splitting the department into two independent departments along natural delineations in the sciences: biological science and physical sciences. This reorganization would enhance educational quality by providing more focused support for programmatic needs and fostering greater access for students and faculty to the department chairs.

Benefits & potential difficulties:

It is anticipated that the departmental reorganization will enhance the function of the department for students, faculty, and staff.

Employment Demand for Proposed Program:

According to data collected by Gray Decision Intelligence (Gray Associates), employment demand data for Registered Nurses (RNs) with a bachelor's degree in Oklahoma indicates a robust market. The data revealed a total of 10,694 job postings identified, involving 1,143 companies. Of these postings, 60.2% (7,858) indicated a bachelor's degree, while 39% (5,203) indicated an associate's degree, representing an 18.90% overall year-over-year increase. The data further reveals strong demand for graduates, with approximately 88 job postings per graduate in Oklahoma and 83 job postings per graduate for the market in the NSU Center-70 service area.

Unmet Need for Proposed Program:

Additionally, OSRHE degree completion data for 2017-2022 show an average of 891 RN bachelor's degree completions. Oklahoma's Employment Security Commission (OESC) predicts an increasing need for registered nurses from 2020-2030 of 12 percent (12%) with the average annual openings of 2,630. Overall, there is a clear and strong demand for more bachelor's prepared RNs in the Oklahoma market. This program can address unmet need by providing students with opportunities to complete the degree and find employment in the areas of nursing.

A completed *New Program Request Form* to offer the BSN in Nursing (Prelicensure) will be forthcoming. Thank you for your consideration. If you have any questions, please feel free to contact Dr. Swearingen at your earliest convenience.



Rodney Hanley, Ph.D.

President

cc: Dr. Carla Swearingen, Provost and Vice President for Academic Affairs

Dr. Pamela Fly, Associate Vice President for Academic Affairs

Dr. Cari Keller, Graduate Dean

Dr. Jessica Martin, Dean, Gregg Wadley College of Science and Health Professions



May 22, 2024

NORTHEASTERN STATE UNIVERSITY
OFFICE of the PRESIDENT

Dr. Sheridan McCaffree, Executive Director
Regional University System of Oklahoma
305 N.W.5th #407
Oklahoma City, OK 73102

Dear Executive Director McCaffree:

In accordance with RUSO policy to inform member institutions, Northeastern State University is preparing to initiate an Intensive English Program (IEP) beginning in October 2024 to better serve the needs of international students seeking admission to NSU.

Working with the Commission on English Language Program Accreditation (CEA), NSU will be seeking initial accreditation after completing a comprehensive self-study. Much work has already been done to complete the required applications, attend required conferences, and establish timelines. The attached information highlights the efforts thus far. To complete the self-study, NSU must be able to offer intensive English courses which it proposes to do first online starting fall 2024, and then face-to-face in Fall 2025.

The program will be offered online and in person in Tahlequah. It will be non-credit; however, once students complete the coursework, they will have the English language skills needed to be successful in credit-bearing courses at NSU.

Thank you for your consideration. If you have any questions, please feel free to contact me at your earliest convenience.

Sincerely,

Rodney Hanley, Ph.D.
President

cc: Dr. Carla Swearingen, Provost and Vice President for Academic Affairs
Dr. Eloy Chavez, Dean, College of Extended Learning
Dr. Chris Flavin, Chair, Department of Languages and Literature
Xuan Li, Executive Director, International Studies



December 18, 2023

Electronic delivery: koltovsk@nsuok.edu

Northeastern State University ESL Academy Intensive English Program
c/o Svetlana Koltovskaia
600 N. Grand Ave, Wilson 352
Tahlequah, OK, USA 74464

Dear Svetlana,

Thank you for submitting the Eligibility Application for Northeastern State University ESL Academy Intensive English Program. We have reviewed the application materials and have found your site meets the eligibility requirements to seek programmatic accreditation by the Commission on English Language Program Accreditation (CEA). CEA invites you to begin the process.

The scope of the accreditation review is to include: the three level Intensive English program with some elective courses. CEA can also accredit at the "unit or department" level, so if you prefer the name of the accredited entity to be ESL Academy you can inform me of that preference.

Please note: From the CEA Policies and Procedures

Section 5.4 Accreditation process, Reporting by in-process sites

Programs and institutions that have been deemed eligible are considered to be in process. An in-process site must promptly report the following events to CEA.

- a. change of primary contact
- b. change of program or institution name
- c. change of location
- d. change of control, if a program, or change of ownership, if an institution
- e. closure of the site
- f. addition or closure of an auxiliary location
- g. elimination of an educational offering cited in the eligibility determination
- h. any pending or final adverse action against the site by other accrediting agencies, or federal or state agencies. An in-process program must notify CEA of any such pending or final actions against the institution in which it resides.
- i. any change that may affect the site's compliance with CEA's eligibility requirements

CEA will review the eligibility determination in light of the reported changes and inform the site of necessary actions to maintain eligibility, if any. CEA may withdraw the eligibility of a site or take other action based on the required reporting if compliance with CEA's policies, including eligibility requirements, is affected by the notification. Reports of adverse actions will be investigated following the process described in Section 5.1.3: Eligibility requirements for applicants following adverse actions by other agencies.

The next step is attendance at a required accreditation workshop, which includes a discussion of accreditation in general, CEA procedures, the self-study process, and writing the self-study report. A significant portion of the workshop is spent discussing the *CEA Standards for English Language Programs and Institutions*, which form the basis for review.

Commission on English Language Program Accreditation

1001 North Fairfax St., Suite 630, Alexandria VA 22314
Phone: 703.665.3400 www.cea-accredit.org

Since much of the workshop focuses directly on how to carry out the self-study and respond to the standards, CEA requires that a self-study coordinator, the person who will lead the self-study process, attend the workshop. The self-study coordinator is responsible for several activities: organizing faculty and staff into self-study teams; setting the timeline for the self-study process and submitting the self-study; facilitating the self-study process; communicating with CEA as issues arise; compiling the final self-study report; and working with CEA to carry out the site visit. CEA recommends that the director not be the self-study coordinator because of the time it takes to organize and carry out authentic self study. The director and others are encouraged to attend a workshop, however, to be informed about the process.

Attending a CEA workshop implies that the site is ready to begin the review process. Please use this link to register for workshop: <https://fdm.wufoo.com/forms/cea-accreditation-workshop-registration-form/>. Sites have one year from the date of this letter to attend a workshop and continue the accreditation process.

We look forward to working with you and your staff throughout the accreditation process.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rachel Herman', followed by a long horizontal line extending to the right.

Rachel Herman, MA-TESL, MS-Educational Technology
Accreditation Process and Technology Manager

Monday, May 6, 2024 at 10:43:22 Central Daylight Time

Subject: NSUOK ESL Academy eligibility approved
Date: Tuesday, December 19, 2023 at 6:46:55 AM Central Standard Time
From: Rachel Herman
To: Svetlana Koltovskaia
Attachments: image001.png, NSUOK ESL Academy_Official Ltr of Elig.pdf

Dear Svetlana,

Congratulations. Please find attached the formal approval of eligibility letter and invitation to officially begin the accreditation process.

It is important that you read the letter in full. Included there is a link to sign up for the workshop, which will trigger us to send you all the preparatory materials, and a list of changes that require advance notification to CEA. Following this email, you will receive an invoice for the application for eligibility (\$450 USD) soon and an invoice for the workshop as soon as you are registered.

I would also like to apologize for the delay in my processing. This is not typical.

Feel free to contact me if you have any questions.

Respectfully,

Rachel Herman, MA-TESL, MS-Educational Technology
Accreditation Process and Technology Manager
Commission on English Language Program Accreditation (CEA)
1001 North Fairfax Street, Suite 630 | Alexandria, VA 22314
Office: 703-665-3400 | Main line
Fax: 703-519-2071
www.cea-accredit.org





Commission on English Language Program Accreditation Plan for the Self-Study for Initial Accreditation

Sites seeking initial accreditation must submit this form within two months of attending an accreditation workshop.

Complete all sections below. Refer to the *Accreditation Handbook* for specific directions and the appendices for a sample plan for the self-study. Submit this form and supporting documentation as indicated below.

I. Contact Information

1)	Site Name	The ESL Academy	2) Site ID: Staff use only
-----------	------------------	-----------------	-----------------------------------

3) Scope of Accreditation <i>(See letter of eligibility issued by CEA)</i>	<input type="checkbox"/> Institutional	<input checked="" type="checkbox"/> Programmatic	<input type="checkbox"/> General
--	--	--	----------------------------------

4) Organizational Structure: Single Site Multi-site

5) Name of CEA primary contact		Svetlana Koltovskaia	
Position	Director of the ESL Academy and tenure-track assistant professor of English	Email	koltovsk@nsuok.edu

6) Name of site's director <i>(if different from above)</i>			
Title		Email	

For programs governed by or with a direct reporting line within a university or college or an institution operating on a university or college campus under an agreement, if applicable

7) Name of university or college	Northeastern State University
---	-------------------------------

8) Phone	(918) 444-3613	9) Fax <i>(if available)</i>	
-----------------	----------------	--	--

10) Program/language institution general inquiry email address <i>(if available)</i>	esl@nsuok.edu
--	---------------

11) Website	https://academics.nsuok.edu/languagesliterature/TheESLAcademy.aspx
--------------------	---

12) Mailing address					600 N Grand Ave		
City	Tahlequah	State	OK	Country		Postal Code	74464

13) Physical address <i>(if different from above)</i>					600 N Grand Ave		
City	Tahlequah	State	OK	Country		Postal Code	74464

Are there auxiliary location(s) included in the review? yes no

If yes, how many? 1 If yes, address(es) of auxiliary location(s): 3100 New Orleans St, Broken Arrow, OK 74014

II. Overview of program or language institution

1) Mission statement

The ESL Academy provides instruction in English language and culture to non-native speakers to prepare them for admission at NSU or any other American institution of higher education and to help them achieve their academic and professional goals (<https://academics.nsuok.edu/languagesliterature/TheESLAcademy.aspx>).

2) Organizational structure

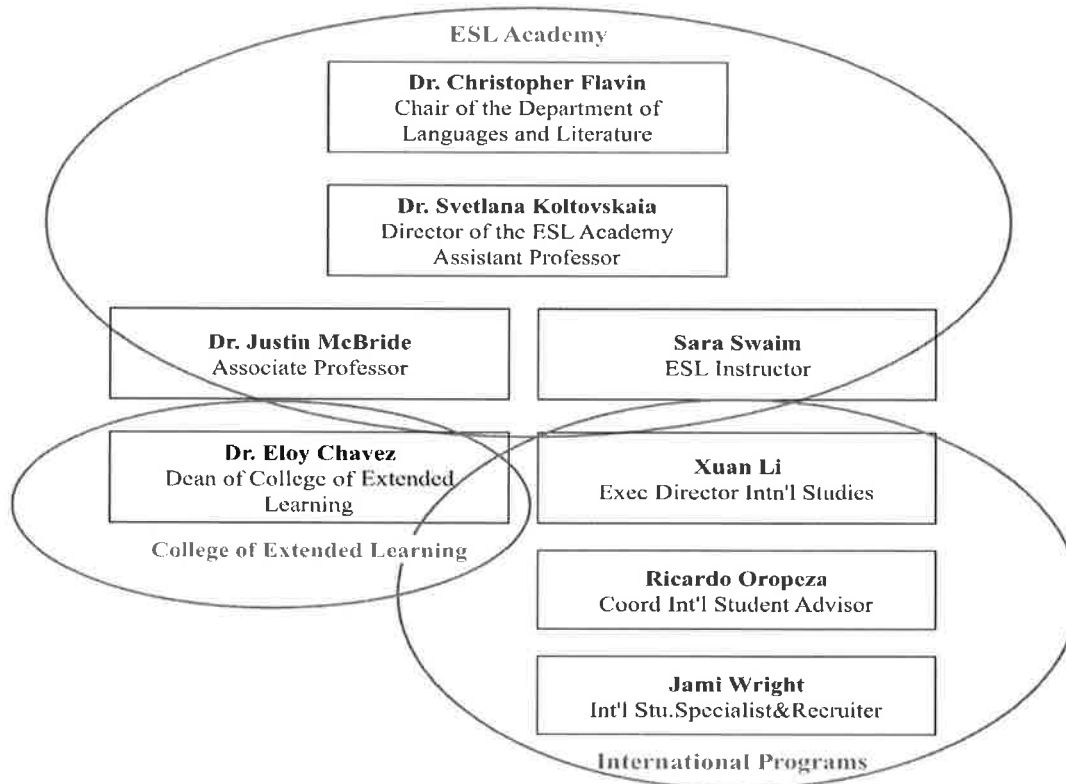
Organizational Chart

The ESL Academy is part of the Department of Languages and Literature at Northeastern State University, which is overseen by Dr. Christopher Flavin, the department chair. He is responsible for the budget and all key decisions concerning the ESL Academy. The administration of the ESL Academy program is managed by its Director, Dr. Svetlana Koltovskaia, who is also an Assistant Professor and receives a course release for her work in the Academy. Dr. Justin McBride, an Associate Professor, sometimes receives a course release to contribute to the ESL Academy. He also assists in managing its auxiliary site, which is situated on the Broken Arrow campus of NSU. Sara Swaim serves as the ESL instructor. It is worth mentioning that the main location of the ESL Academy is at Northeastern State University's Tahlequah campus. However, ESL classes are occasionally available at the Broken Arrow campus. While the Broken Arrow site provides classrooms to accommodate ESL students, the primary office remains on the Tahlequah campus.

The ESL Academy closely collaborates with the following departments:

- College of Extended Learning
- International Programs

Figure 1 illustrates the individuals who contribute to the functioning of the ESL Academy.



Operational relationship with other entities

The ESL Academy has broad support across the Northeastern State University campus. Departments currently working with Academy are as follows.

College of Extended Learning

- **Dean:** Dr. Eloy Chavez
- **Responsibilities:** The Continuing Education department plays a crucial role in supporting the ESL Academy. Their responsibilities include issuing student identification numbers (N numbers) upon the students' arrival, which grants them access to their NSU email accounts. Additionally, they manage tuition payments and other associated fees.

International Programs

- **Team**
 - Executive Director: Xuan Li
 - Coordinator & International Student Advisor: Ricardo Oropeza
 - International Student Specialist & Recruiter: Jami Wright
- **Responsibilities**

The International Programs team plays a vital role in supporting the outreach and recruitment efforts of the Academy. Their responsibilities encompass various aspects, including:

 - **Recruitment Assistance:** They assist in the recruitment of students for the ESL Academy.
 - **Immigration Services:** The team helps with the process of issuing I-20s, ensuring a smooth transition for international students.
 - **Airport Pickup:** They provide assistance with airport pickups for incoming students.
 - **Housing and Health Insurance:** Information related to housing and health insurance is provided to students, ensuring their well-being during their stay.
 - **General Advising:** The team offers general advising to students, addressing their academic and personal needs.
 - **Orientation:** They organize mandatory orientation sessions to help students acclimate to their new environment.
 - **Reporting:** Their responsibilities also include reporting to the ESL Academy director about inquiries regarding the ESL Academy and the number of students who have successfully obtained their visas and are arriving to NSU.

3) Educational programs to be included in the accreditation review

List all of the educational programs to be included in the accreditation review. For programmatic accreditation, complete Section A (only). For institutional accreditation, complete Section B (only). Add additional rows to the table as needed.

A) For programmatic accreditation only:

What will be included in the grant of accreditation? (List names of programs in the table below.)

ELP only

Entire unit within which the eligible ELP is housed. (All programs/courses within the unit must be included in the CEA review.)

ELP plus selected regularly-offered English language programs/courses within the English language unit of which the IEP is a part.

Educational programs to be included in the self-study

Name (<i>the name you use to market/promote the program</i>)	Program Type	Number of hours of instruction/wk (indicate classroom hours vs. lab hours if applicable)	Mode of delivery (in-person / distance education)
Intensive English Program (IEP)	<input type="checkbox"/> ELP <input checked="" type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC	22 hours per week	In-person
Short-term ESL Program	<input type="checkbox"/> ELP <input checked="" type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC	This is a customized program designed to meet the needs of organized groups. The typical length of this program is usually one month, which could be extended if desired	In-person
Intercultural Support Program	<input checked="" type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC	This program is designed specifically for full-time international students who are currently enrolled at the main campus in Tahlequah. In order to offer comprehensive and professional development support to our international student community, we organize a range of workshops on a regular basis throughout each semester (usually 2 workshops per semester that are free of charge).	In-person
English Language Fundamentals	<input checked="" type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC	Our English Language Fundamentals program caters to individuals residing in the Northeastern region of Oklahoma, including Tulsa and Tahlequah, who seek to enhance their English skills but do not necessarily pursue a university degree. This one-month course, housed within our Continuing Education Office on campus, is thoughtfully designed to meet the specific needs of local community members.	In-person

B) For institutional accreditation only:

Provide the name of each program as it appears in your print and electronic materials and indicate the type of program (English Language Program (ELP), Intensive English (IEP), Foreign Language (FL), Youth (YP), Teacher Training Certificate (TTC), or other).

Note that sites seeking institutional accreditation must include all educational programs offered by the site in the accreditation review.

Name (the name you use to market/promote the program)	Program Type	Number of hours of instruction/wk (indicate classroom hours vs. lab hours if applicable)	Mode of delivery (in-person / distance education)
	<input type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC		
	<input type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC		
	<input type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC		
	<input type="checkbox"/> ELP <input type="checkbox"/> IEP <input type="checkbox"/> FL <input type="checkbox"/> YP <input type="checkbox"/> TTC		

III. Self-study coordinator

Provide the name and contact information for the self-study coordinator. Include the date when the site's representative(s) attended the accreditation workshop.

Name of self-study coordinator		Svetlana Koltovskaia	
Title	Director of the ESL Academy and tenure-track assistant professor of English	Email	koltovsk@nsuok.edu
Date accreditation workshop attended	March 19-20, 2024		

IV. Timeline for carrying out the activities in the self-study process

Provide a chronology/timeline for carrying out the self-study process. Add additional rows as necessary to the table below. For a multiple-site organization, clearly state how functions coordinated or performed by the administrative headquarters will be addressed in the self-study process. (For a sample plan, see the *Accreditation Handbook* appendices).

Activity	Person Responsible	Date
		2024
Appointing Steering Committee (SC)	S. Koltovskaia	March 25
Initial meeting of the SC to plan for the self-study and assigning standard areas	S. Koltovskaia, J. McBride, & S. Swaim	March 29
Reporting the results of the meeting to the Chair of the Department, Dr. Flavin and discussing with him the ESL Academy budget	S. Koltovskaia	April 2
Creating a Google Drive to work on the self-study, uploading all materials, and sharing the access to the drive with the SC	S. Koltovskaia	April 3
Completing the Self-study Plan	S. Koltovskaia	April 19
Reviewing the Self-Study Plan	J. McBride, S. Swaim, C. Flavin	April 15

Paying the Self-study plan fee of \$2,500 for an individual site	C. Flavin	April 30
Submitting Self-study Plan to CEA	S. Koltovskaia	April 30
Work time	Chair and all members	May-July
Meeting to report on progress	Chair and all members	August 10
Revisions and work time	Chair and all members	August - November
Meeting to report on revision process and areas for improvement	Chair and all members	December 10
		2025
Compilation of supporting evidence	Chair and all members	January – February
Editing of the Self-study Plan	S. Koltovskaia	March – April
Sending the Self-study Plan for review to Dr. Flavin to receive an approval	S. Koltovskaia	April
Submitting the Self-study Plan to CEA	S. Koltovskaia	May
Target date for the site visit		October

V. Members of the self-study committee(s) and their roles

List members of the self-study committee(s), their positions and roles, including, for a multiple-site organization, any headquarters personnel that will be involved. Add additional rows as necessary to the table below. (For a sample plan, see the *Accreditation Handbook* appendices).

Standard Area	Name and Position in Institution	Area of self-study responsibility
Part I; Part II; Program Development, Planning, and Review; Administrative and Fiscal Capacity; Recruiting; Student Achievement, Part IV	Dr. Svetlana Koltovskaia Director of the ESL Academy and tenure-track Assistant professor of English	Self-study coordinator, Chair of the SC
Faculty, Facilities, and Supplies; Student Services; Student Complaints	Dr. Justin McBride Associate Professor of English	Member
Mission; Curriculum; Length and Structure of Program of Study	Sara Swaim Instructor of the ESL	Member
ESL Academy budget (e.g., \$2500)	Dr. Chris Flavin Chair of the Department of Language and Literature	Member

VI. Statement of affirmation that adequate resources will be provided for the self-study

All involved members in the Self-study report of the ESL Academy at Northeastern State University will be provided with administrative and technical support to include a modification of teaching responsibilities for the

self-study coordinator, regular scheduled meeting times and space for meetings, and clerical help. If necessary. All members of the staff and faculty will be given time to participate.

Signature: Christopher Flavin Date: 15 April 2024

Name and position title of responsible authority: Christopher Flavin, Department Chair

- *Please direct any questions about completing or submitting the plan for the self-study to Rachel Herman, Accreditation Process and Technology Manager, via email at rherman@cea-accredit.org.*
- **Self-study plan fee:** \$2,500 for an individual site
\$2,500 for the first site in a multi-site organization plus \$500 for each additional site
The self-study plan fee is invoiced by CEA following attendance at the accreditation workshop. Payment instructions appear on the invoice.
- Submit the completed self-study plan document to Rachel Herman, Accreditation Process and Technology Manager, by email at info@cea-accredit.org.

Monday, May 6, 2024 at 10:39:19 Central Daylight Time

Subject: RE: completed self-study plan document
Date: Tuesday, April 16, 2024 at 8:15:05 AM Central Daylight Time
From: Rachel Herman
To: Svetlana Koltovskaia
Attachments: image002.png, image003.png

Hello Svetlana,

Thank you for completing and sending your *Self-study Plan*. I am confirming receipt. I will process it soon and get back to you.

Rachel Herman, MA-TESL, MS-Educational Technology
Accreditation Process and Technology Manager
Commission on English Language Program Accreditation (CEA)
1001 North Fairfax Street, Suite 630 | Alexandria, VA 22314
Office: 703-665-3400 | Main line
Fax: 703-519-2071
www.cea-accredit.org



From: Svetlana Koltovskaia <koltovsk@nsuok.edu>
Sent: Monday, April 15, 2024 5:12 PM
To: Commission on English Language Program Accreditation <info@cea-accredit.org>
Cc: Christopher Flavin <flavin@nsuok.edu>; Justin McBride <mcbridej@nsuok.edu>; Sara Swaim <swaim02@nsuok.edu>
Subject: completed self-study plan document

Dear Rachel,

Attached is our completed self-study plan document. The fee will be paid soon! Thank you and please let us know if you have any questions regarding the document's content.

Sincerely,

Svetlana Koltovskaia, Ph.D.
Assistant Professor of English
Director of the ESL Academy
Department of Languages and Literature
703 N Grand Ave., Tahlequah, 74464
Office: Wilson 347
Phone: 918.444.3613



NORTHEASTERN
STATE UNIVERSITY

Proposal for Launching NSU IEP Program

Introduction:

Establishing an Intensive English Program (IEP) on our campus is essential to meet the diverse needs of international students seeking admission to NSU, and is imperative due to the accreditation requirements set forth by CEA (Commission on English Language Program Accreditation). CEA's new policy does not permit probationary accreditation anymore, which means we need to start our own IEP program in order to begin the accreditation process.

To achieve CEA accreditation, we must demonstrate the viability and effectiveness of our program by providing evidence of student participation, conducting a comprehensive 12-16 months self-study report, and hosting students on campus for the final site visit. Given these stringent requirements, proposing the launch of our IEP program in Fall 2024 is essential not only to meet the needs of our international student community but also to pave the way for accreditation, ensuring our program meets the highest standards of quality and efficacy in English language education.

By offering accredited IEP programs, we can cater to students interested in both online and on-campus learning experiences.

The IEP Program will be structured under the oversight of the Office of International Programs, with collaboration from the English Department for instructional delivery and the College of Continuing Education for administrative aspects.

Program Objectives:

1. Fall 2024 Launch of Online ESL Courses:
 - Develop and launch online ESL courses tailored for international students aiming to gain admission to NSU through online IEP courses.
 - Focus on academic English preparation to facilitate student success in future degree programs.
 - Collaborate with the English Department to ensure high-quality curriculum and instruction.
2. Fall 2025 Introduction of Face-to-Face Courses:
 - Develop in-person ESL courses for international students planning to study on campus.

- Coordinate with the immigration department to facilitate the issuance of I-20s for ESL students requiring student visas.
 - Work towards creating an immersive learning environment on campus for ESL students.
3. Fall 2025 Preparation for Accreditation:
- Preparing the self-study report required for CEA accreditation, beginning in Fall 2025.
 - Assemble a task force to oversee the self-study process and ensure compliance with CEA standards.
 - Aim to submit the self-study report by Spring 2026 in preparation for accreditation.

Timeline:

- Spring 2024:
 - Finalize curriculum design for online ESL courses.
 - Prepare faculty and resources for course delivery.
- Summer 2024:
 - Work with partner institutions for student enrollment.
- Fall 2024:
 - Launch online ESL courses for international students.
 - Begin assessing student outcomes and feedback for course improvement.
- Spring 2025:
 - Evaluate the effectiveness of Fall 2024 courses.
 - Plan for the development of face-to-face courses for Fall 2025.
- Fall 2025:
 - Introduce face-to-face ESL courses on campus.
 - Initiate the self-study report process for CEA accreditation.
- Spring 2026:
 - Complete and submit the self-study report for CEA accreditation.
 - Prepare for site visits by CEA evaluators.

Budget and Resources:

- Allocate funds for curriculum development, faculty training, and program marketing.
- Collaborate with the College of Continuing Education for billing and financial management.

- Seek external funding opportunities and sponsorships to support program initiatives.

Conclusion:

The proposed NSU IEP program aims to provide a pathway for international students to achieve linguistic proficiency and academic readiness for successful enrollment in NSU degree programs. By launching online courses in Fall 2024 and expanding to face-to-face offerings in Fall 2025, we are committed to delivering a high-quality educational experience that aligns with CEA accreditation standards. We anticipate positive outcomes for student recruitment, retention, and program sustainability. This proposal represents a strategic investment in NSU's global engagement and academic excellence.

Step 1	Submit eligibility or reaccreditation application*	Completed
Step 2	Receive eligibility notification and workshop registration form	Completed
Step 3	Attend accreditation workshop*	Completed
Step 4	For sites undergoing initial accreditation, submit the plan for self-study within two months of the workshop *	Due May 20, 2024
Step 5	Receive the self-study template and begin the self-study process	12-16 months
Step 6	Submit self-study report within 16 months of the workshop	July 2025
Step 7	Undergo site visit*	October 2025 After 2-5 months of the submission of the self-study
Step 8	Receive Commission accreditation decision Ongoing: Following grant of accreditation, submit annual reports, substantive change reports, and the interim report (required for reaccreditation only)	April 2026



NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

DATE: May 28, 2024

TO: Amy Anne Ford, Facilities Stewardship Committee Chair
Regional University System of Oklahoma

FROM: Dr. Rodney S. Hanley, Ph.D., President

SUBJECT: Facilities Stewardship Committee Agenda Items–June 2024

June 2024 Board items

FY 2025-2032 Long Range Campus Capital Plan

NSU requests approval of the updated FY2025-2032 Campus Capital Plan. See attachment for our Capital Project Listing.

1. Project #485-0073 - Campus Repairs and Replacements

- Project Description: General building repairs to campus building envelopes and interiors on all campuses.
- Requested Funding Approval: \$300,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 600 Fund – 650 Fund

2. Project #485-0073 – Webb Building Life Safety System Replacement

- Project Description: Requesting permission to design bid and award the removal and replacement of the fire alarm panel, fixtures, wiring and associated components.
- Requested Funding Approval: \$126,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 600 Fund

3. Project #485-0067 – General Landscape, Sidewalk Repairs and Maintenance

- Project Description: Landscape, sidewalk and general exterior campus improvements or maintenance.
- Requested Funding Approval: \$100,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 650 Fund

4. Project #485-0073 – JVL Boiler Replacements

- Project Description: This project was originally approved in October 2022 board meeting for \$65,000. We are requesting an additional \$150,000 to change the boiler design to the new “cascade” style campus standard boiler system in the JVL basement mechanical room. This will bring the total project total to \$215,000.
- Requested Funding Approval: \$150,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 751 Fund

5. Project #485-0073 – Fine Arts and Annex HVAC Equipment Replacement and Piping Extension

- Project Description: This project was originally approved in Nov 2022 board meeting for \$500,000. We are requesting an additional \$285,000 to install and connect new ducted air handlers to the new piping system. This will bring the total project to 785,000
- Requested Funding Approval: \$285,000
- Budget Breakdown: Renovation/Repairs
- Revenue Source(s): 600 Fund, 295 Fund and 751 Fund.

Informational:

6. Project #485-0073 - Campus Life Safety System Upgrades

- Project Description: Repair/replace campus life safety systems
- Requested Funding Approval: \$75,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

7. Project #485-0074 - General Elevator Repairs

- Project Description: Repairs/replacements of campus elevators and components.
- Requested Funding Approval: \$75,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 295 Fund

8. Project #485-0063 - General Housing Building Repairs

- Project Description: General repairs to all housing facilities campus wide.
- Requested Funding Approval: \$50,000
- Budget Breakdown: Renovation/Repairs
- Congruent with Facility Master Plans or Strategic Plans: Yes
- Revenue Source(s): 751 Fund

9. **Project #485-0073 - University Center General Maintenance and Repairs**
 - Project Description: General building repairs to University Center envelope, building systems and interior.
 - Requested Funding Approval: \$80,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 751 Fund

10. **Project #485-0073 - Science Buildings Maintenance**
 - Project Description: General repair and renovation to science buildings and facilities.
 - Requested Funding Approval: \$80,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 751 Fund
 -

11. **Project #485-0073 - Roger Webb Building Repair and Renovation**
 - Project Description: General repair and renovation to Roger Webb building envelope, building systems and interior.
 - Requested Funding Approval: \$50,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 751 Fund, Webb Facility Fee

12. **Project #485-0048 – Parking Lot Repairs**
 - Project Description: General repairs and maintenance to campus parking lots.
 - Requested Funding Approval: \$50,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 751 Fund

13. **Project #485-0073 – General Campus Lighting and LED Replacement**
 - Project Description: General repair and replacement to campus lighting.
 - Requested Funding Approval: \$50,000
 - Budget Breakdown: Renovation/Repairs
 - Revenue Source(s): 295 Fund

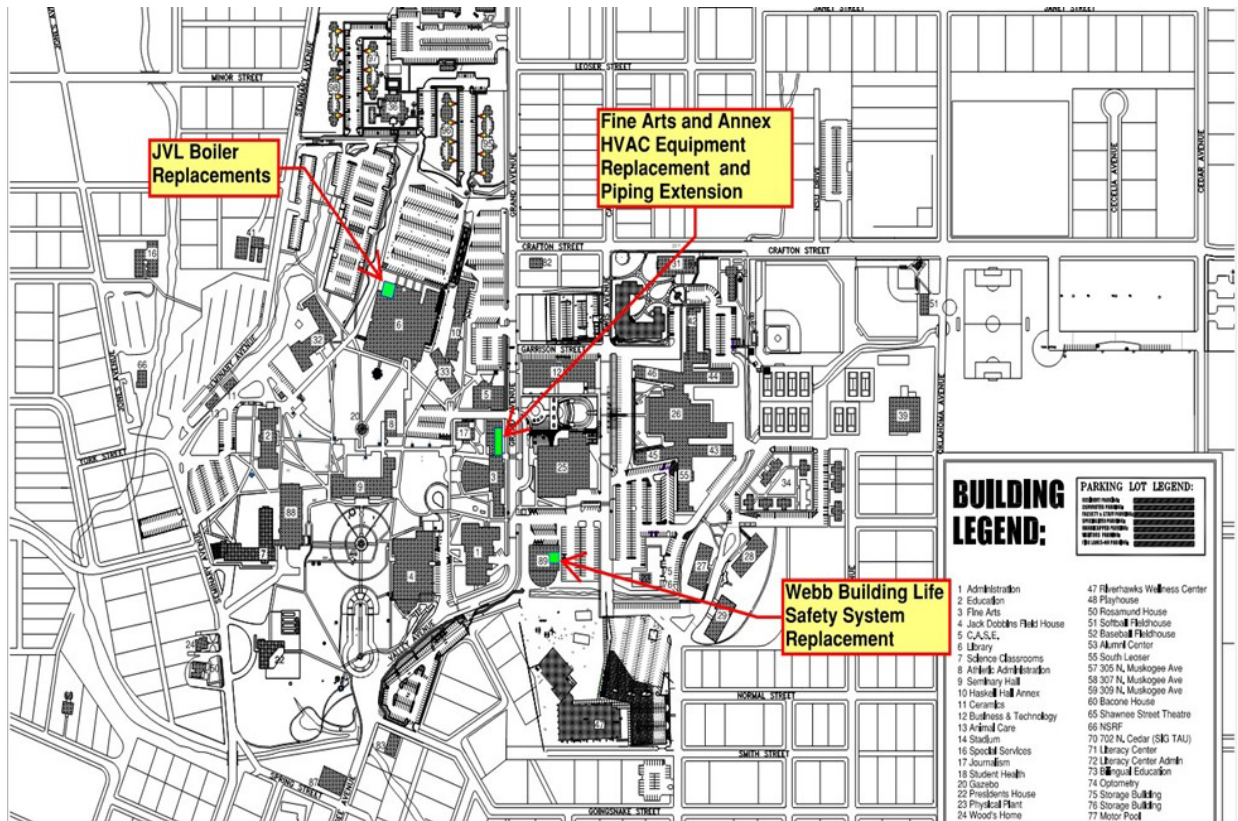
Change Orders:

a) Seminary Hall Phase III:

Manhattan Construction Company Change Order #4, increase for repairs / structural bracing to clocktower, machine and hand rock excavation at data bank, and additional copper detail on parapet wall corbel returns..... \$44,322.00

b) Leoser Hall DOAS and Pipe Replacement:

Williams Contracting #1, Deduct for pipe that was demolished by abatement crew, increase for finishes, and repair/replace domestic pipe leaking into the affected hydronic piping chase-ways..... \$48,913.00





NORTHEASTERN STATE UNIVERSITY
OFFICE *of the* PRESIDENT

June 7, 2024

Regional University System of Oklahoma
305 NW 5th Street
PO Box 407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of Northeastern State University are as follows:

I. **PERSONNEL**

The recommendations of Northeastern State University are as follows:

A. **ADMINISTRATIVE CHANGES**

Dr. Iain Anderson is moving from Interim Assistant Vice President for Academic Affairs/tenured Professor to Dean of the Graduate College/tenured Professor effective July 1, 2024. This is a full time regular, 12-month position at a fiscal year salary rate of \$112,548. Dr. Anderson is filling the position left vacant by Dr. Cari Keller.

Dr. Timothy Hart is moving from Assistant Professor to Assistant Dean/Assistant Professor in the College of Business and Technology. This is a full time regular, 12-month position at a fiscal year stipend of \$12,000. Dr. Hart remains at the rank of Assistant Professor and on tenure track. His full time regular, 9-month faculty position is at an academic year salary rate of \$85,450. Dr. Hart is filling the position left vacant by Dr. Athena Wooldridge.

Dr. Cari Keller, Dean of the Graduate College/tenured Professor of Criminal Justice has been appointed Associate Vice President for Academic Affairs/tenured Professor of Criminal Justice effective July 1, 2024. This is a full time regular, 12-month position at a fiscal year salary rate of \$115,956. Dr. Keller is filling the position left vacant by the retirement of Dr. Pamela Fly.

Dr. Athena Wooldridge is moving from Assistant Dean/Assistant Professor to Associate Dean/Assistant Professor in the College of Business and Technology. This is a full time regular, 12-month position at a fiscal year stipend of \$15,000. Dr. Wooldridge remains at the rank of Assistant Professor and on tenure track. Her full time regular, 9-month faculty position is at an academic year salary rate of \$93,710. Dr. Wooldridge is filling the position left vacant by the retirement of Dr. Dilene Crockett.

B. ADMINISTRATIVE RETIREMENTS WITH RESOLUTIONS

Dr. Douglas Penisten, Dean / tenured Professor of Optometry of the Northeastern State University Oklahoma College of Optometry has submitted his retirement letter effective July 1, 2024. Dr. Penisten has been employed with the University since August 1988.

C. FACULTY APPOINTMENTS (TENURE TRACK)

Mr. Susmit Gulavani has been appointed Assistant Professor of Health & Kinesiology in the College of Education effective August 1, 2024. This is a full time regular, 9-month, tenure track position at an academic year salary rate of \$56,130. Susmit Gulavani is filling the position left vacant by Rhea Kaltenbach.

Mr. Gulavani holds the following degrees: M.S., Sports Management, Florida State University; B.P.Th, Physiotherapy, Maharashtra University of Health Sciences and is pursuing Ph.D. in Sports Management from Florida State University.

His professional experience includes: Teaching Assistantship; Florida State University from 2020-2023.

Ms. Rachel Olienyk has been appointed Assistant Professor of Counseling in the College of Education effective August 1, 2024. This is a full time regular, 9-month, tenure track position at an academic year salary rate of \$57,610.

Ms. Olienyk holds the following degrees: M.S., Counseling and BSE, Early Childhood Education, Southern Arkansas University; and is pursuing her Ph.D. in Counselor Education and Supervision from the University of the Cumberland.

Her professional experience includes: Program Coordinator / Professional Counselor, Methodist Family Health - 9 years; Secretary, Arkansas Association for Play Therapy - 2 years.

Dr. Cheyanne Olson has been appointed Assistant Professor of Fish and Freshwater Ecosystems in the Gregg Wadley College of Science and Health Professions effective August 19, 2024. This is a full time regular, 9-month, tenure track position at an academic year salary rate of \$60,400. Dr. Olson is filling the position left vacant by Dr. Richard Zamor.

Dr. Olson holds the following degrees: Ph.D., Environmental Science, Oklahoma State University; M.S., Environmental Science, Texas A&M Corpus Christi; and B.S., Biology, Northeastern State University.

Her professional experience includes: Assistant Professor, Biology, Rogers State University - one year; Instructor / Lab Coordinator, Biology, Rogers State University - five years.

Dr. Chelsea Threadgill has been appointed Assistant Professor of Psychology & Counseling in the College of Education effective August 1, 2024. This is a full time regular, 9-month, tenure track position at an academic year salary rate of \$57,610.

Dr. Threadgill holds the following degrees: Ph.D., Counselor Education and Supervision, Walden University; M.S., Clinical Mental Health Counseling, Northeastern State University; BA, Psychology, University of Oklahoma.

Her professional experience includes: Adjunct Professor, Yorkville University since 2023; Adjunct Professor, NSU since 2018; Clinical Counseling, Hopeful Journey Counseling since March 2023; Clinical Counseling, Mindset Behavioral Health since March 2023; Mental Health Therapist, Family Hope House - 2 years 8 months; Virtual Clinical Training Center

Supervisor, The Chicago School of Professional Psychology - 7 months; Mental Health Therapist, Daybreak Family Services - 16 months; Mental Health Therapist, CREOKS Behavioral Health - one year; Mental Health Therapist, Dayspring Community Services - 2 years 8 months.

D. DEATH OF FACULTY MEMBER

Northeastern State University regrets to inform you that **Dr. James Hicks**, tenured Associate Professor of Physics in the Gregg Wadley College of Science and Health Professions passed away on April 11, 2024.

E. POSTHUMOUS RECOGNITION RESOLUTION

Dr. James Hicks, tenured Associate Professor of Physics in the Gregg Wadley College of Science and Health Professions was employed with the university since August 2010.

F. RETIREMENTS WITH RESOLUTIONS

Dr. Dilene Crockett, tenured Professor of Management and Associate Dean of the College of Business & Technology, has submitted her retirement letter effective May 1, 2024. Dr. Crockett has been employed with the university since August 2004.

Dr. Art Gilbert, tenured Professor of Accounting in the College of Business & Technology, has submitted his retirement letter effective July 1, 2024. Dr. Gilbert has been employed with the university since August 2008.

Dr. Mitch Ricketts, tenured Professor of Technology in the College of Business & Technology has submitted his retirement letter effective June 1, 2024. Dr. Ricketts has been employed with the university since August 2013.

Dr. John C.D. Diamantopoulos, adjustment of resolution submitted in the April Board meeting to include his middle initials.

G. RETIREMENTS

Dr. Michael Jones, Executive Director of Libraries and Professor, has announced his retirement effective June 30, 2024.

H. RESIGNATIONS

Dr. Adam Provost, Assistant Professor of Optometry, in the Northeastern State University Oklahoma College of Optometry has submitted his resignation effective July 12, 2024.

Dr. Daniel (Scott) Wengerd, Assistant Professor of Occupational Therapy and Academic Field Coordinator, has submitted his resignation effective June 30, 2024.

NORTHEASTERN STATE UNIVERSITY

II. ROOM AND BOARD RATES

NSU is proposing housing and meal plan rate increases for the 2024-2025 academic year. Meal plan rates are being proposed to increase by an average of 5.2% when compared to current year rates. This increase is based on the December CPI food away from home increase, in alignment with our most recent food service contract with our provider. Housing rates are being proposed to increase by an average of approximately 8% when compared to current year rates. The proposed housing increase is to fund an increase in operational costs including but not limited to utilities, maintenance, repairs and contracted service providers. Costs for laundry machines and services are increasing beginning in 2024. The housing management software is also being updated, generating additional costs. As of February 2024, the 12-month CPI increase in the cost for shelter is 5.7%. For February 2023, the CPI 12-month increase in cost for shelter averaged 8.1%. Despite the significant increase in operational costs last year, the 2023-2024 housing rates were increased by less than 1%.

Proposed Housing Rates 23-24				
Building	Rm. Type	23-24	24-25 Proposed	% Increase
Cobb Hall	4 person	\$2,350	\$2,490	5.96%
	2 person	\$2,600	\$2,900	11.54%
	1 person	\$3,000	\$3,240	8.00%
Leoser Hall	2 person	\$1,750	\$1,890	8.00%
	1 person	\$2,250	\$2,390	6.22%
Seminary Suites	4 person	\$2,600	\$2,800	7.69%
	2 person	\$3,000	\$3,240	8.00%
Wyly Hall	2 person	\$1,850	\$2,000	8.11%
	1 person	\$2,350	\$2,600	10.64%
Courtside	1-bedroom	\$3,250	\$3,500	7.69%
Married/Family	2-bedroom	\$3,750	\$4,000	6.67%
	3-bedroom	\$4,150	\$4,500	8.43%
Upperclassmen	1 bedroom/1 student	\$3,250	\$3,500	7.69%
	2 bedroom/2 students	\$2,750	\$3,000	9.09%
	3 bedroom/3 students	\$2,600	\$2,800	7.69%
Residence Life Staff Rate	1 person	\$1,000	\$1,080	8.00%
				8.09%

NORTHEASTERN STATE UNIVERSITY

Proposed Meal Plan Rates 23-24				
Plan	23-24	5.2 % Increase	24-25 Proposed	% Increase
16 meals per week - \$200 Flex	\$2,450	\$2,577.40	\$2,580	5.31%
Block 230 - \$200 Flex	\$2,400	\$2,524.80	\$2,525	5.21%
Block 180 - \$175 Flex	\$2,250	\$2,367.00	\$2,370	5.33%
10 meals per week - \$150 Flex	\$2,100	\$2,209.20	\$2,210	5.24%
25/\$75	\$385	\$405.02	\$405	5.19%
50/\$75	\$650	\$683.80	\$685	5.38%
80/\$100	\$950	\$999.40	\$1,000	5.26%
				5.28%

III. PURCHASES

Northeastern State University presents the following items over \$150,000 to be approved in accordance with the policy of the Board. (All funding is E & G unless otherwise noted.):

Optometry clinics merchandise for resale.....(Aux)...	\$1,700,000
Media placement (advertising) services	\$660,000
Athletic insurance	\$155,500
Charter Tour Buses/Yearly – Athletics	\$200,000
Central computing admin and instructional software maintenance.....	\$1,335,000
• Banner.....	\$850,000
• TouchNet Support	\$210,000
• Microsoft Campus Agreement License	\$85,000
• Adobe Agreement.....	\$ 65,000
• SmartNet network support	\$125,000

Campus wide copier lease/maint. - (Both E & G and Agency Special Funds).....	\$200,000
Blackboard/Learning Management System and Hosting.....	\$400,000
Contractual Janitorial Supplies – (Both E&G and Agency Special Funds)	\$250,000
PC replacement program and support (Both E&G and Agency Special funds).....	\$1,100,000
Information Services (Library).....	\$700,000
Data Center Refresh (IT).....	\$272,000
Telephone and long distance services (Both E&G and Agency Special Funds).....	\$180,000
Third Party Independent Contractor for Great Expectations.....	\$400,000
Recruiting Services and Consulting.....	\$200,000
International Student Consulting Service (AUX).....	\$570,000
Collection Agency Service (AUX).....	\$250,000
Contractual services for On-Call Electrical services	\$160,000
Contractual services for On-Call HVAC services	\$200,000

IV. INFORMATION ITEMS

A. The following purchases are presented as information items in accordance with Board policy, over \$50,000 and under \$150,000. (All funding is E & G unless otherwise noted.):

Contractual services for elevators-3 campus	\$150,000
Contractual services for On-Call Plumbing services	\$130,000
Contractual services for grounds keeping services (Both E&G and Agency Special Funds).....	\$100,000
Annual postage - All mailings for recruiting, billing, and routine correspondence - (Funding – Agency Special)	\$150,000
International Student Health Insurance.....	\$105,000
Athletic Apparel & Equipment.....	\$75,000
Fire Alarm Monitoring & Repair.....	\$100,000

Campus Furniture.....	\$100,000
Student Lifecycle Management Software.....	\$95,000
Room Scheduling Software.....	\$57,900
Academic Reporting Software.....	\$100,000
Student Learning Assessment and Engagement Software.....	\$130,000
Student Degree Planning Software.....	\$119,000
Accounting and Auditing Firms.....	\$150,000
Auxiliary Vehicle Leases.....	\$125,000
Unleaded gasoline	\$150,000
Admissions Software.....	\$75,000

B. Northeastern State University would like to inform the board that we will be creating a VIP area in the southern end zone for home football games in the 2024-2025 academic year. We will hire a third-party vendor who will supply and sell beer and alcohol in the VIP Area. The vendor will supply the bartenders and also the insurance. We will be able to monitor all who enter and exit the VIP area and supply wristbands for all who are of age in the VIP area. Security will also be provided and we will emulate the service contract that has been done by UCO.

Respectfully submitted,



Rodney S. Hanley, Ph.D.
President

Regional University System of Oklahoma

POSTHUMOUS RESOLUTION

WHEREAS, Dr. James Hicks, Associate Professor of Physics in the Department of Natural Sciences served Northeastern State University with honor and distinction for over 13 years; and

WHEREAS, Dr. Hicks died unexpectedly on April 12th, 2024; and

WHEREAS, Dr. Hicks advanced key interests of Northeastern State University including foundational work to establish a Bachelor of Science in Applied Physics and a Bachelor of Science in Mechanical Engineering; and

WHEREAS, Dr. Hicks was an innovative instructor who developed and taught varied classes in physical science, science education, and physics with a focus on student success as well as serving as a caring mentor to students across disciplines; and

WHEREAS, Dr. Hicks was an active scholar with published articles in refereed journals and conference proceedings, conference presentations, grant awards, and current research; and

WHEREAS, Dr. Hicks served the department, college, and institution as a member of multiple committees include the Student Learning and Assessment Committee, General Education, and University Technology Council; and

WHEREAS, Dr. Hicks served the profession and the public through active engagement in the American Association of Physics Teachers and as a guest speaker for community groups; and

WHEREAS, Dr. Hicks served as a pillar of the Physics program, the Department of Natural Sciences, the Gregg Wadley College of Science and Health Professions, Northeastern State University, and his community; and

WHEREAS, Dr. Hicks, will leave a legacy of his passion for education and a drive to advance the field of physics in the State of Oklahoma:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma posthumously bestow upon **Dr. James Hicks**, the honorary title of “**Associate Professor of Physics Emeritus**” and extend to his family an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his lasting legacy of collegiality and an unwavering dedication to students be reflected by this resolution.

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to the family of **Dr. James Hicks** in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. John C.D. Diamantopoulos will retire as Professor of Mathematics at Northeastern State University on July 1, 2024; and

WHEREAS, Dr. Diamantopoulos has served faithfully and honorably as a faculty member within the Northeastern State University Department of Mathematics and Computer Science for the past 23 years; and

WHEREAS, Dr. Diamantopoulos has demonstrated teaching effectiveness in both lower division and upper division mathematics courses with distinguished contributions in Calculus, Differential Equations, Trigonometry, Algebra, and History of Mathematics; and

WHEREAS, Dr. Diamantopoulos is an active scholar who has presented at professional associations and published conference proceedings and articles in publications such as the *Focus*, a bimonthly publication of the Mathematical Association of America; and

WHEREAS, Dr. Diamantopoulos has been active in several capacities for the Oklahoma-Arkansas Section of the Mathematical Association of America and helped extensively with student competitions, judging student presentations, presiding over presentation sessions, and organizing the meeting that was held at NSU in the spring of 2019; and

WHEREAS, Dr. Diamantopoulos has served as the South-Central Regional Director of Kappa Mu Epsilon, the national mathematics honor society; and

WHEREAS, Dr. Diamantopoulos was honored as the Circle of Excellence Award for Service recipient 2007-2008; and

WHEREAS, Dr. Diamantopoulos served the institution on multiple committees and councils including his service as Vice President of Faculty Council; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Diamantopoulos is deserving of special recognition for the influence he has had on Northeastern State University, his colleagues, his students, and the profession; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. John C.D. Diamantopoulos** the honorary title of “**Professor of Mathematics Emeritus**” and extend to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for his continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **Dr. John C.D. Diamantopoulos** in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Dilene Crockett will retire as Associate Dean and Professor of Management at Northeastern State University on May 1, 2024; and

WHEREAS, Dr. Crockett has served faithfully and honorably on the faculty and administration for 20 years including roles as chair of the Management and Marketing Department and Associate Dean; and

WHEREAS, Dr. Crockett is a dedicated teacher and has shared her expertise with students, teaching and developing courses in entrepreneurship, global management, and data analytics; and

WHEREAS, Dr. Crockett is a committed scholar who has published in peer-reviewed publications including Strategic Management Journal, the Journal of International Entrepreneurship, the Journal of Product Innovation Management, and the Journal of Enterprising Communities; and

WHEREAS, Dr. Crockett has shown her dedication to the profession by actively participating in the Academy of Management and the Academy of International Business; and

WHEREAS, Dr. Crockett has served the institution on various committees including Academic Advising, Faculty Research, Strategic Planning, and the University Technology Council; and

WHEREAS, Dr. Crockett has made many contributions as a faculty member which have benefitted colleagues, students, the university, and the community; and

WHEREAS, through her commitment to the highest ideals of her profession, Dr. Crockett is deserving of special recognition for the influence she has had on Northeastern State University, her colleagues, management educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. Dilene Crockett** the honorary title of “**Professor of Management Emeritus**” and extend to her an expression of commendation and appreciation for her contributions to the success of Northeastern State University and wish for her continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **Dr. Dilene Crockett** in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Arthur Gilbert will retire as Professor of Accounting at Northeastern State University on July 1, 2024; and

WHEREAS, Dr. Gilbert has served faithfully and honorably on the Northeastern State University faculty for 13 years; and

WHEREAS, prior to his academic career, **Dr. Gilbert** served his country as a financial manager and officer in the United States Air Force and held senior financial positions in industries ranging from telecommunications to public oil and gas firms; and

WHEREAS, Dr. Gilbert has held the William F. Tolbert Endowed Chair for Business, exhibiting exemplary citizenship in the institutions where he served and being highly effective in teaching various courses in accounting & finance; and

WHEREAS, Dr. Gilbert has made significant contributions to the academic community through his teaching, mentoring and notable assistance to numerous junior faculty members in achieving tenure and promotions; and

WHEREAS, Dr. Gilbert has been instrumental in various college committees, including the Strategic Planning Committee and serving as chair for the Mentor Committee; and

WHEREAS, Dr. Gilbert's commitment to excellence in teaching, research, and service has positively impacted Northeastern State University, his colleagues, students, and the wider academic community; and

WHEREAS, through his commitment to the highest ideals of his profession, **Dr. Gilbert** is deserving of special recognition for the influence he has had on NSU, his colleagues, accounting educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. Arthur Gilbert** the honorary title of “**Professor of Accounting Emeritus**” and extend to him an expression of commendation and appreciation for his invaluable contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **Dr. Arthur Gilbert** in Tulsa, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Douglas K. Penisten will retire as professor and Dean of the Northeastern State University Oklahoma College of Optometry on July 31, 2024; and

WHEREAS, Dr. Penisten has served faithfully and honorably at Northeastern State University starting in 1988 as an assistant professor, moving to associate and full professor, and serving the institution for 36 years as a faculty member and administrator, educating future optometric physicians across the nation; and

WHEREAS, prior to his joining the NSU OCO faculty, Dr. Penisten taught his first graduate course in 1979 at Indiana University School of Optometry; and served as a Senior Lecturer at the University of the North, Republic of South Africa from 1980-1984; and

WHEREAS, Dr. Penisten has served as Dean of the Oklahoma College of Optometry since 2009; expanded rural eye program services, and established the Leslie L. Walls Vision Center at NSU Broken Arrow; and

WHEREAS, Dr. Penisten served as former chair of the Accreditation Council on Optometric Education, and as a member of the National Board of Examiners in Optometry Basic Science Council, and as Vice Chair of the Education Committee of the World Council of Optometry; and

WHEREAS, Dr. Penisten was awarded Northeastern State University's Circle of Excellence Award for Service in 2002; and

WHEREAS, Dr. Penisten was inducted into the Pioneers in Optometry Hall of Fame of the Oklahoma Association of Optometric Physicians in 2008; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Penisten is deserving of special recognition for the impact he has had on the Northeastern State University Oklahoma College of Optometry, area communities, and the students he has served; and

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. Douglas K. Penisten** the honorary title of "**Dean and Professor Emeritus of the Oklahoma College of Optometry**" and extend to him an expression of commendation and appreciation for his contributions to the success of Northeastern State University and wish for him continued prosperity, good health, and a feeling of satisfaction so rightly deserved by one who has served so faithfully and honorably as an educator for the students of Oklahoma; and

BE IT FURTHERMORE RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, be forwarded to **Dr. Douglas K. Penisten** in Tahlequah, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma

Regional University System of Oklahoma

RESOLUTION

WHEREAS, Dr. Mitchell Ricketts will retire as Professor in the Environmental Health and Safety Management program at Northeastern State University on June 1, 2024; and

WHEREAS, Dr. Ricketts has served faithfully and honorably on the Northeastern State University faculty for 11 years; and

WHEREAS, Dr. Ricketts has been actively engaged in teaching a variety of courses in Environmental Health and Safety Management as well as directing student learning through master's thesis committees and advising; and

WHEREAS, Dr. Ricketts has contributed significantly to research in the field of safety, health, and environmental management, with numerous published intellectual contributions including book chapters, refereed journal articles, conference proceedings, and presentations; and

WHEREAS, Dr. Ricketts has served as faculty advisor for the American Society of Safety Professionals student organizations and holds the Certified Safety Professional (CSP) credential from the Board of Certified Safety Professionals, showcasing his expertise and dedication to his field; and

WHEREAS, Dr. Ricketts has been actively involved in service at the department, college, university, and professional levels, including committee memberships, leadership roles, and professional memberships, earning recognition and awards for his dedicated service, such as NSU Centurion Award and the Dr. Tiffany Maher Legacy Award; and

WHEREAS, through his commitment to the highest ideals of his profession, Dr. Ricketts is deserving of special recognition for the influence he has had on NSU, his colleagues, Environmental Health and Safety educators and majors, area businesses, and the children and families of our state and nation; and

NOW THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **Dr. Mitchell Ricketts** the honorary title of “**Professor of Environmental Health and Safety Management Emeritus**” and extend to him an expression of commendation and appreciation for his outstanding contributions to the success of Northeastern State University and the broader academic community; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chair of the Board, and forwarded to **Dr. Mitchell Ricketts** in Broken Arrow, Oklahoma.

ADOPTED by the Regional University System of Oklahoma this _____ day of _____, 2024.

Regent Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Regent Amy Anne Ford, Secretary
Regional University System of Oklahoma



OFFICE OF THE PRESIDENT

Danley Hall, Suite 204

1100 E. 14th Street, PMB P - 8 • Ada, OK 74820 - 6999

May 31, 2024

Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Chair McDermott and Members of the Board:

The recommendations of East Central University are as follows:

1 PERSONNEL

1.1 FACULTY APPOINTMENTS

- **Riley Bailey**
 - Mr. Bailey has been appointed to a non-tenure track Instructor position in the Kinesiology Department effective August 14, 2024. Mr. Bailey's annual salary will be \$47,000. He is replacing the line formerly held by Dr. Amanda Kashwer Young.
 - Mr. Bailey holds a BS in Marketing from Oklahoma Christian University (1995) and an MEd in Secondary Education at East Central University (1999). He previously served as the Head Soccer Coach at ECU.
- **Dr. Janeen Canfield**
 - Dr. Canfield has been appointed to a tenure-track, Assistant Professor position in the English & Languages Department effective August 14, 2024. Dr. Canfield's annual salary will be \$53,000. She is replacing the line formerly held by Dr. Errol King.
 - Dr. Canfield holds a bachelor's degree in English (1999) and a master's degree in Education Leadership (2012) from Cameron University. Additionally, she has a master's (2014) and PhD in English (2021) from Oklahoma State University. Currently, Dr. Canfield is finishing out her term as a Visiting Assistant Professor at the University of Central Oklahoma.
- **Dr. Cristen Clayton**
 - Dr. Clayton has been appointed to a tenure-track, Assistant Professor position in the Department of Professional Programs in Human Services effective August 14, 2024. Dr. Clayton's annual salary will be \$57,000. He is replacing the line formerly held by Dr. Melissa Inglis.

- Dr. Clayton completed a BA in Criminal Justice (2004) and a BS in Psychology (2004) from East Central University. Additionally, dr. Clayton holds an MA in Leadership with a focus on Business from Mid-America Christian (2010) and a Doctor of Forensic Science (2023) from Oklahoma State University.
- **Allison Crutchfield**
 - Ms. Crutchfield has been appointed to a non-tenure-track, Instructor position in the Linscheid Library effective April 1, 2024. Ms. Crutchfield’s annual salary is \$38,000. She is replacing Vivian Eldridge.
 - Ms. Crutchfield obtained her BA in Communication from the University of Science and Arts of Oklahoma in 2021, followed by an MS in Information and Library Science from the University of Buffalo in 2024. Additionally, she is certified as a Level V Public Librarian by both the Oklahoma Department of Libraries and the Oklahoma Library Association.
- **Dr. Elizabeth Davis**
 - Dr. Davis has been appointed to a tenure-track, Assistant Professor position in the History Department effective August 14, 2024. Dr. Davis’ annual salary is \$53,000. She is replacing Dr. Brad Clampitt.
 - Dr. Davis completed a BA in History at Shippensburg University (2012), an MA in History at Temple University (2014), an MS in Information (2022) and a PhD in History (2020) from the University at Buffalo in Buffalo, New York.
- **Dr. Diana Goodwin**
 - Dr. Goodwin has been appointed to a tenure-track, Assistant Professor position in the Education Department effective August 14, 2024. Dr. Goodwin’s annual salary is \$56,000. She is replacing June Caruthers.
 - Dr. Goodwin holds an AA from Connors State College (1994), a BS in Early Childhood Education from Northeastern State University (1997), an MA in Educational Leadership from Southern Nazarene University
- **Dr. Sandra (Sandy) Harrell**
 - Dr. Harrell has been appointed to a tenure-track, Assistant Professor position in the Education Department effective August 14, 2024. Dr. Harrell’s annual salary is \$53,000. She is replacing Melonie Johnson.
 - Dr. Harrell holds a BS in Health, Physical Education, and Recreation from East Central University (1999), an MA in Curriculum & Instruction (2009) from Southern Nazarene University, and an EdD in Administration & Leadership (2023) from Southern Nazarene.
- **Haley Monroe**
 - Ms. Monroe has been appointed to a non-tenure track, Instructor position in the Linscheid Library effective July 1, 2024. Ms. Monroe’s annual salary is \$38,000. She is replacing Patrick Baumann.

- Ms. Monroe attained her BA in Interdisciplinary Studies from East Central University (2022) and an MLIS from the University of Oklahoma (2024).
- **Krystal Ellen Sweat**
 - Ms. Sweat has been appointed to a non-tenure track, Instructor position in the Education Department effective August 14, 2024. Ms. Sweat’s annual salary is \$48,000. She is replacing Dr. Jenn Snell.
 - Ms. Sweat holds a BS in Health, Physical Education, and Recreation and an MS in Education (2015) from East Central University. She currently serves as a Reading Interventionist with Byng Public Schools in Byng, Oklahoma.
- **Clinton Wright**
 - Mr. Wright has been appointed to a tenure-track, Assistant Professor position in the Department of Art + Design: Media + Communication effective August 14, 2024. Mr. Wright’s annual salary is \$50,000. He is replacing Anne Yoncha.
 - Mr. Wright holds a BS in Interdisciplinary Studies (2018) from Chadron State College and an MFA in Media Design from Full Sail University (2020).

1.2 PROMOTIONS

- **Dr. Andraz “Andy” McDaniel**
 - Upon completion of her doctorate, Dr. McDaniel has been promoted from Instructor to Assistant Professor effective August 1, 2024. Her salary will increase by \$9,860 from \$62,140 to \$72,000 for fiscal year 2025. This increase includes \$4,000 from a Nursing Endowed Chair fund.

2 ROOM AND BOARD RATES

East Central University proposes a 5.01% average rate increase for Housing and Dining operations for the 2024-2025 academic year.

HOUSING RATE CHANGE AVERAGE 6.21% change
DINING RATE CHANGE AVERAGE 3.81% change
 OVERALL RATE CHANGE AVERAGE 5.01%

Proposed Housing Rates for 2024-2025								
	Curre nt Semester Rate	Propose d Semester Rate	% Diffe rence	\$ Diffe rence	Curre nt Annual Rate	Propose d Annual Rate	% Diffe rence	\$ Diffe rence
Brile s*								
Single	\$ 2,000	\$ 2,220	11.00%	\$ 220	\$ 4,000	\$ 4,440	11.00%	\$ 440
Single - Private	\$ 2,100	\$ 2,330	10.95%	\$ 230	\$ 4,200	\$ 4,660	10.95%	\$ 460
Double	\$ 1,425	\$ 1,575	10.53%	\$ 150	\$ 2,850	\$ 3,150	10.53%	\$ 300
Chokka-Chaffa'								
Double	\$ 2,075	\$ 2,180	5.06%	\$ 105	\$ 4,150	\$ 4,360	5.06%	\$ 210
Pasagi								
Double	\$ 1,200	\$ 1,250	4.17%	\$ 50	\$ 2,400	\$ 2,500	4.17%	\$ 100
Super Single	\$ 2,025	\$ 2,110	4.20%	\$ 85	\$ 4,050	\$ 4,220	4.20%	\$ 170
Pontotoc								
Single	\$ 2,000	\$ 2,115	5.75%	\$ 115	\$ 4,000	\$ 4,230	5.75%	\$ 230
Single - Private	\$ 2,100	\$ 2,225	5.95%	\$ 125	\$ 4,200	\$ 4,450	5.95%	\$ 250
Double	\$ 1,425	\$ 1,500	5.26%	\$ 75	\$ 2,850	\$ 3,000	5.26%	\$ 150
Stadium								
Apartment - 1br	\$ 2,825	\$ 3,000	6.19%	\$ 175	\$ 5,650	\$ 6,000	6.19%	\$ 350
Apartment - 2br	\$ 2,675	\$ 2,800	4.67%	\$ 125	\$ 5,350	\$ 5,600	4.67%	\$ 250
Animal Friendly	\$ 2,825	\$ 3,000	6.19%	\$ 175	\$ 5,650	\$ 6,000	6.19%	\$ 350
Tiger Commons								
Suite - 2br	\$ 2,925	\$ 3,050	4.27%	\$ 125	\$ 5,850	\$ 6,100	4.27%	\$ 250
Suite - 4br	\$ 2,675	\$ 2,800	4.67%	\$ 125	\$ 5,350	\$ 5,600	4.67%	\$ 250
Housing Average								
	\$ 2,162.50	\$ 2,296.78	6.21%	\$ 134.28	\$ 4,325.00	\$ 4,593.57	6.21%	\$ 269
Proposed Dining Rates for 2024-2025								
Meals Per Week								
10 + \$125 Flex	\$ 1,625.00	\$ 1,700.00	4.62%	\$ 75.00	\$ 3,250.00	\$ 3,400.00	4.62%	\$ 150.00
14 + \$100 Flex	\$ 1,914.00	\$ 2,000.00	4.49%	\$ 86.00	\$ 3,828.00	\$ 4,000.00	4.49%	\$ 172.00
19 + \$75 Flex	\$ 2,050.00	\$ 2,140.00	4.39%	\$ 90.00	\$ 4,100.00	\$ 4,280.00	4.39%	\$ 180.00
Flex Plan	\$ 1,000.00	\$ 1,000.00	0.00%	\$ -	\$ 2,000.00	\$ 2,000.00	0.00%	\$ -

3 REQUESTS FOR CONTRACTS

None to report at this time.

4 GRANTS

- **Building Resilient Infrastructure (BRIC-CN) from FEMA**

\$755,641

- To aid the Chickasaw Nation in implementing a sustained pre-disaster natural hazard mitigation program to reduce overall risk to the population and structures, while also reducing reliance on funding from actual disaster declarations.
 - Amy Hays will serve as Project Director.
- **Tishomingo Economic Impact Project from Chickasaw Nation Commerce** **\$60,000**
 - To conduct a study on economic impact.
 - Duane Smith will serve as Project Director.
- **HEPS Suicide Prevention** **\$5,000**
 - To provide prevention and awareness efforts.
 - Holli Witherington will serve as Project Director.
- **Regional MHAT Project from US DHHS** **\$125,000**
 - To provide prevention and awareness efforts related to mental health.
 - Holli Witherington will serve as Project Director.
- **INBRE-Summer Research Mentorship 2024** **\$4,400**
 - To mentor undergraduate students in research.
 - Andrew Duncan will serve as Director.
- **INBRE-Summer Research Mentorship 2024** **\$4,400**
 - To mentor undergraduate students in research.
 - Alisha Howard will serve as Director.
- **INBRE-Summer Research Mentorship 2024** **\$4,400**
 - TO mentor undergraduate students in research.
 - Eric Howard will serve as Director.
- **OKINBRE Travel Grant** **\$2,000**
 - To attend professional development and/or research conference.
 - April Nesbit will serve as Director.
- **STEM Center/School of Nursing Construction Project** **\$2,000,000**
 - For construction of new STEM/School of Nursing Building.
 - Darcy Duncan will be Project Director.
- **STEM Center/School of Nursing Construction Project** **\$1,250,000**
 - For construction of new STEM/School of Nursing Building.
 - Darcy Duncan will be Project Director.
- **Total awarded** **\$4,210,841**

5 PURCHASES

5.1 THE FOLLOWING PURCHASES ARE PRESENTED AS INFORMATIONAL ITEMS IN ACCORDANCE WITH *BOARD POLICY 2.3.3*, OVER \$50,000 AND UNDER \$150,000:

- **CBTS LLS**
 - IT frame and battery revitalization services.
 - *Source: AUX* \$63,500.00

5.2 WE REQUEST APPROVAL TO MAKE THE FOLLOWING PURCHASES IN ACCORDANCE WITH *BOARD POLICY*, OVER \$150,000:

- **EBSCO**
 - Annual library system maintenance \$67,263.00
 - Books and periodicals \$50,000.00
 - Electronic online database library resources \$161,492.72
 - *Source: E&G Part 1, Technology Fee* \$278,755.72
- **Hardware and PC Upgrades for Labs**
 - SHI International Corp.
 - Computer replacements in labs \$175,000.00
 - Apple Inc.
 - For Mac replacements for Fine Arts Building Rm. 172 \$58,440.00
 - *Source: AUX* \$233,440.00
- **Blackboard**
 - 24-hour HelpDesk support
 - Smart View HelpDesk Software
 - LMS Learning Core SAAS
 - Outcomes Module & EAC
 - OneNet Blackboard archive storage
 - VidGrid video storage
 - *Source: E&G* \$178,098.36
- **Ellucian Company, LLC**
 - Ellucian base contract
 - Payment Center
 - *ILP*
 - OneNet Colleague Hosting
 - Ellucian Professional Services
 - BHA Professional Services (transcripts)

<ul style="list-style-type: none"> <ul style="list-style-type: none"> ▪ <i>Source: E&G / AUX</i> 	\$199,264.22
<ul style="list-style-type: none"> • Academic Partnerships, LLC dba Risepoint (formerly Wiley Edu) <ul style="list-style-type: none"> ○ Online enrollment management ○ Retention Services <ul style="list-style-type: none"> ▪ <i>Source: E&G</i> 	\$2,114,072.00
<ul style="list-style-type: none"> • Academic Healthplans <ul style="list-style-type: none"> ○ International student insurance <ul style="list-style-type: none"> ▪ <i>Source: AUX</i> 	\$327,594.00
<ul style="list-style-type: none"> • Compass Group USA (Chartwells) <ul style="list-style-type: none"> ○ Contract extension for food services contract meal plans <ul style="list-style-type: none"> ▪ <i>Source: AUX</i> 	\$2,180,500.00
<ul style="list-style-type: none"> • Bankfirst <ul style="list-style-type: none"> ○ Master lease debt payments <ul style="list-style-type: none"> ▪ <i>Source: AUX</i> 	\$345,494.00
<ul style="list-style-type: none"> • Oklahoma State Regents for Higher Education <ul style="list-style-type: none"> ○ Master lease debt payments <ul style="list-style-type: none"> ▪ <i>Source: E&G / AUX</i> 	\$1,813,910.00
<ul style="list-style-type: none"> • JP Morgan Chase Bank <ul style="list-style-type: none"> ○ Contract extension for procurement card (p-card) purchases <ul style="list-style-type: none"> ▪ <i>Source: AUX / E&G / E&G II</i> 	\$2,550,710.00
<ul style="list-style-type: none"> • Texas Book Company <ul style="list-style-type: none"> ○ Sales and services <ul style="list-style-type: none"> ▪ <i>Source: AUX</i> 	\$808,725.00
<ul style="list-style-type: none"> • Elsevier Inc. <ul style="list-style-type: none"> ○ Nursing educational materials and access for assessment tools <ul style="list-style-type: none"> ▪ <i>Source: E&G</i> 	\$276,891.00
<ul style="list-style-type: none"> • Varsity Brands Holdings Co. Inc. (BSN Sports) <ul style="list-style-type: none"> ○ Athletic uniforms, gear, supplies, and equipment <ul style="list-style-type: none"> ▪ <i>Source: AUX</i> 	\$338,000.00
<ul style="list-style-type: none"> • Village Travel LLC <ul style="list-style-type: none"> ○ Charter buses for athletic teams, Upward Bound programs, and Honors program <ul style="list-style-type: none"> ▪ <i>Source: AUX / E&G II / E&G</i> 	\$154,800.00
<ul style="list-style-type: none"> • Johnson Controls <ul style="list-style-type: none"> ○ Preventative maintenance planned services ○ Urgent system repairs <ul style="list-style-type: none"> ▪ <i>Source: E&G / AUX</i> 	\$414,460.00
<ul style="list-style-type: none"> • Office of Management & Enterprise Services <ul style="list-style-type: none"> ○ Insurance premiums 	

<ul style="list-style-type: none"> ○ Fine arts ○ Educators legal liability ○ Vehicle liability ○ Property insurance ○ Tort liability <ul style="list-style-type: none"> ▪ <i>Source: E&G</i> 	<i>\$619,000.00</i>
<ul style="list-style-type: none"> ● Oklahoma Higher Education Employee Interlocal <ul style="list-style-type: none"> ○ Employee benefits <ul style="list-style-type: none"> ▪ <i>Source: E&G / AUX / E&G II</i> 	<i>\$4,333,000.00</i>
<ul style="list-style-type: none"> ● Voya Retirement Insurance & Annuity Co <ul style="list-style-type: none"> ○ Retirement contributions <ul style="list-style-type: none"> ▪ <i>Source: E&G / AUX / E&G II</i> 	<i>\$351,000.00</i>
<ul style="list-style-type: none"> ● Teachers Retirement System of Oklahoma <ul style="list-style-type: none"> ○ Employee benefits <ul style="list-style-type: none"> ▪ <i>Source E&G / AUX / E&G II</i> 	<i>\$4,065,000.00</i>
Total Purchases	<i>\$21,646,214.30</i>

6 BUDGET FOR FY 2025

We recommend approval of the FY 2025 budget, tuition, and fees.

Respectfully submitted,



Wendell L. Godwin
President



Office of the President
**Southeastern Oklahoma
State University**

June 4, 2024

Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

RE: Educational Excellence Committee

Dear Board Members:

We are seeking approval for the following new programs:

Master of Arts in Theatre (126) – 30-hour degree, 6 new courses

Master of Education in Curriculum & Instruction (110) – add 12-hour Graduate Certificates

- Graduate Certificate – Educational Technology (127)
- Graduate Certificate – English (128)
- Graduate Certificate – English as a Second Language (129)
- Graduate Certificate – Reading (131)
- Graduate Certificate – Science Instruction (132)

We are also requesting approval for the following program modifications:

Bachelor of Science in Early Intervention and Child Development (111) – replace PSY 3033 with EICD 3013. One new course, no change in total hours.

Master of Science in Sports Administration (109) – In the business option, replace MNGT 5453 with MNGT 5223. No change in total hours.

Master of Arts in Organizational Management & Leadership (121) – Delete the current list of electives and add two 9-hour options. Option A: Leadership and Option B: Strategic Communication. No change in total hours.

Master of Business Administration (075) – Replace BUS 5113 with BIM 5793 in the core. Reduce all options from 12 hours to 6 hours. Delete Option O: Women in Leadership. Total hours change from 36 to 30 hours.

Please contact me if you have any questions concerning this proposal.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas W. Newsom', written in a cursive style.

Thomas W. Newsom
President

Request for Program Modification
Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University**

Contact person: Dr. Teresa Golden

Title: Vice President for Academic Affairs

Phone number and email address: 580-775-2286 tgolden@se.edu

Current title of degree program (Level II): Bachelor of Science

Current title of degree program (Level III): Early Intervention and Child Development

State Regent's three-digit program code: 111

Degree Granting Academic Unit: School of Education and Behavioral Sciences

With approved options in: A.

B.

C.

D.

E.

TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due: 2027

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President:  **Date:** Click here to enter a date

Date of Governing Board Approval: Click here to enter a date

(7) Program Requirement Change

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Program name and State Regents' three-digit program code to be modified:
Early Intervention and Child Development (EICD) – Major Code: 111

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.
- Total credit hours for the degree **WILL** change from to
Explain: [Click here to enter text](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Remove PSY 3033 Introduction to Research and Writing and add new course EICD 3013
Introduction to Research and Writing in Early Childhood

Number of new courses being added to course catalog/inventory: 1
Number of courses being deleted from course catalog/inventory: 0

Provide a brief summary of the reason for requested action (attach no more than one page if space provided is inadequate):

The PSY 3033 class is very specific to psychological research and the new EICD 3013 class is more specific to early childhood research.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

[Click here to enter text](#)

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. [Click here to enter text](#)

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
MATH 1303 Mathematics for the Liberal Arts or MATH 1513 College Algebra are the Math courses most usually taken by program majors.
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
Most students in this major do not have a strong background in Math and both of these courses provide basic Math skills at the college level.
3. How does this mathematics course articulate with your partner institutions?
Both of these courses articulate well with our partner institutions.

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

CURRICULAR REQUIREMENTS

Please either attach current and proposed degree program requirements or use the tables below to list the current requirements in the left column and the proposed requirements in the right column (see appendix A for example).

Indicate the changes clearly. Note any courses deleted from the course catalog/inventory. Asterisk any courses new to the course catalog/inventory.

Current Curriculum		
PREFIX AND COURSE #	COURSE TITLE	CR. HRS.
EICD 2213	Foundations of Literacy	3
ENG 4893	Children’s Literature	3
MNGT 3113	Mngt and Org. Behavior	3
SPED 2123	Intro. to Ind. w/ Exceptionalities	3
SFTY 3133	Drugs in Society	3
EDUC 2013	Foundations of Education	3
PSY 3033	Intro. to Research and Writing	3
KIN 4813	Nutrition and Wt. Management	3
ORGL 4113	Ethics and Organization	3
PSY 2243	Intro. to Human Development	3
PSY 3213	Psy. Of Childhood Trauma	3
EICD 4113	Language Development	3
EICD 3024	Families and the Dev. Child	4
EICD 3034	Prof. and Ethical Practice	4
EICD 3044	Ind. Learn. Diff. in Young Children with Disabilities	4
EICD 3064	Collaboration with Families, Health, Mental Health Professionals, and Communities	4
EICD 4074	Assessment and Intervention for Infants and Children: Birth to Four	4
EICD 4084	Assessment and Research Based Instruction: Literacy and Reading	4
Total credit hours		60

Add additional rows as necessary

Proposed Curriculum		
PREFIX AND COURSE #	COURSE TITLE	CR. HRS.
EICD 2213	Foundations of Literacy	3
ENG 4893	Children’s Literature	3
MNGT 3113	Mngt and Org. Behavior	3
SPED 2123	Intro. to Ind. w/ Exceptionalities	3
SFTY 3133	Drugs in Society	3
EDUC 2013	Foundations of Education	3
PSY 3033	Intro. to Research and Writing (Remove)	3
* EICD 3013	Intro. to Research and Writing in Early Childhood (New)	3
KIN 4813	Nutrition and Wt. Management	3
ORGL 4113	Ethics and Organization (Remove)	3
PSY 2243	Intro. to Human Development	3
PSY 3213	Psy. Of Childhood Trauma	3
EICD 4113	Language Development	3
EICD 3024	Families and the Dev. Child	4
EICD 3034	Prof. and Ethical Practice	4
EICD 3044	Ind. Learn. Diff. in Young Children with Disabilities	4
EICD 3064	Collaboration with Families, Health, Mental Health Professionals, and Communities	4
EICD 4074	Assessment and Intervention for Infants and Children: Birth to Four	4
EICD 4084	Assessment and Research Based Instruction: Literacy and Reading	4
Total credit hours		60

Add additional rows as necessary

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University** _____

Contact person: Dr. Teresa Golden _____

Title: Vice President for Academic Affairs _____

Phone number and email address: 580-775-2286 tgolden@se.edu _____

Current title of degree program (Level II): Master of Science

Current title of degree program (Level III): Sports Administration _____

State Regent's three-digit program code: 109 _____

Degree Granting Academic Unit: School of Education and Behavioral Sciences

With approved options in:

A. Sports Studies

E. Leadership

B. Business

F. Strategic Communication

C. Educational Leadership

D. Native American Leadership

TYPE OF REQUEST: Check all appropriate types of changes and complete **ONLY** the appropriate page(s). *Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due:

(1) Program Deletion

(2) Program Suspension

(3) Change of Program Name and/or Degree Designation

(4) Option Addition

(5) Option Deletion

(6) Option Name Change

(7) Program Requirement Change

(8) Other Degree Program Modification (non-substantive)

(9) Program Reinstatement

(10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President: _____ Date: [Click here to enter a date.](#)

Date of Governing Board Approval: [Click here to enter a date.](#)

(7) Program Requirement Change

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Program name and State Regents' three-digit program code to be modified:
Master of Science in Sports Administration (109)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.

Total credit hours for the degree **WILL** change from to
Explain: [Click here to enter text](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Replace MNGT 5453 Contemporary Issues in Management with MNGT 5223 Behavioral Management in the Business option.

Number of new courses being added to course catalog/inventory:

Number of courses being deleted from course catalog/inventory:

Provide a brief summary of the reason for requested action (attach no more than one page if space provided is inadequate):

The John Massey School of Business is removing MNGT 5453 Contemporary Issues in Management. As such, the Business concentration must be modified replace an option within the concentration of the Master of Science in Sports Administration degree.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

[Click here to enter text](#)

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. Click here to enter text

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics, Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

Please respond to the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
Click here to enter text
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
Click here to enter text
3. How does this mathematics course articulate with your partner institutions?
Click here to enter text

(For more information regarding the gateway mathematics courses, please contact Dr. Rachel Bates (405) 225-9168)

CURRICULAR REQUIREMENTS

CORE COURSES.....24 Semester Hours
KIN 5303 Contemporary Issues
KIN 5053 Applied Research & Statistics
KIN 5003 Sport and Society
KIN 5603 Legal Aspects
KIN 5103 Administration of Athletics
KIN 5113 Sport Management, Finances, and Fund Raising
KIN 5123 Facility Planning and Event Management
KIN 5863 Skills, Strategies, and Techniques of Coaching

EMPHASIS COURSES (choose one emphasis) ...6 hrs
Sport Studies
Choose TWO courses from the following:
KIN 5023 Foundations of Sport Science
KIN 5753 Sport Nutrition
KIN 5843 Advanced Development of Strength and Conditioning Programs
KIN 5953 Advanced Theory of Coaching Basketball

Business
Choose TWO courses from the following:
MNGT 5453 Contemporary Issues in MNGT
MNGT 5773 Principle Centered Leadership & Ethics
MKT 5243 Marketing Management
MKT 5533 Social Media Marketing

Educational Leadership
Choose TWO courses from the following:
EDAD 5373 Public School Law
EDAD 5313 School & Community Relations
EDAD 5303 School Administration
EDAD 5403 School Operations Management

Native American Leadership
Choose TWO courses from the following:
NAL 5243 Ethnohistory of Native Peoples
NAL 5213 Native Education Policy
NAL 5013 Current Topics in Indian Country

Leadership
Choose TWO courses from the following
MNGT 5903 Leadership Theories and Practices
COMM 5143 Persuasion and Leadership
COMM 5553 Gender and Leadership Communication
COMM 5573 Women in Leadership

Strategic Communication
Choose TWO courses from the following
COMM 5113 Strategic Communication
COMM 5123 Crisis Communication
COMM 5133 Strategic Organizational Communication
COMM 5563 Negotiations and Conflict Management

CORE COURSES.....24 Semester Hours
KIN 5303 Contemporary Issues
KIN 5053 Applied Research & Statistics
KIN 5003 Sport and Society
KIN 5603 Legal Aspects
KIN 5103 Administration of Athletics
KIN 5113 Sport Management, Finances, and Fund Raising
KIN 5123 Facility Planning and Event Management
KIN 5863 Skills, Strategies, and Techniques of Coaching

EMPHASIS COURSES (choose one emphasis) ...6 hrs
Sport Studies
Choose TWO courses from the following:
KIN 5023 Foundations of Sport Science
KIN 5753 Sport Nutrition
KIN 5843 Advanced Development of Strength and Conditioning Programs
KIN 5953 Advanced Theory of Coaching Basketball

Business
Choose TWO courses from the following:
MNGT 5223 Behavioral Management
~~MNGT 5453 Contemporary Issues in MNGT~~
MNGT 5773 Principle Centered Leadership & Ethics
MKT 5243 Marketing Management
MKT 5533 Social Media Marketing

Educational Leadership
Choose TWO courses from the following:
EDAD 5373 Public School Law
EDAD 5313 School & Community Relations
EDAD 5303 School Administration
EDAD 5403 School Operations Management

Native American Leadership
Choose TWO courses from the following:
NAL 5243 Ethnohistory of Native Peoples
NAL 5213 Native Education Policy
NAL 5013 Current Topics in Indian Country

Leadership
Choose TWO courses from the following
MNGT 5903 Leadership Theories and Practices
COMM 5143 Persuasion and Leadership
COMM 5553 Gender and Leadership Communication
COMM 5573 Women in Leadership

Strategic Communication
Choose TWO courses from the following
COMM 5113 Strategic Communication
COMM 5123 Crisis Communication
COMM 5133 Strategic Organizational Communication
COMM 5563 Negotiations and Conflict Management

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University**

Contact person: Dr. Teresa Golden

Title: Vice President for Academic Affairs

Phone number and email address: 580-775-2286 tgolden@se.edu

Current title of degree program (Level II): Master of Arts

Current title of degree program (Level III): Organizational Management & Leadership

State Regent's three-digit program code: 121

Degree Granting Academic Unit: John Massey School of Business

With approved options in: A.

B.

C.

D.

E.

TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due:

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President:  _____ **Date:** [Click here to enter a date](#)

Date of Governing Board Approval: [Click here to enter a date](#)

(7) Program Requirement Change

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Program name and State Regents' three-digit program code to be modified:
Master of Arts in Organizational Management and Leadership (121)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included on the requested action may cause a delay in processing.

Select all that apply:

- Course requirement change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not effect content should be reported, but do not require approval.)
- Degree program requirement change (i.e. prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.

Total credit hours for the degree **WILL** change from to

Explain: [Click here to enter text](#)

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Moving from a prescribe 30-hour MA with elective choices to a 30-hour MA with two concentration options.

Number of new courses being added to course catalog/inventory:

Number of courses being deleted from course catalog/inventory:

Provide a brief summary of the reason for requested action (attach no more than one page if space provided is inadequate):

As a result of student demand, and joint strategy between the John Massey School of Business and the School of Science and Arts, Department of Art, Communication and Theatre, the Master of Arts program is being slightly modified from a single pathway into two distinct concentrations: Leadership; and Strategic Communication. This change aligns with current professional and educational trends, giving students the option of two concentrations tailored to individual career goals and interests. This flexibility is attractive to a diverse student body, ranging from those aspiring to leadership roles requiring robust communication skills to communication professionals seeking to understand the nuances of leadership within organizational contexts.

Will requested change require additional funds from the State Regents? No Yes

If yes, please specify the number of the additional costs, the source of the funds, and how they will be expended (attach no more than one page if space provided is inadequate).

[Click here to enter text](#)

Will requested change impact an embedded certificate? No Yes

If yes, please specify the certificate name and State Regents' three-digit program code. A modification to the impacted embedded certificate(s) must accompany the modification request to the main program. [Click here to enter text](#)

Will requested change affect a Cooperative Agreement? No Yes

If yes, a Cooperative Agreement Program Modification Form must be completed and submitted.

CURRICULAR REQUIREMENTS

Please either attach current and proposed degree program requirements or use the tables below to list the current requirements in the left column and the proposed requirements in the right column (see appendix A for example).

Indicate the changes clearly. Note any courses deleted from the course catalog/inventory. Asterisk any courses new to the course catalog/inventory.

--CURRENT--

--PROPOSED--

CORE COURSES 21 Semester Hours

MNGT 5153 Human Resource Management
MNGT 5223 Behavioral Management
MNGT 5233 Team Development Behaviors
MNGT 5773 Principle-Centered Leadership
MNGT 5903 Leadership Theories and Practice
COMM 5133 Strategic Organizational Communication
COMM 5563 Conflict and Negotiation

CORE COURSES 21 Semester Hours

MNGT 5153 Human Resource Management
MNGT 5223 Behavioral Management
MNGT 5233 Team Development Behaviors
MNGT 5773 Principle-Centered Leadership
MNGT 5903 Leadership Theories and Practice
COMM 5133 Strategic Organizational Communication
COMM 5563 Conflict and Negotiation

ELECTIVES (choose three courses)..... 9 Semester Hours

COMM 5573 Women in Leadership
MNGT 5453 Contemporary Issues in Management
MNGT 5463 Training and Development
NAL 5113 Organizational Leadership in Native American Organizations
NAL 5123 Multi-cultural Leadership in NA Organizations
NAL 5133 Leadership Communication for NA Organizations

ELECTIVES (choose three courses)..... 9 Semester Hours

~~COMM 5573 Women in Leadership~~
~~MNGT 5453 Contemporary Issues in Management~~
~~MNGT 5463 Training and Development~~
~~NAL 5113 Organizational Leadership in Native American Organizations~~
~~NAL 5123 Multi-cultural Leadership in NA Organizations~~
~~NAL 5133 Leadership Communication for NA Organizations~~

Option A: Leadership
Any 9 hours from the following:

MNGT 5343 **Comp Advantage & Strategy**
MNGT 5443 **Supervisory Management**
MNGT 5463 **Training & Development**
ENTR 5603 **Organizational Health & Conscious Capitalism**
COMM 5573 **Women in Leadership**
NAL 5113 **Organizational Leadership in NA Org**

Option B: Strategic Communication
Any 9 hours from the following:

MNGT 5463 **Training & Development**
COMM 5113 **Strategic Communication**
COMM 5123 **Effective Crisis Communication**
COMM 5143 **Persuasion & Leadership**
NAL 5133 **Leadership Communication**
NAL 5123 **Multi-Cultural Leadership**

**(4) Option Addition-including
Minors and emphases.**

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Name of program and State Regents' three-digit program code to be modified:
Master of Arts in Organizational Management and Leadership

(4) PROGRAM OPTION ADDITION (If more than one option is being added, **use one form per option**)

NOTE: Information not included on the requested action may cause a delay in processing.

Name of new option: Leadership

New option objective(s): The new option objective allows the ability to integrate advanced leadership strategies with the art of strategic communication, enabling effective decision-making, motivating teams, and achieving organizational objectives with clarity and purpose.

Mode of delivery to be used: Online Delivery

Online program delivery is defined as offering 100% of the required courses in the major **OR** advertising the program as available online.

If this option is to be offered via online delivery, please respond to the next two questions.

1. Is this degree program already approved for electronic delivery? No Yes
2. Online delivery is only approved at the program level. Will adding this option to the program require approval for electronic delivery? No Yes

(If yes, the process for requesting approval to offer an existing program via electronic media must be followed. See 3.17.11.)

Reason for requested action:

As a result of student demand, and joint strategy between the John Massey School of Business and the School of Science and Arts, Department of Art, Communication and Theatre, the Master of Arts program is being slightly modified from a single pathway into two distinct concentrations: Leadership; and Strategic Communication. This change aligns with current professional and educational trends, giving students the option of two concentrations tailored to individual career goals and interests. This flexibility is attractive to a diverse student body, ranging from those aspiring to leadership roles requiring robust communication skills to communication professionals seeking to understand the nuances of leadership within organizational contexts.

Will the addition of the option impact the total credit hours for the degree? No Yes

If yes, how? The total credit hours for the degree **WILL** change from to

Will requested change require additional funds? No Yes

If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended (if explanation exceeds space provided, attach no more than one page).

Click here to enter text

NOTE: All options within a degree program must share an approximate 50% common core of related course requirements EXCLUSIVE OF GENERAL EDUCATION as required by policy (3.4.3.A.4). Related courses must share the same two-digit CIP code.

Please attach a copy of the current program degree sheet as it appears in the institution's catalog.

Provide a list of the courses that will be required for ALL options. **Asterisk any courses that will be new to the course catalog/inventory.**

CORE COURSES 21 Semester Hours

MNGT 5153 Human Resource Management
MNGT 5223 Behavioral Management
MNGT 5233 Team Development Behaviors
MNGT 5773 Principle-Centered Leadership
MNGT 5903 Leadership Theories and Practice
COMM 5133 Strategic Organizational Communication
COMM 5563 Conflict and Negotiation

Add additional rows as necessary

Provide a list of courses that will be required for the proposed option in the table below. **Asterisk any courses that will be new to the course catalog/inventory.**

Any 9 hours from the following:

MNGT 5343 Comp Advantage & Strategy
MNGT 5443 Supervisory Management
MNGT 5463 Training & Development
ENTR 5603 Organizational Health & Conscious Capitalism
COMM 5573 Women in Leadership
NAL 5113 Organizational Leadership in NA Org

**(4) Option Addition-including
Minors and emphases.**

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Name of program and State Regents' three-digit program code to be modified:

Master of Arts in Organizational Management and Leadership

(4) PROGRAM OPTION ADDITION (If more than one option is being added, **use one form per option**)

NOTE: Information not included on the requested action may cause a delay in processing.

Name of new option: Strategic Communication

New option objective(s): The new option objective allows leveraging strategic communication principles within organizational management and leadership to foster cohesive teams, align stakeholders, and drive impactful change.

Mode of delivery to be used: Online Delivery

Online program delivery is defined as offering 100% of the required courses in the major **OR** advertising the program as available online.

If this option is to be offered via online delivery, please respond to the next two questions.

1. Is this degree program already approved for electronic delivery? No Yes
2. Online delivery is only approved at the program level. Will adding this option to the program require approval for electronic delivery? No Yes

(If yes, the process for requesting approval to offer an existing program via electronic media must be followed. See 3.17.11.)

Reason for requested action:

As a result of student demand, and joint strategy between the John Massey School of Business and the School of Science and Arts, Department of Art, Communication and Theatre, the Master of Arts program is being slightly modified from a single pathway into two distinct concentrations: Leadership; and Strategic Communication. This change aligns with current professional and educational trends, giving students the option of two concentrations tailored to individual career goals and interests. This flexibility is attractive to a diverse student body, ranging from those aspiring to leadership roles requiring robust communication skills to communication professionals seeking to understand the nuances of leadership within organizational contexts.

Will the addition of the option impact the total credit hours for the degree? No Yes

If yes, how? The total credit hours for the degree **WILL** change from to

Will requested change require additional funds? No Yes

If yes, please specify the amount of the additional costs, the source of the funds, and how they will be expended (if explanation exceeds space provided, attach no more than one page).

Click here to enter text

NOTE: All options within a degree program must share an approximate 50% common core of related course requirements EXCLUSIVE OF GENERAL EDUCATION as required by policy (3.4.3.A.4). Related courses must share the same two-digit CIP code.

Please attach a copy of the current program degree sheet as it appears in the institution's catalog.

Provide a list of the courses that will be required for ALL options. **Asterisk any courses that will be new to the course catalog/inventory.**

CORE COURSES 21 Semester Hours

- MNGT 5153 Human Resource Management
- MNGT 5223 Behavioral Management
- MNGT 5233 Team Development Behaviors
- MNGT 5773 Principle-Centered Leadership
- MNGT 5903 Leadership Theories and Practice
- COMM 5133 Strategic Organizational Communication
- COMM 5563 Conflict and Negotiation

Add additional rows as necessary

Provide a list of courses that will be required for the proposed option in the table below. **Asterisk any courses that will be new to the course catalog/inventory.**

Any 9 hours from the following:

- MNGT 5463 Training & Development
- COMM 5113 Strategic Communication
- COMM 5123 Effective Crisis Communication
- COMM 5143 Persuasion & Leadership
- NAL 5133 Leadership Communication
- NAL 5123 Multi-Cultural Leadership

Request for Program Modification

Oklahoma State Regents for Higher Education

Institution submitting request: **Southeastern Oklahoma State University** _____

Contact person: Dr. Teresa Golden _____

Title: Vice President for Academic Affairs _____

Phone number and email address: 580-775-2286 tgolden@se.edu _____

Current title of degree program (Level II): MBA

Current title of degree program (Level III): Master of Business Administration _____

State Regent's three-digit program code: 075 _____

Degree Granting Academic Unit: John Massey School of Business

With approved options in:

- | | |
|------------------------------------|------------------------------|
| A. Management | I. Human Resource Management |
| B. Entrepreneurship | K. Aerospace Logistics |
| C. Health Care Information Systems | L. Strategic Communication |
| D. Safety | N. Accounting |
| E. Native American Leadership | O. Women in Leadership |
| F. General MBA | P. Data Analytics |
| G. Marketing | Q. Project Management |
| H. Finance | R. Leadership |


TYPE OF REQUEST: Check all appropriate types of changes and complete ***ONLY*** the appropriate page(s). ***Excluding program deletions and suspensions, for modifications to be considered for State Regents' approval, the program must be current in the 5-year program review cycle.*** The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>

Date next review for the program is due:

- (1) Program Deletion
- (2) Program Suspension
- (3) Change of Program Name and/or Degree Designation
- (4) Option Addition
- (5) Option Deletion
- (6) Option Name Change
- (7) Program Requirement Change
- (8) Other Degree Program Modification (non-substantive)
- (9) Program Reinstatement
- (10) This modification affects a Cooperative Agreement Program

Complete and return ONLY this cover sheet AND the appropriate page(s) specifying the requested modification!

NOTE: Information not included in the requested modification may cause a delay in processing.

Signature of President:  _____ Date: [Click here to enter a date.](#)

Date of Governing Board Approval: [Click here to enter a date.](#)

(5) Option Deletion

Revised September 2021

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION
(continued)

Program name and State Regents' three-digit program code to be modified: Master of Business Administration (075)

(5) PROGRAM OPTION DELETION (if more than one option is being deleted, use one form per option)

NOTE: Information not included on the requested action may cause a delay in processing.

Name of deleted option: Women in Leadership

Will the deletion of this option impact the total credit hours for the degree? No Yes

If yes, how? The total credit hours for the degree *WILL* change from to

Number of courses being deleted from the course inventory/catalog: 0

Reason for requested action (attach no more than one page if space provided is inadequate)

Due to lower-than-expected enrollments, the concentration in "Women in Leadership" will be discontinued. The decision to discontinue the Women in Leadership concentration stems from ongoing program evaluations, coupled with lower-than-anticipated enrollment and interest. The Leadership concentration adequately addresses student needs for graduate study in leadership without necessitating a distinct niche.

Are students still enrolled in this option? No Yes

If yes, how many? 12

Expected academic year of graduation for last student: Select academic year _____

Describe methods used to contact both currently enrolled students and students who have stopped-out.

Upon approval of degree modification, Director of Graduate Studies for the School of Business will instruct the student's advisor to make contact with the students as well as provide Director's information for further student inquiries. The academic advisor and student will discuss concentration courses and plan toward completion of degree

Will currently enrolled students be allowed to complete the option? No Yes

If no, please explain: Click here to enter text

Describe the teach-out plan and how students in deleted option will be accommodated?

The courses needed by those students will be taught as needed. Otherwise, the appropriate substitution will be conducted. Current courses will continue to be offered under other options.

What is the duration of the teach-out plan? 1 year _____

Is the option part of a Cooperative Agreement? No Yes

If yes, complete and submit a Cooperative Agreement Program Deletion form.

Funds available for reallocation? No Yes

If yes, which departments/programs will receive the reallocated funds? [Click here to enter text](#)

If no funds are available for reallocation, how will funds be used? [Click here to enter text](#)

Date option deletion effective:

Immediately (will be indicated as deleted during the current academic year)

Beginning with the next academic year

(7) Program Requirement Change

Southeastern Oklahoma State University
REQUEST FOR PROGRAM MODIFICATION

(continued)

Program name and State Regents' three-digit program code to be modified:

Master of Business Administration (075)

(7) PROGRAM REQUIREMENT CHANGES

NOTE: Information not included in the requested action may cause a delay in processing.

Select all that apply:

- Course requirements change (change in number of core courses, electives, general education, etc. Changes in course prefixes that do not affect content should be reported, but do not require approval.)
- Degree program requirement change (i.e., prerequisites, minimum GPA for admission or other admission criteria changes, graduation criteria change, etc.)
- Total credit hours for the degree will **NOT** change.

Total credit hours for the degree **WILL** change from to

Explain: Concentration hours are being reduced from 12 hours to 6 hours, reducing the overall credit hour requirement to 30 hours for completion of the degree.

Summary of changes (attach no more than one page if space provided is inadequate, as well as the form showing the current and proposed curriculum):

Reducing the concentrations from 12 to 6 hours results in a more market-competitive 30-hour MBA program (consistent with our primary MBA competitors). Total hours will change from 36 to 30 hours. The course in Research Methods (BUS 5113) will be replaced with Management Information Systems (BIM 5793) as a result of assessment and program review. Due to lower-than-expected enrollments, the concentration in "Women in Leadership" will be discontinued.

Number of new courses being added to course catalog/inventory:

Number of courses being deleted from course catalog/inventory:

Provide a brief summary of the reason for requested action (attach no more than one page if space provided is inadequate):

Transitioning from a 36 to a 30-hour format enables students to navigate the program more smoothly, aligning with evolving demands for the MBA at Southeastern. Many of the competing MBA programs have already adopted the 30-hour structure. This adjustment streamlines our course offerings and diminishes the reliance on adjunct faculty. Following program evaluation, the Research Methods course is replaced by Management Information Systems, catering better to MBA student requirements with its immediate applicability. The decision to discontinue the Women in Leadership concentration stems from ongoing program evaluations, coupled with lower-than-anticipated enrollment and interest. The Leadership concentration adequately addresses student needs for graduate study in leadership without necessitating a distinct niche.

Will the requested change require additional funds from the State Regents? No Yes

Will the requested change impact an embedded certificate? No Yes

Will the requested change affect a Cooperative Agreement? No Yes

CORE COURSES **24 Semester Hours**

--CURRENT--
 ACCT 5233 Accounting for Managers
 BUS 5113 Research Methods
 ECON 5133 Managerial Economics
 MNGT 5223 Behavioral Management
 MKT 5243 Marketing Management
 FIN 5213 Financial Management
 BUS 5253 Data Analysis for Managers
 MNGT 5603 Strategic Management

--PROPOSED--
 ACCT 5233 Accounting for Managers
~~BUS 5113 Research Methods~~
BIM 5793 Management Info Systems
 ECON 5133 Managerial Economics
 MNGT 5223 Behavioral Management
 MKT 5243 Marketing Management
 FIN 5213 Financial Management
 BUS 5253 Data Analysis for Managers
 MNGT 5603 Strategic Management

EMPHASIS COURSES (choose one emphasis) **12 6 Semester Hours**

Concentration A: Management

BIM 5793 Management Information Systems
 MNGT 5343 Competitive Advantage & Strategy
 MNGT 5453 Contemporary Issues in Management
 MNGT 5773 Principle-Centered Leadership & Ethics

Concentration A: Management

~~BIM 5793 Management Information Systems~~
 MNGT 5343 Competitive Advantage & Strategy
~~MNGT 5453 Contemporary Issues in Management~~
~~MNGT 5773 Principle-Centered Leadership & Ethics~~
MNGT 5783 Orgl Hlth & Conscious Capitalism (prefix and number change)

Concentration B: Entrepreneurship

ENTR 5103 Entrepreneurship & New Venture Mngt
 ENTR 5303 Marketing for New Ventures
 ENTR 5603 Organizational Health & Conscious Capitalism
 ENTR 5703 Scaling the Business

Concentration B: Entrepreneurship

ENTR 5103 Entrepreneurship & New Venture Mngt
~~ENTR 5303 Marketing for New Ventures~~
~~ENTR 5603 Organizational Health & Conscious Capitalism~~
 ENTR 5703 Scaling the Business

Concentration C: Health Care Info Systems

HIS 5613 Health Information Systems
 HIS 5623 Electronic Health Records
 MNGT 5453 Contemporary Issues in Management
 MNGT 5773 Principle-Centered Leadership & Ethics

Concentration C: Health Care Info Systems

HIS 5613 Health Information Systems
 HIS 5623 Electronic Health Records
~~MNGT 5453 Contemporary Issues in Management~~
~~MNGT 5773 Principle-Centered Leadership & Ethics~~

Concentration D: Safety

SFTY 5103 Safety Program Management (Advanced Practicum)
 SFTY 5123 Crisis Preparedness and Occupational Security
 SFTY 5143 Legal Liability and Workers Compensation
 SFTY5153 Occupational Safety Statistics

Concentration D: Safety

SFTY 5103 Safety Program Management (Advanced Practicum)
~~SFTY 5123 Crisis Preparedness and Occupational Security~~
 SFTY 5143 Legal Liability and Workers Compensation
~~SFTY5153 Occupational Safety Statistics~~

Concentration E: Native American Leadership

NAL 5113 Organizational Leadership in Native American Organizations
 NAL 5123 Multi-cultural Leadership in NA Organizations
 NAL 5153 Leadership Skills for NA Organizations
 NAL 5223 Native American Treaties and Geography

Concentration E: Native American Leadership

NAL 5113 Organizational Leadership in Native American Organizations
~~NAL 5123 Multi-cultural Leadership in NA Organizations~~
~~NAL 5153 Leadership Skills for NA Organizations~~
 NAL 5223 Native American Treaties and Geography

Concentration F: General MBA

BUS 5563 Applied Business Projects
 ENTR 5103 Entrepreneurship & New Venture Mngt
 MNGT 5453 Contemporary Issues in Management
 MNGT 5773 Principle-Centered Leadership & Ethics

Concentration F: General MBA

~~BUS 5563 Applied Business Projects~~
~~ENTR 5103 Entrepreneurship & New Venture Mngt~~
~~MNGT 5453 Contemporary Issues in Management~~
~~MNGT 5773 Principle-Centered Leadership & Ethics~~

**Any 6 hours, 5000 level courses from the following:
 ACCT/BUS/BIM/ENTR/FIN/MKT/MNGT**

Concentration G: Marketing

MKT 5633 Consumer Behavior
 MKT 5533 Social Media Marketing
 MKT 5543 Analytics for Supply Chain Logistics
 MKT 5553 Marketing Analytics

Concentration G: Marketing

MKT 5633 Consumer Behavior
 MKT 5533 Social Media Marketing
~~MKT 5543 Analytics for Supply Chain Logistics~~
~~MKT 5553 Marketing Analytics~~

Concentration H: Finance

FIN 5433 Securities Investments
FIN 5543 International Financial Management
FIN 5643 Valuation
FIN 5523 Financial Institutions and Fintech

Concentration I: Human Resource Management

BUS 5133 Employee Law
MNGT 5153 Human Resource Management
MNGT 5463 Training and Development
MNGT 5873 Compensation

Concentration K: Aerospace Logistics

AVIA 5203 Legal and Ethical Issues in Aerospace
AVIA 5303 Mngt & Admin of Aerospace Contracts
AVIA 5233 Log Strat Aerospace Administration
AVIA 5343 Acquisition & Program Management

Concentration L: Strategic Communication

COMM 5113 Strategic Communication
COMM 5123 Effective Crisis Communication
COMM 5133 Strategic Organizational Communication
COMM 5143 Persuasion and Leadership

Concentration N: Accounting

ACCT 5253 Auditing for Managers
ACCT 5263 Forensic Accounting for Managers
ACCT 5273 Accounting and Taxation
ACCT 5283 Financial Statement and Analysis

Concentration O: Women in Leadership

COMM 5553 Gender and Leadership Communication
COMM 5563 Negotiations and Conflict Management
COMM 5573 Women in Leadership
COMM 5583 Communication and Power

Concentration P: Data Analytics

BUS 5573 Predictive Analytics and Data Visualization
BUS 5553 Introduction to Data Analysis and Text Mining
MKT 5553 Marketing Analytics
MKT 5543 Analytics for Supply Chain Logistics

Concentration Q: Project Management

BUS 5463 Project Management Coordination
BUS 5473 Project Management Control
BUS 5483 Project Management Strategy
BUS 5493 Agile Project Management

Concentration R: Leadership

MNGT 5903 Leadership Theories and Practices
MNGT 5233 Team Development Behaviors
COMM 5563 Conflict and Negotiation
COMM 5133 Strategic

Concentration H: Finance

FIN 5433 Securities Investments
FIN 5543 International Financial Management
~~FIN 5643 Valuation~~
~~FIN 5523 Financial Institutions and Fintech~~

Concentration I: Human Resource Management

BUS 5133 Employee Law
MNGT 5153 Human Resource Management
~~MNGT 5463 Training and Development~~
~~MNGT 5873 Compensation~~

Concentration K: Aerospace Logistics

~~AVIA 5203 Legal and Ethical Issues in Aerospace~~
~~AVIA 5303 Mngt & Admin of Aerospace Contracts~~
AVIA 5233 Log Strat Aerospace Administration
AVIA 5343 Acquisition & Program Management

Concentration L: Strategic Communication

Any 6 hours from the following:
COMM 5113 Strategic Communication
COMM 5123 Effective Crisis Communication
COMM 5133 Strategic Organizational Communication
~~COMM 5143 Persuasion and Leadership~~

Concentration N: Accounting

~~ACCT 5253 Auditing for Managers~~
~~ACCT 5263 Forensic Accounting for Managers~~
ACCT 5273 Accounting and Taxation
ACCT 5283 Financial Statement and Analysis

Concentration O: Women in Leadership

~~COMM 5553 Gender and Leadership Communication~~
~~COMM 5563 Negotiations and Conflict Management~~
~~COMM 5573 Women in Leadership~~
~~COMM 5583 Communication and Power~~

Concentration P: Data Analytics

BUS 5573 Predictive Analytics and Data Visualization
BUS 5553 Introduction to Data Analysis and Text Mining
~~MKT 5553 Marketing Analytics~~
~~MKT 5543 Analytics for Supply Chain Logistics~~

Concentration Q: Project Management

BUS 5463 Project Management Coordination
~~BUS 5473 Project Management Control~~
BUS 5483 Project Management Strategy
~~BUS 5493 Agile Project Management~~

Concentration R: Leadership

Any 6 hours from the following:
MNGT 5773 Principle-Ctr Leadership
MNGT 5903 Leadership Theories and Practices
~~MNGT 5233 Team Development Behaviors~~
COMM 5143 Persuasion & Leadership
COMM 5563 Conflict and Negotiation
~~COMM 5133 Strategic~~

Use this form if request is for traditional and/or electronic delivery of a new degree or certificate or for delivery of an existing program in a new location. If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

Oklahoma State Regents for Higher Education
PROGRAM REQUEST FORM FOR NEW TRADITIONAL PROGRAM, NEW ONLINE PROGRAM OR EXISTING PROGRAM OFFERED TRADITIONALLY AT A NEW LOCATION

Southeastern Oklahoma State University
Institution Submitting Proposal

Master of Arts
Formal Degree (Level I)

Master of Arts
Degree Designation as on Diploma (Level II)
in

Theatre
Title of Proposed Degree Program (Level III)

With options (Level IV) in:

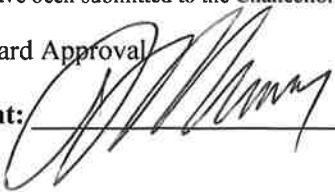
Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

Delivery location (s) (e.g. Warner, Tulsa, Ardmore): Durant

CIP Code (6 digits)	50.0501
Suggested Instructional Program Code (if left blank the next available program code will be assigned)	126
Academic Unit (e.g. Department, Division, School)	School of Arts and Sciences
Name of Academic Unit	Art, Communication & Theatre
Name of Program Director	Riley Coker, Director of Theatre
Intended Date of Implementation	October 2024
Anticipated Date for Granting First Degrees or Certificates	July 2025
Specialty Accrediting Agency (if applicable)	
Name, Title and Information of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies (jblackwood@se.edu)

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date.](#)

Signature of President:  Date: [Click here to enter a date](#)

Evaluation Criteria

All actions in the approval of new programs for public institutions are subject to a stipulation regarding the program's ability to attain specified goals that have been established by the institution and approved by the State Regents. At the conclusion of an appropriate period of time, the program's performance shall be reviewed on the basis of the specified goals in a manner mutually satisfactory to the sponsoring institution and the State Regents. Final endorsement of the program will depend on demonstrated viability.

New or Existing Programs Proposed for Other Than the Main Campus

Courses intended to meet degree requirements for a new or existing program to be offered at sites other than the institution's main campus, including the Ardmore, Ponca City, and Tulsa areas, are subject to approval by the State Regents. Policies involved in the consideration of new site requests include the following: *3.2 Function of Public Institutions, 3.4 Academic Program Approval Policy, and 3.17 Electronically Delivered and Traditional Off-Campus Courses and Programs.*

Oversight of unnecessary program duplication is a high priority of the State Regents. Where other similar programs may serve the same potential student population, avenues of institutional collaboration must have been explored, the proposed program must be sufficiently different from existing programs, and access to existing programs must be sufficiently limited to warrant initiation of a new or existing program offering at the additional site.

Review of academic programs delivered in the immediate Tulsa area by Oklahoma public universities and colleges will ensure no unjustifiable program duplication and ensure that the needs of all Tulsa area students are met. This review is consistent with OSRHE Policy 3.4 *Academic Program Approval* and involves consideration of student demand for the program, employer demand for the program, demand for services or intellectual property of the program, and alternative forms of delivery and consortial or joint programs. Where other similar programs may serve the same potential student population, evidence must demonstrate that the proposed program (whether or not it is a new academic program or an extension of an existing program) is sufficiently different from the existing program(s) offered by other institutions or that access to the existing program(s) is sufficiently limited to warrant initiation of a new program offering.

State Regents' *Academic Program Approval* policy specifies that "Normally, proposed programs in undergraduate core areas consisting of basic liberal arts and sciences disciplines would not be considered unnecessary duplicative. Unnecessary duplication is a more specific concern in vocational/technical, occupational, and graduate and professional programs which meet special manpower needs" (3.4.6 H).

A. Centrality of the Proposed Program to the Institution's Mission and Approved Function(s)

A program should adhere to the role and scope of the institution as set forth in its mission statement and as complemented by the institution's academic plan. There are certain circumstances when institutions may request approval to offer programs outside their function as stated in the *Functions of Public Institutions* policy. However, budget constraints, system efficiency, and concerns about institutional capacity and priorities may further limit expansion of programmatic functions. Requests of this nature should be on a limited basis. *Institutions requesting programs outside their approved programmatic function should contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu) for additional information and supplemental forms.*

In the space below, list the objectives of the proposed program and explain how the proposed program relates to the institutional approved function(s), mission, and academic plan.

Southeastern Oklahoma State University provides an environment of academic excellence that enables students to reach their highest potential. By having personal access to excellent teaching, challenging academic programs, and extracurricular experiences, students will develop skills and habits that promote values for career preparation, responsible citizenship, and lifelong learning.

1. Develop the individual as an informed theatre artisan.

2. Provide professional development in the various facets of theatre in a global society including period styles as well as contemporary genres.
3. Provide opportunities for career development in acting theory, approaches to directing, concepts of design, principles of theatre management, and elements of playwriting.
4. Demonstrate and apply skills, techniques, and comprehensive knowledge of theatre practices and theory.
5. Evaluate and communicate interpretation and conceptualization of theatrical material in written form and other means of artistic expression.
6. Explore awareness, understanding, and respect of cultural diversity in human interaction.

B. Curriculum

The curriculum should be structured to meet the stated objectives of the program. Explain how the curriculum achieves the objectives of the program by describing the relationship between the overall curriculum or the major curricular components and the program objectives. Additionally, indicate the total number of new courses and how development of new courses will be funded. *(Do not list specific curricular information/courses here.)*

M. A. in Theatre Program Objectives

1. Originate and evaluate advanced scholarly and creative research in the varying areas of theatre.
2. Demonstrate fluency in the collaboration, skills, and methodologies of the interdisciplinary fields of theatre.
3. Develop a comprehensive understanding of theatre history, theory, and criticism as it applies to the analysis of historical, global, and contemporary societal influences.
4. Create an individual philosophy incorporating collaboration, awareness, empathy, and diversity in mission of a theatre artist.

Program Objective 1 - Originate and evaluate advanced scholarly and creative research in the varying areas of theatre. This objective will be met in the following courses:

THTR 5253 – Musical Theatre Topics (3 semester hours). Study the roots of the American Musical Theatre within comic opera, minstrelsy, and vaudeville.

THTR 5383 – Creating the Short Play (3 semester hours) Study of dramatic theory, development of the script, and analysis of original scenes and plays.

Program Objective 2 - Demonstrate fluency in the collaboration, skills, and methodologies of the interdisciplinary fields of theatre. This objective will be met in the following courses:

THTR 5363 – Acting Theory in America (3 semester hours) Study of modern theories and practices of acting and actor training.

THTR 5443 – Theatre Administration (3 semester hours) Study of the practical problems of operating educational and community theatres. Problems of organization, business, and audience development are explored.

THTR 5453 – Survey of Theatre Design (3 semester hours) Study of theory, practice, and history of scene design, lighting design and costume design for the theatre.

Program Objective 3 - Develop a comprehensive understanding of theatre history, theory, and criticism as it applies to the analysis of historical, global, and contemporary societal influences. This objective will be met in the following courses:

THTR 5223 – Classical Theatre (3 semester hours) A survey of the major periods from Greek through Restoration theatre, including traditions of world theatre and various approaches to theatre historiography.

THTR 5233 – Modern Drama (3 semester hours) A survey of the major periods from 1660 to the present, including traditions of world theatre and various approaches to theatre historiography.

THTR 5243 – Theory and Criticism (3 semester hours). Principles of dramatic criticism from Aristotle to the present day

Program Objective 4 - Create an individual philosophy incorporating collaboration, awareness, empathy, and diversity in mission of a theatre artist. This objective will be met in the following courses:

THTR 5113 – Producing the High School Play (3 semester hours) A comprehensive study of theatrical productions in high schools dealing exclusively with live theatre.

THTR 5373 – Approaches to Directing (3 semester hours) Study of the methods of selected modern directors and directing theories.

This will be funded by filling the vacant tenure track Theatre Professor position and using the pool of online Theatre adjuncts.

For undergraduate degree programs only

As part of the broader work of the Mathematics Success Initiative, the Math Pathways Task Force has identified four gateway mathematics courses that are suitable general education mathematics course options. These courses, *College Algebra/Pre-Calculus*, *Introduction to Statistics*, *Functions and Modeling*, and *Quantitative Reasoning*, are included on the Course Equivalency Project transfer matrix and provide rigorous mathematical content that is more relevant and appropriate for specific academic majors.

If the proposed program requires a general education mathematics course, please complete the following questions:

1. Which mathematics course is required as part of the general education requirements? If the program allows for multiple gateway mathematics course options, provide a rationale for each.
Click here to enter text
2. Describe how the mathematics course was selected and how it best meets the needs of the program's students.
Click here to enter text
3. How does this mathematics course articulate with your partner institutions?
Click here to enter text

(For more information regarding the gateway mathematics courses, contact Dr. Rachel Bates (405) 225-9168)

The proposed program must meet the State Regents' minimum curricular standards including the total credit hour requirements for program completion, liberal arts and sciences, general education, and area of specialization credit hour requirements (refer to State Regents' policy 3.15 Undergraduate Degree Requirements). Additionally, the curriculum should be compatible with accreditation or certification standards, where available. Any clinical, practicum, field work, thesis, or dissertation requirements should be included in the proposal.

Provide the following information for the program and for each option (some categories may not apply to all programs):

For Master's and Doctorate Degrees:

Total number of hours required for degree:

30

Number of hours in program core:

30

Number of hours in option (if applicable):

Number of hours in thesis/dissertation/project:

Number of hours in electives (if applicable):

For Bachelor's and AA/AS Degrees:

Total number of hours required for degree:

Number of hours in general education:

Number of hours in major:

Number of hours in degree program core (if applicable):

Number of hours in option (if applicable):

Number of hours in guided electives (if applicable):

Number of hours in general electives (if applicable):

For AAS Degrees:

Total number of hours required for degree:

Number of hours in general education:

Number of hours in technical specialty:

Number of hours in technical support courses:

Number of hours in technical related coursework (if applicable):

For Certificates:

Total number of hours required for certificate:

Number of hours in general education:

Number of hours in core:

Number of hours in guided electives (if applicable):

Number of hours in general electives (if applicable):

Describe how the proposed program will articulate with related programs in the state. The extent to which student transfer has been explored and coordinated with other institutions should be explained.

There are MA programs at Oklahoma State University and at the University of Oklahoma. The program at OSU requires the student to attend classes in a traditional format. The University of Oklahoma has currently suspended their MA in Drama.

Specific curricular information. Using the template in Appendix A, list courses (prefix, course number, and course title) under the appropriate curricular headings (i.e. General Education, Program Requirements, Program Core, Option Requirements, General Electives).

Number of new courses required:

C. Academic Standards

Clearly state the admission, retention, and graduation standards, which must be equal to or higher than the State Regents' policy requirements, and should be designed to encourage high quality.

Requirements

In order to be considered for admission to the School of Graduate and University Studies at Southeastern Oklahoma State University, the applicant must submit the following items to the Graduate Office:

1. A completed Application for Admission form to graduate study.
2. One official transcript from each college or university attended, including graduate and undergraduate work, and documentation of a baccalaureate degree from an accredited institution.
3. Application fee: \$30.00 US Students & International Students

The Application for Graduate Admission may be completed online or obtained by contacting the Graduate Office at Southeastern Oklahoma State University. Once the completed application, appropriate transcripts, and additional documents (if applicable) have been submitted to the Graduate Office, the applicant will be considered for admission.

In order to be considered for admission to the School of Graduate Studies at Southeastern Oklahoma State University, the applicant must: (1) have a baccalaureate degree from an accredited institution, (2) meet one of the following criteria of academic standing:

- A. An undergraduate overall grade-point average of 2.75 (3.00 for MBA),
- B. An undergraduate grade-point average of at least 3.00 on the last 60 hours of undergraduate course work,
- C. Two years of experience, approved by the program coordinator, in the proposed graduate field of study (must be able to provide documentation),
- D. Six graduate hours (9 graduate hours for MBA) in the proposed field of study or related field at another accredited institution with at least a 3.00 overall grade-point average based on a 4.00 scale, OR
- E. Scores on an appropriate nationally recognized battery of tests (Graduate Records Examination [GRE] or a similar test approved by the Graduate Dean) which would place the applicant at or above the seventy-fifth percentile of college graduates.

International Application and Admissions Requirements:

Please note, unfortunately, students with an F-1 visa are ineligible for online programs.

D. Faculty

Faculty resources shall be adequate and appropriate for the proposed program. The number of faculty will meet external standards where appropriate. The qualifications of faculty will support the objectives and curriculum of the proposed program. Faculty qualifications, such as educational background, non-collegiate and collegiate experience, and research and service interests and contributions, which relate to the proposed program, should be summarized. The institution must demonstrate that core programmatic faculty possess the academic and research credentials appropriate to support the program. List all qualified faculty that will support the proposed program. Attach faculty vita or provide explicit summaries.

Faculty Name	Credential (i.e. MFA, PhD)	Discipline	Institution that granted degree
Riley Risso Coker	MFA	Acting	California State University, Fullerton
Kathleen Hardgrove	MFA	Theatre	Louisiana State University A&M
Aaron Adair	PhD	Humanities and Aesthetic Studies	University of Texas, Dallas
New Faculty Start – Fall 2024 TBD	Click here to enter text	Click here to enter text	Click here to enter text
Click here to enter text	Click here to enter text	Click here to enter text	Click here to enter text
Click here to enter text	Click here to enter text	Click here to enter text	Click here to enter text

Add more rows if needed

E. Support Resources

Access to the qualitative and quantitative library resources must be appropriate for the proposed program and should meet recognized standards for study at a particular level or in a particular field where such standards are available. Books, periodicals, microfilms, microfiche, monographs, and other collections shall be sufficient in number, quality, and currency to serve the program. Adequacy of electronic access, library facilities, and human resources to service the proposed program in terms of students and faculty will be considered.

Physical facilities and instructional equipment must be adequate to support a high-quality program. The proposal must address the availability of classroom, laboratory, and office space as well as any equipment needs. Describe all resources available.

Faculty will be provided adequate office space and technology required to facilitate and support the degree program.

F. Demand for the Program

Proposed programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate demand for the proposed program in all delivery locations.

1. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students currently enrolled in the Curriculum & Instruction – Theatre Pedagogy degree have consistently requested that Southeastern explore specifically a degree fully committed to theatre-related coursework. The demand is strictly for online programs, as most of the students are working professionals in education and arts agencies. Lightcast currently reflects that there are 20 institutions (OK, TX, AR, LA, MO) with related Master's degrees in the region which has declined -9% between 2018-2022. There were 180 total related completions which indicated a 2% growth in the regional market between 2018-2022.

2. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may also provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Director of Workforce and Economic Development at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

- a) Provide a list of specific occupations that graduates will be prepared for after completing the proposed program and the projected employment growth (local, regional, statewide) over the next five years for the workforce associated with the program/listed occupations.

Theatre educators, actors, directors, designers, and craftspeople

- b) What requirements/credentials (if any) would be required beyond completion of the proposed program for graduates to enter the workforce/listed occupations?

None unless specialty credentials are required by the employer.

- c) Does the proposed program prepare students to sit for any examination needed for licensure and/or certification?

Yes

If yes, please specify the names of the exams and related licenses and/or certifications.

[Click here to enter text](#)

No

If no, describe any and all additional requirements needed for students to be eligible to sit for licensure and/or certification exams or indicate N/A.

N/A

Estimated Student Enrollment Demand for the Program

Project estimated student enrollment demand for the **first five years** of the program.

Academic Year (e.g. 2021-2022)	Degrees Conferred	Majors (Headcount) Fall Semester (e.g. # in Fall 2021)
2024-2025	0	9
2025-2026	1	14
2026-2027	3	14
2027-2028	4	16
2028-2029	8	18

Programs are provisionally approved and given enough time for a planning year plus the number of years necessary to produce one graduating class (i.e. a two-year program is allowed three years to meet its graduate and enrollment goals, a four-year program is allowed five years, etc.) unless the institution makes a specific timeframe request with a strong rationale.

Using the above estimated student demand, please indicate the specific productivity criteria and timeframe for final review of the program:

This program will enroll a minimum of 9 students in fall 2024 (year), and graduate a minimum of 1 students in 2025-2026 academic year

(NOTE: Productivity data must come from the same academic year. Example: enroll a minimum of 50 students in fall 2025 and graduate a minimum of 35 students in 2025-2026)

Electronic Delivery

State Regents' policy (3.17) requires approval for a program that either (1) is offered in such a manner that a student can take 100 percent of the courses **for the major** (excludes general education) through online delivery **OR** (2) the program is advertised as available through online delivery (regardless of percentage available online).

Is this program intended to be offered through online delivery or other computer-mediated format or will it be advertised as available through online delivery or another computer-mediated format?

Yes No

If yes, describe the delivery method that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning.

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics

in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources.”

Does your institution have prior Electronic Delivery Program approval?

Yes No

Note: If requesting institution has not gone through the electronic delivery approval process, you must also complete the Institutional Request for Electronic Delivery Approval section beginning on page 9 of this form.

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program’s **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program’s distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

The program has a mandatory* onsite** component: Yes No

The program has a non-mandatory* onsite component: Yes No

* For the purposes of these questions, a **mandatory** onsite component refers to a course requirement or activity in which a student **MUST** be physically on campus, such as orientation, laboratory requirements, meeting with faculty and is a part of the student’s overall class performance and grade. A **non-mandatory** onsite component refers to an activity in which the student is **NOT REQUIRED** to participate, such as tutoring, attending events, meeting with advisor and will not impact the student’s overall class performance and grade.

** For the purposes of these questions, onsite refers to the physical campus and **NOT** off-campus locations for internships, practica, clinicals, etc.

G. Unnecessary Duplication

The elimination of unnecessary program duplication is a high priority of the State Regents. Where other similar programs may serve the same potential student population, the proposed program must be sufficiently different from existing programs or access to existing programs must be sufficiently limited to warrant initiation of a new program.

Provide specific evidence that the proposed program is not unnecessarily duplicative of similar offerings at other state system institutions. The current degree program inventory is available online at:
<https://www.okhighered.org/oeis/ProductivityReport/InvParams.aspx>

The only other MA in Theatre is offered by Oklahoma State University in a traditional format only.

If similar programs exist at other State System institutions, have you explored opportunities to collaborate in dual, joint, or consortial programs?

Yes

If yes, explain and, if applicable, attach Memorandum of Understanding and all appropriate documents regarding the dual, joint, or consortial degree plan. If collaboration is not feasible for the proposed degree program, or expansion of the degree program, explain.

Click here to enter text

No

If no, explain why efforts to collaborate were not pursued.

The program offered by Oklahoma State University is offered only in a traditional format. The proposed Master of Arts in Theatre at Southeastern will be delivered fully online and may be completed in 18 months.

H. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed program must be detailed in order to assess the adequacy of the resources to support a quality program. This assessment is to ensure that the program will be efficient in its resource utilization and to assess the impact of this proposed program on the institution's overall need for funds.

Provide evidence of adequate funding, which will include, but not be limited to:

1. **Reallocation of Existing Resources:** The institution must provide evidence of campus funds to be reallocated to the proposed program. The source and process of reallocation must be specifically detailed. An analysis of the impact of the reduction of funds on existing programs and/or organization units must be presented.

Faculty members in Theatre, a division of Art, Communication, & Theatre, teach graduate courses in the Theatre Pedagogy concentration of Curriculum & Instruction as part of their faculty load. Resources for potential overload and/or the hiring of Adjunct Faculty are allocated currently. In Fall 2024, a new faculty member will join the team and will teach graduate courses as part of their load. The new courses combined with those currently being facilitated in the Theatre Pedagogy concentration will be self-sustaining through enrollment.

2. **Tuition and Fees:** The institution must provide evidence of a projected increase in total student enrollments to the campus as a result of the proposed program and not just a redistribution of currently enrolled students.

The tuition rate will be the same as the Curriculum & Instruction – Theatre Pedagogy. Tuition (\$205) and Distance Education Fee (\$75) for a total of \$280 per credit hour. (Subject to change for FY25 budget proposals.)

3. Discontinuance or Downsizing of an Existing Program or Organizational Unit: The institution must provide adequate documentation to demonstrate sufficient savings to the state to offset new costs and justify approval for the proposed program.

Based upon the tuition rate, the program will be self-sustaining pending enrollment. The Theatre division as part of Art, Communication, & Theatre, along with Academic Affairs, will monitor enrollment trends to ensure sustainability.

Cost/Funding Explanation

Complete the following table for the first five years of the proposed program and provide an explanation of how the institution will sustain funding needs for the life of the proposed program in the absence of additional funds from the State Regents. *The total funding and expenses in the table should be the same, or explain source(s) of additional funding for the proposed program. (NOTE: Please round each amount to the nearest whole dollar. Each funding and/or expense amount provided must include an explanation regarding the source of the funds or how the funds will be utilized.)

Cost/Funding Summary:

Program Resource Requirements

A. Funding Sources	Year of Program				
	1 st Year	2 nd Year	3 rd Year	4 th Year	5 th Year
Total Resources Available from Federal Sources					
<i>Explanation:</i> Click here to enter text					
Total Resources Available from Other Non-State Sources					
<i>Explanation:</i> Click here to enter text					
Existing Resources					
<i>Explanation:</i> Click here to enter text					
State Resources Available through Internal Allocation and Reallocation					
<i>Explanation:</i> Click here to enter text					
Student Tuition	\$83,160	\$211,680	\$211,680	\$241,920	\$272,160
<i>Explanation and Calculations (Note: Tuition calculation should be based on the estimated student demand indicated in section F "Demand for the Program" of this form): Tuition/Fee Rate of \$280</i>					
TOTAL	\$83,160	\$211,680	\$211,680	\$241,920	\$272,160

B. Breakdown of Budget Expenses/Requirements	Year of Program				
	1st Year	2nd Year	3rd Year	4th Year	5th Year
Administrative/Other Professional Staff					
<i>Explanation:</i> Click here to enter text					
Faculty	\$38,500	\$63,000	\$63,000	\$63,000	\$63,000
<i>Explanation:</i> Faculty rate for courses are factored at the rate of \$3500 per course for overload or Adjunct Rate. Three courses are shared with Curriculum & Instruction. The Theatre division as part of Art, Communication, & Theatre will monitor efficiency of teaching load and determine if overload and/or Adjunct faculty are necessary. Pending a high level of growth, a full-time faculty member will be requested.					
Graduate Assistants					
<i>Explanation:</i> Click here to enter text					
Student Employees					
<i>Explanation:</i> Click here to enter text					
Equipment and Instructional Materials					
<i>Explanation:</i> Click here to enter text					
Library					
<i>Explanation:</i> Click here to enter text					
Contractual Services	\$41,580	\$105,840	\$105,840	\$120,960	\$136,080
<i>Explanation:</i> Academic Partnerships					
Other Support Services					
<i>Explanation:</i> Click here to enter text					
Commodities					
<i>Explanation:</i> Click here to enter text					
Printing					
<i>Explanation:</i> Click here to enter text					
Telecommunications					
<i>Explanation:</i> Click here to enter text					
Travel					
<i>Explanation:</i> Click here to enter text					
Awards and Grants					
<i>Explanation:</i> Click here to enter text					
TOTAL	\$80,080	\$168,840	\$168,840	\$183,960	\$199,080

I. Program Review and Assessment

Describe program evaluation procedures for the proposed program. These procedures may include evaluation of courses and faculty by students, administrators, and departmental personnel as appropriate. Plans to implement program review and program outcomes-level student assessment requirements as established by State Regents' policies should be detailed. Program review procedures shall include standards and guidelines

for the assessment of student outcomes implied by the program objectives and consistent with the institutional mission.

The proposed M.A. in Theatre program will utilize a comprehensive program evaluation and assessment plan to regularly review curriculum, faculty, and student learning outcomes. Course evaluations will be conducted at the end of each term to gather student feedback on course content, faculty teaching effectiveness, and achievement of course learning objectives. Faculty will also submit course assessment reports detailing class grades, evaluations, and recommendations for improvement.

The program director and departmental personnel will oversee regular program reviews every 5 years. Program reviews will examine enrollment and retention data, curriculum mapping, student learning outcome achievement, faculty productivity, and feedback from current students, alumni, and employers. Recommendations will be made for enhancing program quality and continuous improvement.

To assess student learning at the program level, faculty will identify key learning outcomes that align with program objectives and map curriculum to outcome coverage. Direct and indirect assessment methods will be used to measure student achievement in areas such as theatre knowledge, research skills, creative expression, critical thinking, and communication. Assessment data will be compiled, analyzed by faculty, and used to improve pedagogy, curriculum, and student support services.

Other documents required for dual or joint degree requests

If requesting a dual or joint degree, attach the New Joint or Dual Program Request cover page.

APPENDIX A

SOUTHEASTERN OKLAHOMA STATE UNIVERSITY

Master of Arts in Theatre

(i.e. Bachelor of Science in Biomedical Engineering)¹

Program Requirements

Asterisk () new courses.*

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
General Education		
THTR 5113	Producing the High School Play	3
THTR 5223	Classical Theatre	3
THTR 5233	Modern Drama *NEW COURSE*	3
THTR 5243	Theory and Criticism in Dramatic Literature *NEW COURSE*	3
THTR 5253	Musical Theatre Topics *NEW COURSE*	3
THTR 5363	Acting Theory in America	3
THTR 5373	Approaches to Directing	3
THTR 5383	Creating the Short Play *NEW COURSE*	3
THTR 5443	Theatre Administration *NEW COURSE*	3
THTR 5453	Survey of Theatre Design *NEW COURSE*	3
Total		30

ADD OR DELETE ROWS AND SECTIONS AS NEEDED

¹ Institutions may also attach a copy of the proposed degree sheet in lieu of completing the template. Be sure to asterisks (*) any new courses.

Use this form if request is for traditional and/or electronic delivery of a certificate embedded within a larger existing program.
If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southeastern Oklahoma State University
Institution Submitting Proposal

Graduate Certificate – Educational Technology
Title of Proposed Embedded Certificate

Master of Education in Curriculum and Instruction (110)
Title of Existing Program and State Regents' Program Code

Durant
Location (where the program will be offered)

Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

CIP Code (6 digits)	13.0301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	127
Academic Unit (e.g. Department, Division, School)	School of Education & Behavioral Sciences
Name of Academic Unit	Education & Instructional Leadership
Name of Program Director	Dr. Stewart Mayers
Intended Date of Implementation	Fall 2024
Anticipated Date for Granting First Embedded Certificates	Spring 2025
Specialty Accrediting Agency	CAEP, OEQA
Name and Title of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date](#)

Signature of President:  _____ Date: [Click here to enter a date](#)

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards. The proposal must describe how the certificate is embedded and articulates with the related existing degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.B)

Total number of hours required for certificate:	12
Number of hours from general education:	
Number of hours from program requirements:	12
Number of hours in related/electives (if applicable):	

Please either attach the proposed certificate’s curricular requirements or use the table below to list the proposed curriculum. **Additionally, the degree sheet for the existing program in which the certificate is embedded must be included with the proposal.**

Certificate Requirements

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
EDUC 5243	Administration of Learning Technologies	3.0
EDUC 5333	Digital Storytelling/Communications to Empower Learning Technologies	3.0
EDUC 5353	Learning Technologies to Bridge the Digital Divide	3.0
EDUC 5373	Innovative Leadership for Digital Age Learning Environments	3.0
Click here to enter text	Click here to enter text	
Click here to enter text	Click here to enter text	
Click here to enter text	Click here to enter text	
<i>Add additional rows as needed</i>		
Total		12.0

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the existing degree program offering. If significant differences will exist in faculty resources, please specify.

No Differences

Differences: (Click here to specify differences)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

No Differences

Differences: (Click here to specify differences)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate both student and employer demand for the proposed embedded certificate.

1. Embedded certificates must provide specific skills and knowledge that can be readily transferred to the workforce. In the space below, identify the skills and knowledge that the proposed certificate will provide to students.

The embedded certificates in Curriculum & Instruction will enhance the number of opportunities available in the concentration areas for scholars who seek additional skills & knowledge in addition to their designated degree program emphasis.

2. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students have repeatedly requested additional concentration areas within the area of Curriculum & Instruction to enhance their skills and knowledge for employment. With the ever-changing landscape of higher education, students are seeking a variety of concentration areas for flexibility in the education setting.

3. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board

minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

Lighcast models reflected 48,276 available jobs in Oklahoma highlighting Secondary School Teachers, Elementary School Teachers, Postsecondary, Counselors, and Instructional Coordinators. The Occupation Outlook in Oklahoma for Instructional Coordinators indicated 1,335 jobs – 31% above the national average. Scholars are seeking to meet this demand by enhancing and diversifying content knowledge and skills to meet the needs of their respective districts/jobs available.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the existing program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

No Differences

Differences: (Click here to specify differences)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle. The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date (year) next review for the existing program in which the proposed certificate is embedded is due:

[Click here to enter text](#)

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the existing degree program has not been approved for electronic delivery, the embedded certificate must meet the policy requirements in 3.17.11 Program Approval Procedures for Online Programs.

Embedded certificate will NOT be delivered online

Embedded certificate will be offered online (complete section H below)

If requesting online delivery:

Institution is already approved for Distance Education

Institution is NOT approved for Distance Education

H. Delivery Method

Clearly describe the method(s) that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (State Regents' policy 3.17.11.B.2)

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources."

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, *including* general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, *including* general education courses, please select the appropriate response to each of the following statements:

- The program has a mandatory* onsite** component: Yes No
- The program has a non-mandatory* onsite component: Yes No

Use this form if request is for traditional and/or electronic delivery of a certificate embedded within a larger existing program.
If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southeastern Oklahoma State University
Institution Submitting Proposal

Graduate Certificate – English
Title of Proposed Embedded Certificate

Master of Education in Curriculum and Instruction (110)
Title of Existing Program and State Regents' Program Code

Durant
Location (where the program will be offered)

Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

CIP Code (6 digits)	13.0301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	128
Academic Unit (e.g. Department, Division, School)	School of Education & Behavioral Sciences
Name of Academic Unit	Education & Instructional Leadership
Name of Program Director	Dr. Stewart Mayers
Intended Date of Implementation	Fall 2024
Anticipated Date for Granting First Embedded Certificates	Spring 2025
Specialty Accrediting Agency	CAEP, OEQA
Name and Title of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date](#)

Signature of President:  _____ Date: [Click here to enter a date](#)

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards. The proposal must describe how the certificate is embedded and articulates with the related existing degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.B)

Total number of hours required for certificate:	12
Number of hours from general education:	
Number of hours from program requirements:	12
Number of hours in related/electives (if applicable):	

Please either attach the proposed certificate's curricular requirements or use the table below to list the proposed curriculum. **Additionally, the degree sheet for the existing program in which the certificate is embedded must be included with the proposal.**

Certificate Requirements (Students must choose four from the following:)

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
ENG 5103	Studies in American Literature	3.0
ENG 5113	Rhetoric for Written English	3.0
ENG 5203	Studies in British Literature	3.0
ENG 5323	Structure & Use of English Language	3.0
ENG 5403	Studies in World Literature	3.0
ENG 5533	Study and Application of Literary Theories	3.0
ENG 5943	Adolescent Literature	3.0
ENG 5980	Seminar	3.0
Total		12.0

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the existing degree program offering. If significant differences will exist in faculty resources, please specify.

No Differences

Differences: (Click here to specify differences)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

No Differences

Differences: (Click here to specify differences)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate both student and employer demand for the proposed embedded certificate.

1. Embedded certificates must provide specific skills and knowledge that can be readily transferred to the workforce. In the space below, identify the skills and knowledge that the proposed certificate will provide to students.

The embedded certificates in Curriculum & Instruction will enhance the number of opportunities available in the concentration areas for scholars who seek additional skills & knowledge in addition to their designated degree program emphasis.

2. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students have repeatedly requested additional concentration areas within the area of Curriculum & Instruction to enhance their skills and knowledge for employment. With the ever-changing landscape of higher education, students are seeking a variety of concentration areas for flexibility in the education setting.

3. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board

minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

Lighcast models reflected 48,276 available jobs in Oklahoma highlighting Secondary School Teachers, Elementary School Teachers, Postsecondary, Counselors, and Instructional Coordinators. The Occupation Outlook in Oklahoma for Instructional Coordinators indicated 1,335 jobs – 31% above the national average. Scholars are seeking to meet this demand by enhancing and diversifying content knowledge and skills to meet the needs of their respective districts/jobs available.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the existing program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

No Differences

Differences: (Click here to specify differences)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle. The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date (year) next review for the existing program in which the proposed certificate is embedded is due:

Click here to enter text

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the existing degree program has not been approved for electronic delivery, the embedded certificate must meet the policy requirements in 3.17.11 Program Approval Procedures for Online Programs.

Embedded certificate will NOT be delivered online

Embedded certificate will be offered online (complete section H below)

If requesting online delivery:

Institution is already approved for Distance Education

Institution is NOT approved for Distance Education

H. Delivery Method

Clearly describe the method(s) that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (State Regents' policy 3.17.11.B.2)

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources."

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

The program has a mandatory* onsite** component: Yes No

The program has a non-mandatory* onsite component: Yes No

Use this form if request is for traditional and/or electronic delivery of a certificate embedded within a larger existing program.
If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southeastern Oklahoma State University
Institution Submitting Proposal

Graduate Certificate – English as a Second Language
Title of Proposed Embedded Certificate

Master of Education in Curriculum and Instruction (110)
Title of Existing Program and State Regents' Program Code

Durant
Location (where the program will be offered)

Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

CIP Code (6 digits)	13.0301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	129
Academic Unit (e.g. Department, Division, School)	School of Education & Behavioral Sciences
Name of Academic Unit	Education & Instructional Leadership
Name of Program Director	Dr. Stewart Mayers
Intended Date of Implementation	Fall 2024
Anticipated Date for Granting First Embedded Certificates	Spring 2025
Specialty Accrediting Agency	CAEP, OEQA
Name and Title of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date](#)

Signature of President:  _____ Date: [Click here to enter a date](#)

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards. The proposal must describe how the certificate is embedded and articulates with the related existing degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.B)

Total number of hours required for certificate:	12
Number of hours from general education:	
Number of hours from program requirements:	12
Number of hours in related/electives (if applicable):	

Please either attach the proposed certificate’s curricular requirements or use the table below to list the proposed curriculum. **Additionally, the degree sheet for the existing program in which the certificate is embedded must be included with the proposal.**

Certificate Requirements (Students must choose four from the following:)

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
ESL 5103	Foundations of ESL Education	3.0
ESL 5203	Languages & Cultures	3.0
ESL 5303	ESL Methods, Materials, & Assessments	3.0
EDUC 5113	Fundamentals of Curriculum Development	3.0
Total		12.0

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the existing degree program offering. If significant differences will exist in faculty resources, please specify.

No Differences

Differences: (Click here to specify differences)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

No Differences

Differences: (Click here to specify differences)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate both student and employer demand for the proposed embedded certificate.

1. Embedded certificates must provide specific skills and knowledge that can be readily transferred to the workforce. In the space below, identify the skills and knowledge that the proposed certificate will provide to students.

The embedded certificates in Curriculum & Instruction will enhance the number of opportunities available in the concentration areas for scholars who seek additional skills & knowledge in addition to their designated degree program emphasis.

2. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students have repeatedly requested additional concentration areas within the area of Curriculum & Instruction to enhance their skills and knowledge for employment. With the ever-changing landscape of higher education, students are seeking a variety of concentration areas for flexibility in the education setting.

3. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board

minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

Lighcast models reflected 48,276 available jobs in Oklahoma highlighting Secondary School Teachers, Elementary School Teachers, Postsecondary, Counselors, and Instructional Coordinators. The Occupation Outlook in Oklahoma for Instructional Coordinators indicated 1,335 jobs – 31% above the national average. Scholars are seeking to meet this demand by enhancing and diversifying content knowledge and skills to meet the needs of their respective districts/jobs available.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the existing program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

No Differences

Differences: (Click here to specify differences)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle. The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date (year) next review for the existing program in which the proposed certificate is embedded is due:

Click here to enter text

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the existing degree program has not been approved for electronic delivery, the embedded certificate must meet the policy requirements in 3.17.11 Program Approval Procedures for Online Programs.

Embedded certificate will NOT be delivered online

Embedded certificate will be offered online (complete section H below)

If requesting online delivery:

Institution is already approved for Distance Education

Institution is NOT approved for Distance Education

H. Delivery Method

Clearly describe the method(s) that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (State Regents' policy 3.17.11.B.2)

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources."

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

The program has a mandatory* onsite** component: Yes No

The program has a non-mandatory* onsite component: Yes No

Use this form if request is for traditional and/or electronic delivery of a certificate embedded within a larger existing program.
If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southeastern Oklahoma State University
Institution Submitting Proposal

Graduate Certificate – Reading
Title of Proposed Embedded Certificate

Master of Education in Curriculum and Instruction (110)
Title of Existing Program and State Regents' Program Code

Durant
Location (where the program will be offered)

Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

CIP Code (6 digits)	13.0301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	131
Academic Unit (e.g. Department, Division, School)	School of Education & Behavioral Sciences
Name of Academic Unit	Education & Instructional Leadership
Name of Program Director	Dr. Stewart Mayers
Intended Date of Implementation	Fall 2024
Anticipated Date for Granting First Embedded Certificates	Spring 2025
Specialty Accrediting Agency	CAEP, OEQA
Name and Title of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date](#)

Signature of President:  Date: [Click here to enter a date](#)

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards. The proposal must describe how the certificate is embedded and articulates with the related existing degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.B)

Total number of hours required for certificate:	12
Number of hours from general education:	
Number of hours from program requirements:	12
Number of hours in related/electives (if applicable):	

Please either attach the proposed certificate’s curricular requirements or use the table below to list the proposed curriculum. **Additionally, the degree sheet for the existing program in which the certificate is embedded must be included with the proposal.**

Certificate Requirements

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
ELED 5013	Foundations & Survey of Reading at the Advanced Level	3.0
ELED 5643	Literacy Materials and Environments	3.0
ELED 5653	Content Area Reading	3.0
ESL 5303	ESL Methods, Materials & Assessment	3.0
Click here to enter text	Click here to enter text	
Click here to enter text	Click here to enter text	
Click here to enter text	Click here to enter text	
<i>Add additional rows as needed</i>		
Total		12.0

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the existing degree program offering. If significant differences will exist in faculty resources, please specify.

No Differences

Differences: (Click here to specify differences)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

No Differences

Differences: (Click here to specify differences)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate both student and employer demand for the proposed embedded certificate.

1. Embedded certificates must provide specific skills and knowledge that can be readily transferred to the workforce. In the space below, identify the skills and knowledge that the proposed certificate will provide to students.

The embedded certificates in Curriculum & Instruction will enhance the number of opportunities available in the concentration areas for scholars who seek additional skills & knowledge in addition to their designated degree program emphasis.

2. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students have repeatedly requested additional concentration areas within the area of Curriculum & Instruction to enhance their skills and knowledge for employment. With the ever-changing landscape of higher education, students are seeking a variety of concentration areas for flexibility in the education setting.

3. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board

minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

Lighcast models reflected 48,276 available jobs in Oklahoma highlighting Secondary School Teachers, Elementary School Teachers, Postsecondary, Counselors, and Instructional Coordinators. The Occupation Outlook in Oklahoma for Instructional Coordinators indicated 1,335 jobs – 31% above the national average. Scholars are seeking to meet this demand by enhancing and diversifying content knowledge and skills to meet the needs of their respective districts/jobs available.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the existing program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

No Differences

Differences: (Click here to specify differences)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: *To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date (year) next review for the existing program in which the proposed certificate is embedded is due:

Click here to enter text

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the existing degree program has not been approved for electronic delivery, the embedded certificate must meet the policy requirements in 3.17.11 Program Approval Procedures for Online Programs.

Embedded certificate will NOT be delivered online

Embedded certificate will be offered online (complete section H below)

If requesting online delivery:

Institution is already approved for Distance Education

Institution is NOT approved for Distance Education

H. Delivery Method

Clearly describe the method(s) that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (State Regents' policy 3.17.11.B.2)

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources."

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

- The program has a mandatory* onsite** component: Yes No
- The program has a non-mandatory* onsite component: Yes No

Use this form if request is for traditional and/or electronic delivery of a certificate embedded within a larger existing program.
If you have any questions, contact Dr. Stephanie Beauchamp (sbeauchamp@osrhe.edu) or Ms. Heather Peck (hpeck@osrhe.edu).

***Embedded Certificate - New Program Request Form
(created for abbreviated approval process for certificate
coursework existing within a single approved program)***

Southeastern Oklahoma State University
Institution Submitting Proposal

Graduate Certificate – Science Instruction
Title of Proposed Embedded Certificate

Master of Education in Curriculum and Instruction (110)
Title of Existing Program and State Regents' Program Code

Durant
Location (where the program will be offered)

Online Delivery
Method of Delivery (i.e., traditional only/electronic only/both)

CIP Code (6 digits)	13.0301
Program Code requested for embedded certificate (if left blank, the next available program code will be used)	132
Academic Unit (e.g. Department, Division, School)	School of Education & Behavioral Sciences
Name of Academic Unit	Education & Instructional Leadership
Name of Program Director	Dr. Stewart Mayers
Intended Date of Implementation	Fall 2024
Anticipated Date for Granting First Embedded Certificates	Spring 2025
Specialty Accrediting Agency	CAEP, OEQA
Name and Title of Contact Person	Dr. Jeremy Blackwood, Dean of Graduate Studies

Date of Letter of Intent [Click here to enter a date](#)
(The letter of intent must have been submitted to the Chancellor prior to submitting the proposal)

Date of Governing Board Approval [Click here to enter a date](#)

Signature of President:  Date: [Click here to enter a date](#)

Evaluation Criteria for Embedded Certificate Programs in Existing Approved Degree Programs

A. Curriculum

The curriculum for an embedded certificate shall be a subset of required courses in a single existing degree, and comply with any accreditation or certification standards. The proposal must describe how the certificate is embedded and articulates with the related existing degree program at the institution. Up to 50 percent of the coursework required in an embedded certificate may come from related or guided electives courses and/or general education courses. (3.4.5.B)

Total number of hours required for certificate: 12
 Number of hours from general education:
 Number of hours from program requirements: 12
 Number of hours in related/electives (if applicable):

Please either attach the proposed certificate’s curricular requirements or use the table below to list the proposed curriculum. **Additionally, the degree sheet for the existing program in which the certificate is embedded must be included with the proposal.**

Certificate Requirements (Students must choose four from the following:)

PREFIX AND COURSE NUMBER	COURSE TITLE	CREDIT HOURS
PSCI 5503	Foundations of the STEM Classroom	3.0
BIOL 5943	The Life Science Classroom	3.0
SCIE 5403	The Physical Science Classroom	3.0
SCIE 5903	The Earth, Space Science Classroom	3.0
EDUC 51133	Teaching of Data Analysis, Statistics, and Probability	3.0
Total		12.0

B. Faculty

Faculty resources are assumed to be adequate and appropriate for the proposed embedded certificate based on the existing degree program offering. If significant differences will exist in faculty resources, please specify.

No Differences

Differences: (Click here to specify differences)

C. Support Resources

Appropriate and adequate support resources are assumed for the proposed embedded certificate based on the main approved degree program offering. If significant differences will exist, please specify.

No Differences

Differences: (Click here to specify differences)

D. Demand for the Program

Proposed embedded certificate programs must respond to the needs of the larger economic and social environment. Thus, the institution must demonstrate both student and employer demand for the proposed embedded certificate.

1. Embedded certificates must provide specific skills and knowledge that can be readily transferred to the workforce. In the space below, identify the skills and knowledge that the proposed certificate will provide to students.

The embedded certificates in Curriculum & Instruction will enhance the number of opportunities available in the concentration areas for scholars who seek additional skills & knowledge in addition to their designated degree program emphasis.

2. Student Demand: Clearly describe all evidence of student demand, normally in the form of surveys of potential students and/or enrollments in related programs and courses at the institution, which should be adequate to expect a reasonable level of productivity. If applicable, provide documentation of survey responses or other data collected indicating student interest in the proposed program.

Students have repeatedly requested additional concentration areas within the area of Curriculum & Instruction to enhance their skills and knowledge for employment. With the ever-changing landscape of higher education, students are seeking a variety of concentration areas for flexibility in the education setting.

3. Employer Demand: Clearly describe all evidence of sufficient employer demand, especially in the five workforce ecosystems developed by the State Department of Commerce that includes aerospace and defense, energy, agriculture and biosciences, information and financial services, and transportation and distribution. This demand can be demonstrated in the form of anticipated openings in an appropriate service area and in relation to existing production of graduates for the institution's service area and/or state. Such evidence may include employer surveys, current labor market analyses, and future manpower projections. The following websites may provide useful information: <https://oklahomaworks.gov/oklahoma-workforce-data/critical-occupations/> and <https://oklahoma.gov/oesc/labor-market/employment-projections.html>. Additionally, workforce demand with corresponding degree production data be obtained by contacting Ms. Cass Minx, Workforce and Economic Development Coordinator at (cminx@osrhe.edu). Where appropriate, provide evidence, normally in the form of letters of support or copies of advisory board

minutes, that demonstrate employers' preferences for graduates of the proposed program over persons having alternative existing credentials and employers' willingness to pay higher salaries to graduates of the proposed program. The response should clearly identify positions that graduates will be prepared for after completing the proposed program.

Lighcast models reflected 48,276 available jobs in Oklahoma highlighting Secondary School Teachers, Elementary School Teachers, Postsecondary, Counselors, and Instructional Coordinators. The Occupation Outlook in Oklahoma for Instructional Coordinators indicated 1,335 jobs – 31% above the national average. Scholars are seeking to meet this demand by enhancing and diversifying content knowledge and skills to meet the needs of their respective districts/jobs available.

E. Cost and Funding of the Proposed Program

The resource requirements and planned sources of funding of the proposed embedded certificate are assumed to be sufficient based on the existing program offering. If significant funding issues exist for the proposed embedded certificate, please specify and identify sources of funding.

No Differences

Differences: (Click here to specify differences)

F. Program Review and Assessment

Program review procedures shall include standards and guidelines for the assessment of student outcomes implied by the embedded certificate program objectives and consistent with the institutional mission, and will be submitted as a component of the routine five-year program review for the main approved degree program.

NOTE: *To be considered for State Regents' approval, the program in which the proposed certificate is embedded must be current in the 5-year program review cycle.* The Degree Program Review schedule can be found at <http://www.osrhe.edu/oeis/ProductivityReport/RevParams.aspx>.

Date (year) next review for the existing program in which the proposed certificate is embedded is due:

[Click here to enter text](#)

G. Distance Education and Traditional Off-Campus Courses and Programs

If the proposed embedded certificate will be offered through distance education and the existing degree program has not been approved for electronic delivery, the embedded certificate must meet the policy requirements in 3.17.11 Program Approval Procedures for Online Programs.

Embedded certificate will NOT be delivered online

Embedded certificate will be offered online (complete section H below)

If requesting online delivery:

Institution is already approved for Distance Education

Institution is NOT approved for Distance Education

H. Delivery Method

Clearly describe the method(s) that will be used to deliver the program content (e.g., Blackboard, Desire2Learn, etc.) including the major features that will facilitate learning. (State Regents' policy 3.17.11.B.2)

The course will be delivered 100% online and in an asynchronous format through Canvas. According to "Canvas Basics Guide" with Instructure: Community, Canvas "Canvas includes a variety of built-in course construction and management tools that can be customized to create unique and accessible teaching and learning experiences. Instructional designers and instructors may create and share course content using Assignments, Discussions, Modules, Quizzes, and Pages. They may also choose to foster a collaborative learning experience using Collaborations, Conferences, and Groups. Depending on course settings, students can access these areas in Canvas to find learning materials and interact with other course users. Canvas also allows institutions and instructors to add state and institutional learning outcomes to rubrics in order to measure and track student skill development and learning achievement. Additionally, course creators can use the Course Import Tool to bulk-upload preexisting LMS course packages and/or course materials. Instructors can provide students with comprehensive feedback on assignment and quiz submissions using SpeedGrader and manage grade reporting in the Canvas Gradebook. They can also facilitate real-time course interactions using Chat and communicate course news and updates with students using Announcements as well as the Calendar and Syllabus. Instructors and admins can gain greater insight into student success and make informed instructional decisions using data provided in Canvas Analytics. Admins can also access SQL data about their Canvas user and usage details from Canvas Data Services. Canvas also includes the Canvas App Center, where admins, designers, and instructors can enable a variety of External Apps (LTI Tools) and services. The ever-growing app library offers a wide array of interactive resources, content repositories, assessment tools, social media integrations, and other digital learning and teaching resources."

IPEDS has expanded the required reporting information regarding distance education in regards to degree programs and now requires information on three aspects of degree programs based on CIP code and degree level groupings. For more information regarding IPEDS reporting, go to the following website: <https://nces.ed.gov/ipeds/use-the-data/distance-education-in-ipeds>.

Note: The following responses addressing distance education are **separate from** the program's **electronic delivery approval**.

For the proposed program, ***including*** general education courses, please select the statement that describes the program's distance education availability:

- ALL of the courses in the proposed program can be completed entirely online.
- SOME of the courses in the proposed program can be completed entirely online.
- NONE of the courses in the proposed program can be completed entirely online.

For the proposed program, ***including*** general education courses, please select the appropriate response to each of the following statements:

The program has a mandatory* onsite** component: Yes No

The program has a non-mandatory* onsite component: Yes No



Office of the President
**Southeastern Oklahoma
State University**

June 6, 2024

Regional University System of Oklahoma
305 NW 5th Street, #407
Oklahoma City, OK 73102

RE: Audit & Finance Committee

Dear Regent Van Denhende,

In accordance with Board policy 2.1.2, Budget Submission and Approval, Southeastern Oklahoma State University is requesting to amend the following FY 2024 budget as indicated below.

Budget: Fund 290 – Educational and General, Part 1, \$1,500,000 increase
Source of Funds: Additional Tuition and Fee Revenue

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas W. Newsom', written in a cursive style.

Thomas W. Newsom
President



Office of the President

**Southeastern Oklahoma
State University**

Regent Amy Anne Ford
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent Ford:

Southeastern is requesting approval of the Fiscal Year 2025 Campus Master Plan for Capital Improvements projects for forwarding to the Oklahoma State Regents for Higher Education and to the State Long Range Capital Planning Commission. Refer to the attached Long Range Capital Planning Commission Agency Summary for Fiscal Years 2026 thru 2033.

Please let me know if additional information is needed.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tom Newsom', written in a cursive style.

Thomas W. Newsom
President

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
 Fiscal Years 2026 through 2033

Agency: 660 Southeastern Oklahoma State University

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Auxiliary Facilities Deferred Maintenance & Renovation	660-0558	\$ -	\$ 6,000,000	\$ -	\$ 6,000,000
1	Morrison Hall/Montgomery Auditorium	660-0311	\$ -	\$ 50,000,000	\$ -	\$ 50,000,000
1	Durant Campus Deferred Maintenance	660-0800	\$ -	\$ 8,000,000	\$ 1,600,000	\$ 9,600,000
1	Durant Campus Infrastructure : HVAC and Water System	660-0804	\$ -	\$ 5,000,000	\$ 2,500,000	\$ 7,500,000
1	McCurtain Branch Campus Deferred Maintenance	660-0891	\$ -	\$ 1,000,000	\$ 250,000	\$ 1,250,000
1	Residence Halls - Choctaw & Chickasaw	660-0897	\$ -	\$ 7,500,000	\$ -	\$ 7,500,000
2	Science Building	660-0340	\$ 6,000,000	\$ 1,500,000	\$ -	\$ 7,500,000
2	Biology Building	660-0341	\$ 3,000,000	\$ 1,000,000	\$ -	\$ 4,000,000
2	Rodeo/Ag Expo Center	660-0347	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
2	Hallie McKinney	660-0810	\$ -	\$ 30,000,000	\$ -	\$ 30,000,000
3	Math Building	660-0343	\$ -	\$ 1,750,000	\$ -	\$ 1,750,000
3	Durant Campus Non-Structural Repairs	660-0801	\$ -	\$ 1,250,000	\$ 750,000	\$ 2,000,000
3	Durant Campus Master Plan Improvements	660-0805	\$ -	\$ 5,000,000	\$ 250,000	\$ 5,250,000
3	Visual Arts Building	660-0896	\$ -	\$ 1,250,000	\$ -	\$ 1,250,000
4	Aviation Sciences Institute Improvements	660-0335	\$ 1,000,000	\$ 1,500,000	\$ -	\$ 2,500,000
4	Paul Laird Field - Renovations and Deferred Maintenance	660-0809	\$ -	\$ 30,000,000	\$ -	\$ 30,000,000
4	McCurtain Branch Campus Non-Structural Repairs	660-0892	\$ -	\$ 250,000	\$ 50,000	\$ 300,000
4	Residence Halls - North Hall	660-0898	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
5	Russell Building	660-0330	\$ -	\$ 2,000,000	\$ -	\$ 2,000,000
5	Student Union	660-0893	\$ -	\$ 15,000,000	\$ -	\$ 15,000,000
5	Capital Equipment - Aviation	660-0900	\$ -	\$ 4,000,000	\$ -	\$ 4,000,000
5	Capital Equipment - Technology & Infrastructure Upgrades	660-0901	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
6	Bloomer Sullivan Arena	660-0316	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
6	Bloomer Sullivan Gymnasium	660-0316	\$ -	\$ 1,500,000	\$ -	\$ 1,500,000
6	Intermural Sports Fields/Walking Trails/Soccer Field	660-0894	\$ 750,000	\$ 1,500,000	\$ 100,000	\$ 2,350,000
7	Occupational Safety & Health Building	660-0895	\$ -	\$ 1,000,000	\$ -	\$ 1,000,000
7	Campus Safety & Security	660-0902	\$ 50,000	\$ 700,000	\$ -	\$ 750,000
8	Baseball Field	660-0102	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
8	Visual & Performing Arts Center	660-0321	\$ -	\$ 1,600,000	\$ -	\$ 1,600,000
8	Durant Campus Infrastructure - Roads	660-0899	\$ -	\$ 6,500,000	\$ -	\$ 6,500,000
9	Fine Arts	660-0322	\$ -	\$ 2,500,000	\$ -	\$ 2,500,000
9	Henry G. Bennett Library	660-0770	\$ -	\$ 3,000,000	\$ -	\$ 3,000,000
			\$ 10,800,000	\$ 203,300,000	\$ 5,500,000	\$ 219,600,000



Office of the President
**Southeastern Oklahoma
State University**

Regent Jane McDermott
Regional University System of Oklahoma
Landmark Towers
3555 Northwest 58th, Suite 320
Oklahoma City, OK 73112

Dear Regent McDermott:

The recommendations of Southeastern Oklahoma State University are as follows:

I. **PERSONNEL**

A. RESIGNATIONS

Department of Behavioral Sciences

Ms. Rachel Callicoat has submitted her resignation effective March 29, 2024. Ms. Callicoat has served in this capacity full-time since 2022.

B. RETIREMENTS

Department of Occupational Safety and Health

Dr. Chris Bradshaw, full-time Professor, has submitted his intent to retire effective May 1, 2024. Dr. Bradshaw has served in this capacity full-time since August 2019.

Department of Biological Sciences – Fisheries and Wildlife

Dr. Tim Patton, full-time Professor, has submitted his intent to retire effective May 31, 2024. Dr. Patton has served in this capacity full-time since August 2011.

Department of Music

Dr. Steven Emge, full-time Professor, has submitted his intent to retire effective May 31, 2024. Dr. Emge has served in this capacity full-time since August 2007.

Mr. Doug Hansen, Instructor, has submitted his intent to retire effective May 1, 2024. Mr. Hansen has served in this capacity full-time since January 2021.

C. TERMINATIONS

Department of Educational Instruction and Leadership

Dr. Jennifer Anderson, Assistant Professor of Educational Instruction and Leadership, received a non-renewal of her appointment without cause effective May 9, 2024. Dr. Anderson has served in this capacity since June 2021.

Department of Art, Communication and Theatre

Mr. Donald Fox, Assistant Professor of Art, Communication, and Theatre, received a non-renewal of his appointment without cause effective May 9, 2024. Mr. Fox has served in this capacity since August 2023.

II. PURCHASES

In accordance with Board policy 2.3.3, purchases under \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following annual items:

Vendor	Description	Budget	Amount
Aircraft Sprue	Aviation Maintenance	Auxiliary	80,000.00
American Elevator Co., Inc.	Elevators Inspections	E&G, Auxiliary	95,000.00
Athena Engery	Utilities	E&G	75,000.00
BP Handyman Llc D	Repairs and Maintenance	E&G, Auxiliary	65,000.00
Cessna Tech Service	Aviation Maintenance	Auxiliary	50,000.00
Chemical Abstracts Service	Supplies	E&G	50,000.00
Civitas	Software	Auxiliary	67,900.00
Crawford & Associates, PC	Consolidated Financials, Consulting, etc.	E&G	88,000.00
Durant Public School	Transportation	E&G, Auxiliary, 430	80,000.00
Eastern Oklahoma State College	OSBDC Center Reimbursements	E&G, Auxiliary, 430	50,000.00
EBSCO Subscription Services	Library Subscriptions and E-Books	E&G	85,000.00
Enterprise Fm Trust	Motor Pool Expenses	E&G	110,000.00
Epic Aviation	Aviation Maintenance	Auxiliary	100,000.00
First United Bank & Trust	Banking Services	E&G	100,000.00
LogMeIn	University Phone Service	E&G	140,000.00
Great American Conference	Athletics Membership Dues and Officiating Fees	E&G, Auxiliary	120,000.00
Greenbelt Turf Management	Landscaping	E&G	85,000.00
Forvis	External Auditing	E&G	80,000.00
Learn to Live Inc	Student Wellness Software	E&G	50,000.00
Lonestar Coaches	Charter Travel	E&G, Auxiliary, 430	100,000.00
Norlem Technology Consulting Inc	Technology Consulting	E&G	55,000.00
Oklahoma Natural Gas	Utilities	E&G, Auxiliary	100,000.00
Onenet	IT Network	E&G	55,000.00
Orchestrate HR	Athletics Insurance	E&G	90,000.00
Pacenet Llc	Computer Supplies/Equipment	E&G	100,000.00
Pioneer Technology Center	OSBDC Center Reimbursements	430	50,000.00
Poplar Grove Airmotive	Aviation Maintenance	Auxiliary	100,000.00
Public Service Company of OK	Utilities	E&G, Auxiliary	60,000.00
Softdocs SC LLC	ERP Document Management	E&G	98,000.00
Texoma Educators Federal Credit Uni	Employee Benefits	PR Withholding	50,000.00
Tutor Com Inc	Academic Tutoring Services	E&G	120,000.00
Unifirst Corporation	Janitorial Services/Supplies	E&G, Auxiliary	75,000.00
Wal-Mart	Supplies	E&G, Auxiliary, 430	60,000.00

In accordance with Board policy 2.3.4, purchases exceeding \$150,000, Southeastern Oklahoma State University is requesting approval to purchase the following annual items:

Vendor	Description	Budget	Amount
Academic Partnerships LLC	Services Provided To Assist SE For Marketing And Enrollment	E&G	9,300,000.00
Amazon	Supplies	E&G, Auxiliary, 430	190,000.00
Arrow Energy	Aviation Fuel	Auxiliary	150,000.00
Bsn Sports Llc	Uniforms and Other Apperal	E&G, Auxiliary, 430	165,000.00
CDW LLC	Computer Supplies/Equipment	E&G, Auxiliary, 430	600,000.00
City of Durant Utilities	Utilities	E&G, Auxiliary	220,000.00
College Association of Liability Mg	Workers Compensation Premium	E&G, Auxiliary	176,502.00
Commercial Card Solutions	FY 2023 ProCard Purchases	E&G, Auxiliary, 430	4,500,000.00
Cxtec	Computer Supplies/Equipment	E&G, Auxiliary, 430	150,000.00
Dell Marketing, L.P.	Computer Supplies/Equipment	E&G, Auxiliary, 430	150,000.00
EAB Global Inc	Recruitment Consulting	E&G	185,000.00
Ellucian Company Lp	Software Service and Support	E&G	365,000.00
Follett	Bookstore	Auxiliary	350,000.00
GTL Transportation	Charter Travel	E&G, Auxiliary	150,000.00
Instructional Connections LLC	Instructional Coaches for Online Programs	E&G	400,000.00
Instructure Inc		E&G	150,000.00
Ok St Regents for Higher Education	Master Lease Debt Payments	E&G	2,200,000.00
Oklahoma Gas & Electric	Utilities	E&G, Auxiliary	1,100,000.00
Oklahoma Higher Educ Employ Interlo	Employee Benefits	PR Withholding	6,000,000.00
Oklahoma Tax Commission	Employee Benefits	PR Withholding	1,100,000.00
Oklahoma Teachers Retirement System	Employee Benefits	PR Withholding	6,200,000.00
Oklahoma Management & Enterprise Services	Risk Management	E&G, Auxiliary	700,000.00
Osu Grants & Contracts Fin Adm	OSBDC Center Reimbursements	E&G, Auxiliary, 430	160,000.00
Overland Charters	Charter Travel	E&G, Auxiliary	150,000.00
Regional Univ System of Oklahoma	RUSO Administrative Office Assessment	E&G	250,000.00
Reliastar Life Insurance Company	Employee Benefits	PR Withholding	150,000.00
Siemens Industry Inc	Yearly Monitoring Of Various Facility System	E&G, Auxiliary, 430	250,000.00
Sodexo Inc and Affiliates	Student Board Meals	Auxiliary	2,500,000.00
SOSU Foundation Llc	Shearer Hall/Suites Payment	Auxiliary	2,000,000.00
Touchnet Information Systems Inc	Online Payment & Billing System	E&G	150,000.00
TSA Consulting Group Inc	Employee Benefits	E&G	600,000.00
Village Travel	Charter Travel	E&G, Auxiliary, 430	150,000.00
WT COX SUBSCRIPTIONS INC	Print Journals, Periodicals And Other Library Materials	E&G	150,000.00

III. ROOM AND BOARD RATE INCREASES

Proposed Meal Plan Rates, FY 2025				
Meal Plan	Current Rate	Proposed Rate	\$ Increase	% Change
Unlimited w/\$100 flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
10 Meals/Week with \$200 Flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
Flex Choice 7 with \$500 Flex	\$ 1,880	\$ 2,025	\$ 145	7.71%
Flex Choice 5 with \$250 Flex	\$ 1,340	\$ 1,445	\$ 105	7.84%
Block 25	\$ 170	\$ 180	\$ 10	5.88%
			Average ->	7.74%
Proposed Housing Rates, FY 2025				
Residence Hall	Current Rate	Proposed Rate	\$ Increase	% Change
<u>Choctaw, Chickasaw, North Hall</u>				
Private Room/Private Bath	\$ 2,390	\$ 2,450	\$ 60	2.51%
Private Room/Share Bath	\$ 2,200	\$ 2,250	\$ 50	2.27%
Semi-private Room/Share Bath	\$ 1,485	\$ 1,525	\$ 40	2.69%
<u>Shearer Hall & Suites</u>				
4 Bedroom Suites	\$ 2,890	\$ 2,995	\$ 105	3.63%
2 Bedroom Suites	\$ 3,335	\$ 3,440	\$ 105	3.15%
Efficiency	\$ 925	\$ 955	\$ 30	3.24%
			Average ->	2.92%
<u>Other Miscellaneous Fees</u>				
Residence Hall Activity Fee, per semester	\$ 75	\$ 75	\$ -	0.00%
Residence Hall Safety & Security Fee, per semester	\$ 50	\$ 50	\$ -	0.00%
Cancellation Fee	\$ 500	\$ 500	\$ -	0.00%

IV. PURCHASES

Purchases between \$50,000 and \$150,000

In accordance with Board policy 2.3.3, Purchases exceeding \$50,000 but not over \$150,000, Southeastern Oklahoma State University is reporting the following purchase:

Item	Description	Amount	Funding Source
Lambert Mechanical	Russell Building Cooling Tower Replacement	\$74,075.00	Master Lease Deferred Maintenance
City of Durant	SE Share of Pedestrian Bridge Project	\$66,556.43	Auxiliary / Master Lease Intermural Funds

V. BUDGET AND TUITION & MANDATORY FEES

Southeastern is recommending that the budget and increase in tuition and mandatory fees for the fiscal year 2025 be approved.

Sincerely,

A handwritten signature in black ink, appearing to read 'Thomas W. Newsom', written in a cursive style.

Thomas W. Newsom
President

**REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION**

WHEREAS, DR. CHRIS W. BRADSHAW, Professor and Past Chair in the Department of Occupational Safety and Health has served Southeastern Oklahoma State University with honor and distinction for a period of twenty-seven years; and will retire on May 1, 2024; and

DR. CHRIS W. BRADSHAW, having served Southeastern Oklahoma State University for twenty-seven years, has shared his talents and knowledge with countless students and has assisted and inspired them in a variety of aspects; He obtained many grants and donations to assist the department with equipment needs and to improve the student experience

DR. CHRIS W. BRADSHAW's contributions to the profession of Occupational Safety and Health have been evidenced through memberships in numerous professional organizations; he served as both President and Treasurer of the AIHA Oklahoma Local Chapter. His dedication to Southeastern Oklahoma State University is evidenced by his service on numerous Departmental, College, and University councils and committees including the faculty senate, faculty appeals and faculty grievance committees.

DR. CHRIS W. BRADSHAW brought distinction and honor to Southeastern Oklahoma State University through national, regional and statewide scholarly excellence as a conference presenter, service on the board of state and local entities.

WHEREAS, DR. CHRIS W. BRADSHAW's many years of dedicated service as Instructor, Professor and Chair of Occupational Safety and Health deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. CHRIS W. BRADSHAW**, the honorary title of "*Chair Emeritus and Professor Emeritus of Occupational Safety and Health*" and extends to him an expression of commendation and appreciation for his contribution to the success of the Southeastern Oklahoma State University, and wish for his continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chairman of the Board, be forwarded to **DR. CHRIS W. BRADSHAW**.

Adopted by the *Regional University System of Oklahoma* on this ___th day of _____, 2024.

Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Amy Ford, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION

WHEREAS, DR. JERI WALKER, Professor of Music, has served Southeastern Oklahoma State University for 14 years with honor and distinction and retired effective July 1, 2023; and

DR. JERI WALKER has faithfully served Southeastern Oklahoma State University by helping to create the Master of Music Education degree; and

DR. JERI WALKER brought distinction and honor to herself and to Southeastern Oklahoma State University through scholarly presentations and publications; and

DR. JERI WALKER faithfully served Southeastern Oklahoma State University by serving as the advisor for the Bachelor of Music Education and Master of Music Education degrees; and

WHEREAS, DR. JERI WALKER, served the University by participating in the Faculty Senate and providing service on numerous committees.

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. JERI WALKER** the honorary title of “**Professor of Music Emeritus**” and extends to her an expression of accommodation and appreciation for her many contributions to the success of Southeastern Oklahoma State University and wishes for her continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. JERI WALKER**.

Adopted by the *Regional University System of Oklahoma* this __th day of _____, 2020.

Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Amy Ford, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA
RESOLUTION

WHEREAS, DR. STEVEN EMGE, Professor of Music, has served Southeastern Oklahoma State University for 28 years with honor and distinction and will retire effective May 31, 2024; and

DR. STEVEN EMGE has faithfully served the students of Southeastern Oklahoma State University through effective classroom teaching, teaching multiple sections of the Department's largest General Education course and providing instruction to thousands of Southeastern students; and

DR. STEVEN EMGE, brought distinction and honor to himself and to Southeastern Oklahoma State University as the Director for Opera, Musical Theater, and the CAT 5 Vocal Jazz Ensemble; and

DR. STEVEN EMGE, faithfully served Southeastern Oklahoma State University by serving as a Music Education and Music Technology specialist for the Department of Music; and

WHEREAS, DR. STEVEN EMGE, served the University by leadership roles such as Department Chair, Chair of the Faculty Senate, and service on numerous committees.

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. STEVEN EMGE** the honorary title of “**Professor of Music Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. STEVEN EMGE**.

Adopted by the *Regional University System of Oklahoma* this __th day of ____, 2024.

Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Amy Ford, Secretary

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. TIMOTHY PATTON, Professor of Biological Sciences, has served Southeastern Oklahoma State University for 26 years with honor and distinction and will retire effective May 2024; and

DR. TIMOTHY PATTON has faithfully served the students of Southeastern Oklahoma State University through outstanding classroom teaching, mentoring and consulting, and has helped the University’s Department of Biological Sciences produce many successful graduates (both undergraduate and graduate); and

DR. TIMOTHY PATTON was recognized for his excellence in teaching by being a recipient of Faculty Senate Recognition Award for Excellence in Teaching; and

WHEREAS, DR. TIMOTHY PATTON brought distinction and honor to himself and to Southeastern Oklahoma State University by authoring over twenty publications in peer review journals and over forty presentations at scientific meetings (many of which were coauthors with his students), as well as receiving over one million dollars in grants including the most recent from the Oklahoma Department of Wildlife Conservation involving alligators; and

DR. TIMOTHY PATTON was recognized for his scholarly activity by twice being a recipient of the Faculty Senate Recognition Award for Excellence in Research and Scholarly Activities; and

WHEREAS, DR. TIMOTHY PATTON served the University and State by leadership roles such as President of Oklahoma Chapter of the American Fisheries Society, and service on numerous university and statewide committees.

DR. TIMOTHY PATTON was recognized for his contribution to Southeastern Oklahoma State University by receiving the Faculty Senate Recognition Award for Professor of the Year.

NOW, THEREFORE, BE IT RESOLVED that the *Regional University System of Oklahoma* bestows upon **DR. TIMOTHY PATTON** the honorary title of “**Professor of Biological Sciences Emeritus**” and extends to him an expression of accommodation and appreciation for his many contributions to the success of Southeastern Oklahoma State University and wishes for his continued health and happiness and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably in the state of Oklahoma; and

BE IT FURTHER RESOLVED, that this Resolution be entered into the official minutes of the *Regional University System of Oklahoma* and a copy, signed by the Chair of the Board, and be forwarded to **DR. TIMOTHY PATTON**.

Adopted by the *Regional University System of Oklahoma* this __th day of ____, 2024.

Jane McDermott, Chair
Regional University System of Oklahoma

ATTEST:

Amy Ford, Secretary



OFFICE OF THE PRESIDENT

100 Campus Drive, Weatherford, OK 73096
580 • 774 • 3766
www.swosu.edu

June 10, 2024

Regional University System of Oklahoma
2501 N Lincoln Blvd, Suite 221
Oklahoma City, OK 73105

Dear Board Members:

The agenda items of Southwestern Oklahoma State University are as follows:

I. PERSONNEL

A. Promotion/Transfers

Corvin J Smith was promoted to Interim Director of Sponsored Programs on April 1, 2024, with a salary of \$69,000.00. The original hire date for the Assistant Director of Sponsored Programs position was March 21, 2017. Corvin is replacing Lori Gwyn, who changed positions on March 4, 2024, to Education and Integrity Specialist.

B. Faculty Appointments

Ms. Kenzi Haigler has been appointed to the non-tenure track position as MLT Instructor in the Department of Allied Health Sciences in the College of Nursing and Health Professions at Southwestern Oklahoma State University effective August 14, 2024. Her salary for the nine-month appointment will be \$57,841.00. Ms. Haigler earned her Bachelor of Science from Southwestern Oklahoma State University.

Mr. Matthew Dorr has been appointed to the tenure track position as Assistant Professor in the Department of Art, Communication, and Theater in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2024. His salary for the nine-month appointment will be \$54,956.00. Mr. Dorr earned his Doctor of Philosophy from Bowling Green State University.

Mr. Colton Parkinson has been appointed to the one-year temporary position as Instructor in the Department of Engineering Technology in the College of Business and Technology at Southwestern Oklahoma State University effective August 14, 2024. His will be \$55,181.00. Mr. Parkinson earned a Bachelor of Science in Engineering Technology from Southwestern Oklahoma State University.

Dr. Reem Atawia has been appointed to the tenure track position as Assistant Professor in the Department of Pharmaceutical Sciences in the College of Pharmacy at Southwestern Oklahoma State University effective July 1, 2024. Her salary for the twelve-month appointment will be \$104,408.00. Dr. Atawia earned a Doctor of Philosophy from Augusta University.

Mr. Braden Sweet has been appointed to the non-tenure track position as Instructor in the Department of Business in the College of Business and Technology at Southwestern Oklahoma State University effective August 14, 2024. His salary for the nine-month appointment will be \$63,258.00. Mr. Sweet earned a Master of Business Administration from Southwestern Oklahoma State University.

Ms. Racinda Smith has been appointed to the non-tenure track position as Instructor in the Department of Social Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2024. Her salary for the nine-month appointment will be \$48,945.00. Ms. Smith earned a Master of Arts from Emporia State University.

Mr. Brandon Ogle has been appointed to the one-year temporary position as Instructor in the Department of Engineering Technology in the College of Business and Technology at Southwestern Oklahoma State University effective August 14, 2024. His salary for the nine-month appointment will be \$55,181.00. Mr. Ogle earned a Bachelor of Business Administration degree from Southern Nazarene University.

Ms. Anika Rohla has been appointed to the non-tenure track position as Instructor in the Department of Language and Literature in the College of Arts and Sciences at Southwestern Oklahoma State University effective August 14, 2024. Her salary for the nine-month appointment will be \$49,986.00. Ms. Rohla earned a Master of Arts from Fort Hays State University.

Ms. Shawna Ford has been appointed to the non-tenure track position as Instructor in the Department of Allied Health Sciences in the College of Nursing and Health Professions at Southwestern Oklahoma State University effective August 14, 2024. Her salary for the nine-month appointment will be \$ 57,841.00. Ms. Ford earned her Master of Science from Southwestern Oklahoma State University.

Dr. Daniel Gomes da Rocha has been appointed to the tenure track position as Assistant Professor in the Department of Biological and Biomedical Sciences in the College of Arts and Sciences at Southwestern Oklahoma State University effective January 1, 2025. His salary for the nine-month appointment will be \$59,452.00. Dr. Gomes da Rocha earned a Doctor of Philosophy from the University of California.

C. Resignations

Dr. Jolie Hicks has resigned from her position as of July 29, 2024.

II. PRESIDENT'S RECOMMENDATIONS

Southwestern Oklahoma State University's Strategic Planning Executive Team has approved a new Strategic Plan for 2024-2029. The Strategic Plan includes a new Mission Statement different from the university's current one. The Higher Learning Commission requires prior HLC approval for any changes in the actual or apparent mission of an institution or its educational objectives. In SWOSU's application for HLC approval, the university must show that it has the approval of the state and system for the mission change. Therefore, SWOSU requests that the Regional University System of Oklahoma approve the university's new mission statement as part of its 2024-2029 Strategic Plan. The new Strategic Plan's mission, values, vision, and four strategic goals are attached.

III. FY 2024-2025 CAPITAL MASTER PLAN

We request approval of the FY25 Capital Master Plan:

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY											
FY 2025											
CAPITAL MASTER PLAN											
Number		FY Project Year Ending	Parking Fees	OSRHE Master Lease Program	Academic Enhancement Fee	City Sales Tax	Federal Funds	Revolving Auxiliary Funds	Gift Funds	Sec 13 & Sec. 13 Offset New College & 295	Total Need
Future Projects											
6650020	Student Housing Renovations	2023-2027		\$10,500,000				\$1,000,000		\$500,000	\$12,000,000
6650036	Library Renovation (First floor) DM	DF 2023-2027								\$650,000	\$650,000
6650049	Art/Theatre/Fine Arts Improvements	DF 2023-2027			\$500,000					\$550,000	\$1,050,000
6650041	Equipment, Fire Safety & ADA Improvements	2023-2027								\$500,000	\$500,000
6650048	Campus Energy Improvement	2023-2027						\$250,000		\$250,000	\$500,000
6650035	Classroom and Office Development	DF 2023-2027			\$300,000		\$0		\$500,000	\$0	\$800,000
6650037	Streets, Sidwalks, Parking Improvements	2023-2027	\$1,000,000								\$1,000,000
6650043	Athletic Complex Development	2023-2027							\$150,000	\$300,000	\$450,000
6650064	Student Union Addition	2023-2027							\$800,000		\$800,000
6650066	Exterior Maintenance Projects	DF 2023-2027								\$2,000,000	\$2,000,000
6650056	New Residence Hall	2023-2029		\$12,000,000							\$12,000,000
6650067	Rural Health / Pharmacy Building	2023-2026		\$4,000,000		\$7,000,000	\$15,000,000		\$4,500,000	\$500,000	\$31,000,000
6650068	Art Building Renovation	DF 2023-2026		\$3,000,000	\$1,000,000					\$1,000,000	\$5,000,000
6650069	Football Field Press Box renovation	DF 2023-2029							\$1,250,000	\$250,000	\$1,500,000
6650070	Nursing-Parker Hall 3rd Floor	DF 2024-2026								\$2,800,000	\$2,800,000
6650071	Hibler Education Space	DF 2024-2026								\$500,000	\$500,000
6650072	HVAC Upgrade	DF 2024-2027								\$896,000	\$896,000
			\$1,000,000	\$29,500,000	\$1,800,000	\$7,000,000	\$15,000,000	\$1,250,000	\$7,200,000	\$10,696,000	\$73,446,000
* Deferred maintenance total											\$15,196,000

IV. PURCHASE AGENDA

Request permission to purchase, lease or enter into consulting agreements for:

SOUTHWESTERN OKLAHOMA STATE UNIVERSITY - INFORMATIONAL ITEMS			
Purchase for Annual Cost Approval FY25			
Vendor	Description	Budget	Amount
CALM	Workers Compensation Coverage	E&G, Auxilliary	\$ 219,000
Bank Of America	Procard Purchases	E&G, Auxilliary	\$ 2,000,000
Ellucian Enterprise System	Software License and Maintenance	E&G, Auxilliary	\$ 400,000
Touchnet Payment System	Student Payment System	E&G	\$ 115,000
Touchnet One Card	Student Identification Card System	E&G, Auxilliary	\$ 90,000
Softdocs	Etrieve Cloud Subscription	E&G	\$ 55,000
Softdocs	Document Forms and Workflow	E&G	\$ 50,000
Canvas	Learning Mgmt System	E&G	\$ 230,000
Ferrilli	Netowrk Ellucian Consulting	E&G	\$ 160,000
Alias Cybersecurity	Cybersecurity Support	E&G	\$ 50,000
Ruffalo Noel Levitz	Financial Aid Consulting	E&G	\$ 50,000
Dell Computer Leasing	Leased Computers	E&G, Auxilliary	\$ 275,000
RUSO	Administrative Office Assessment	E&G	\$ 180,000
ATI, LLC	Nursing Educational Assessment Tools	E&G	\$ 120,000
Standley Systems	Univeristy Press Equipment Lease	Auxilliary	\$ 70,000
Ben E Keith	Food Services	Auxilliary	\$ 350,000
US Foods	Food Services	Auxilliary	\$ 350,000
Coremark	Food Services	Auxilliary	\$ 250,000
EBSCO	Library Books and periodicals	E&G	\$ 200,000
OMES	Insurance Property Tort & Other	E&G, Auxilliary	\$ 450,000
SoftChoice Corp Microsoft	Software License and Maintenance	E&G, Auxilliary	\$ 105,000
Overland Charters	Transportation	E&G, Auxilliary	\$ 125,000
Viking Travel	Transportation	E&G, Auxilliary	\$ 50,000

V. TUITION INCREASE

TUITION FEE INCREASE					
Recommend approval of the following Tuition Rates effective with the Fall 2024 Semester					
Southwestern Oklahoma State University					
Tuition Increase					
		FY24	FY25	Dollar	Percent
		Current Cost	Proposed Cost	Increase	Increase
Tuition					
Undergraduate Tuition		\$ 232.29	\$ 238.10	\$ 5.80	2.5%
Undergraduate RN-BSN Tuition		\$ 238.69	\$ 244.66	\$ 5.97	2.5%
Graduate Tuition		\$ 285.58	\$ 292.72	\$ 7.14	2.5%
Professional Master of Nursing Online-Tuition		\$ 365.03	\$ 374.16	\$ 9.13	2.5%
Pharmacy Tuition		\$ 687.39	\$ 704.58	\$ 17.18	2.5%

VI. GRANTS, CONTRACTS AND COOPERATIVE AGREEMENTS

Since April 3, 2024, the SWOSU Office of Sponsored Programs has received confirmation of **5 grant awards** for a total amount of **\$53,527**. A profile of the awards is presented below.

A. Let's Talk About It: Native American Identity From Past to Present.....\$1,500

The **Oklahoma Humanities Council** has awarded the grant, entitled, “*Let's Talk About It: Native American Identity From Past to Present*” in the amount of \$1,500. The primary function of this award is Community Service. The principal investigator is **Dr. Marc DiPaolo**.

B. Hunger-Free Campus Grant (Year 2).....\$33,833

The **Oklahoma State Regents for Higher Education** has awarded the grant, entitled, “*Hunger-Free Campus Grant (Year 2)*” in the amount of \$33,833. The primary function of this award is Institutional Support. The principal investigator is **Ms. Susan Ellis**.

C. Biological characterization of the cytostatic effect of novel Lactate Dehydrogenase inhibitors in MIA PaCa-2 cells (SMaRT).....\$5,994

OK-INBRE has awarded the grant, entitled, “*Biological characterization of the cytostatic effect of novel Lactate Dehydrogenase inhibitors in MIA PaCa-2 cells (SMaRT)*” in the amount of \$5,994. The primary function of this award is Research. The principal investigator is **Dr. Pragma Sharma**.

D. Biochemical and Structural Characterization of SSA_0908, a Type 1 Periplasmic Substrate-Binding Protein from Streptococcus sanguinis.....\$2,200

OK-INBRE has awarded the grant, entitled, “*Biochemical and Structural Characterization of SSA_0908, a Type 1 Periplasmic Substrate-Binding Protein from Streptococcus sanguinis.*” in the amount of \$2,200. The primary function of this award is Research. The principal investigator is **Dr. Vijay Somalinga**.

E. Characterization of an aromatic amino acid uptake system in Streptococcus sanguinis.....\$10,000

OK-EPSCoR has awarded the grant, entitled, “*Characterization of an aromatic amino acid uptake system in Streptococcus sanguinis*” in the amount of \$10,000. The primary function of this award is Research. The principal investigator is **Dr. Vijay Somalinga**.

Respectfully submitted,



Diana Lovell
President

FORGING FRONTIERS

SWOSU Strategic Plan 2024-2029

MISSION STATEMENT

Southwestern Oklahoma State University empowers students to achieve personal and professional success through innovative teaching, scholarly discovery, personalized support, and pioneering partnerships with commerce and community.

VALUES STATEMENT

In pursuing the university's mission, SWOSU faculty and staff are guided by a shared commitment to:

- Students, by providing innovative academics, industry connections, research opportunities, and creative engagement.
- Integrity, by nurturing an environment of honesty, transparency, trust, and accountability
- Community, by engaging in partnerships and programs that add viability and visibility to Weatherford and the region.
- Commerce, by advancing programs and services that meet changing workforce demands of the region and beyond.
- Student and staff wellness, by sustaining a culture of safety, belonging, and emotional, mental, and physical support.
- Adaptability, by pursuing the exchange of ideas, research, and leadership for the ever-changing personal and public good.

VISION STATEMENT

SWOSU strives to be the premier public university in the region by advancing student and campus community successes in academic program innovation, workforce responsiveness, individual belonging, responsible citizenship, professional advancement, lifelong learning, and individual growth.

STRATEGIC GOAL ONE

Enroll, retain, and graduate students equipped to adapt and excel in their careers and personal lives.

STRATEGIC GOAL TWO

Elevate programs, services, and experiences to prioritize sense of belonging, responsible citizenship, and dynamic learning.

STRATEGIC GOAL THREE

Champion responsible stewardship of resources to advance quality services, initiatives, and academic programs.

STRATEGIC GOAL FOUR

Forge educational, commerce, and community partnerships to advance the vitality and viability of the state and region.



Date: June 20, 2024

To: Board of Regents of the Regional University System of Oklahoma Facilities Stewardship Committee Chair, Amy Anne Ford

From: President Todd G. Lamb

University of Central Oklahoma

June 2024 Facilities Stewardship Committee

1. Approval Items:

a. Project #120-1010 University Center Renovations & Improvements

Project Description: Request approval to design, select construction manager, award contracts, and renovate to the Nigh University Center ballrooms and Heritage Room. The spaces were last renovated in 1995, represent approximately 11,000 sqft. of space, and need both technology and cosmetic updating.

Requested Funding Approval: \$1,500,000

Budget Breakdown: \$1,200,000 construction, \$225,000 audio visual, \$75,000 design and engineering

Vendor(s): TBD

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13

b. Project #120-1091 Parking Improvements

Project Description: Request approval to award the Oklahoma County Commissioner a contract not to exceed \$750,000 for the milling and resurfacing of parking lot #6. The lot is approximately 220,000 sqft. and requires both major crack repair and milling of the top 2" of asphalt to be replaced with new asphalt. The County Commissioner has a program for eligible participants that the participant only pays at cost with no mark-ups.

Requested Funding Approval: \$750,000

Budget Breakdown: \$750,000 construction

Vendor(s): Oklahoma County Commissioner

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Auxiliary

c. Project #120-1010 University Center Renovations & Improvements

Project Description: Request approval to issue request for proposal and award contract not to exceed \$400,000 for the full replacement of a 20,000 square foot section of the Nigh University Center roof. This section of roof was last replaced in 2003. The roof is leaking in several areas and the insulation has saturated.

Requested Funding Approval: \$400,000

Budget Breakdown: \$400,000 construction

Vendor(s): TBD

Congruent with Facility Master Plan or Strategic Plan: Yes

Fund Source(s): Section 13

d. On Call Construction Manager(s) at Risk for Minor Projects

Project Description: Request approval to contract with construction managers at risk for specific use in minor projects, with cost ranging up to \$1,000,000 per project, and not to exceed \$2,000,000 per construction manager per fiscal year. The following construction managers were selected via committee to provide these services.

1. Lingo Construction
2. Lippert Bros. Construction
3. Timberlake Construction
4. Trinity Builds Construction

These firms will be offered an initial 1-year term, with up to four 1-year renewals.

e. Annual Campus Capital Master Plan

Project Description:

Request approval of the fiscal year 2025 campus master plan for capital improvement projects to forward to the Oklahoma State Regents for Higher Education and the State Long-Range Planning Commission. Refer to the attached Long-Range Capital Planning Commission Agency Summary by Priority for fiscal years 2026 to 2030.

2. Information Items:

a. Project #120-0033 Existing Building Renovations & Additions

Project Description: Issued contract in the amount of \$78,845 to Lippert Bros. Construction for the remodel of STEM building room 109DB with the purpose of accommodating a newly acquired mass spectrometer. The equipment is utilized by the Forensic Science Institute and requires lab gas equipment and controls. Lippert Bros. has an on-call construction manager contract.

Fund Source(s): Student Facility Fee

b. Project #120-0033 Existing Building Renovations & Additions

Project Description: Issued contract in the amount of \$39,998 to Lingo Construction for the remodel of Mass Communications building room 105C for the purposes of better accommodating photography classes, mainly through ceiling and lighting modifications. Lingo Construction has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

c. Project #120-0013 Streets, Sidewalks, Lights & Landscaping

Project Description: Issued contract in the amount of \$28,226 to Lippert Bros. Construction for the replacement of concrete paving at the southwest corner of Chad Richison Stadium. This project repairs a large area of concrete that continues to crack and depress. Lippert Bros. has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

d. Project #120-0060 Health and Safety Projects

Project Description: Issued contract in the amount of \$26,894 to Lippert Bros. Construction for the addition and replacement of exterior mounted ladders as well as the electronic alarm connection of smoke evacuation at Mitchell Hall Theater. This project creates an OSHA compliant pathway to the uppermost section of the Mitchell roof, and a notification system to alarm when smoke evacuation doors are open on that same upper roof. Lippert has an on-call construction manager contract.

Fund Source(s): Section 13 Offset

Attachments:

Campus Map
Long-Range Capital Planning Commission Agency Summary by Priority

June 20, 2024

Project #120-0013 Streets, Sidewalks, Lights, & Landscaping 2.c.

Project #120-0033 Existing Building Renovations & Additions 2.b.

Project #120-1091 Parking Improvements 1.b.

Project #120-1010 University Center Renovations & Improvements 1.a.

Project #120-1010 University Center Renovations & Improvements 1.c.

Project #120-0060 Health and Safety Projects 2.d.

Project #120-0033 Existing Building Renovations & Additions 2.a.



- MAP LEGEND**
1. Art & Design Building
 2. Baptist Collegiate Ministries
 3. Baseball Field
 4. Bausher Place
 5. Betz STEM Research and Learning Center
 6. Broncho IV Apartments
 7. Broncho Lake
 8. Buddy's Lawn
 9. Business Building
 10. Center for Transformative Learning
 11. Central Gateway
 12. Central Plant
 13. CFAD Storage Building
 14. Chad Richison Stadium
 15. Chambers Library
 16. Communications Building
 17. Co-op Esports Gaming Center
 18. Coyner Health Sciences
 19. Edmond Chamber of Commerce
 20. Edmond Fire Station No. 1
 21. Education Annex Building
 22. Education Building
 23. Evans Hall
 24. Facilities Management
 25. Forensic Science Institute
 26. Gerry Pinkston Stadium
 27. Hamilton Field House
 28. Health and Physical Education Center
 29. Howell Hall
 30. Human Environmental Sciences
 31. International House
 32. Laboratory Annex Building
 33. Labyrinth
 34. Liberal Arts North Wing
 35. Liberal Arts South Wing
 36. Lillard Administration Building
 37. Math and Computer Science
 38. Melton Art Gallery
 39. Mitchell Education Center
 40. Mitchell Hall
 41. Murdaugh Hall
 42. Music Building
 43. Nigh University Center
 44. Old North
 45. Plunkett Park
 46. Police Services
 47. Power Plant
 48. President's Annex
 49. Public Safety Administration
 50. Reflection Park
 51. School of Design (future)
 52. South Central Plant
 53. Sports Performance Center Annex
 54. Sports Performance Center
 55. Tennis Courts
 56. Thatcher Hall
 57. Thompson Soccer Field
 58. Transformative Learning Quadrangle (The Quad)
 59. TRIO Training
 60. University Commons
 61. University Guest House
 62. University House
 63. University Suites
 64. VetHERO Center
 65. Wantland Hall
 66. Wellness Center
 67. West Hall
 68. Y-Chapel

Campus Map

METRO CAMPUS LOCATIONS

-  Academy of Contemporary Music (ACM@UCO)
25 S. Oklahoma Ave.,
Downtown Oklahoma City
-  Center for eLearning and Connected Environments
201 N. Bryant Ave.,
Edmond
-  Jazz Lab
100 E. 5th St.,
Edmond
-  UCO Boathouse at Arcadia Lake
Arcadia Lake - Second St. and
Midwest Blvd.
-  UCO Boathouse at Oklahoma River
732 Riversport Dr.,
Oklahoma River Boathouse District,
Downtown Oklahoma City
-  UCO at Carnegie Centre
131 Dean A. McGee Ave.,
Downtown Oklahoma City
-  UCO at Santa Fe Plaza
101 North E.K. Gaylord, Ste. 1
Downtown Oklahoma City



UNIVERSITY OF

Central Oklahoma

University of Central Oklahoma

Edmond, Oklahoma

June 20, 2024

Board of Regents Regional University System of Oklahoma
305 NW 5th #407
Oklahoma City, OK 73102

Dear Board Members:

The recommendations of the University of Central Oklahoma are as follows:

I. PERSONNEL

A. Administrative Appointments

College of Liberal Arts

Dr. Elizabeth Maier has been appointed as **Dean of the College of Liberal Arts**. Her appointment, effective June 1, 2024, is at an annual salary of \$133,990.64.

Dr. Maier's degrees are: Ph.D. (2006), Criminal Justice, University of Nebraska, Omaha, NE; M.P.A. (2002), Public Service and Administration, Texas A&M University, College Station, TX; B.A. (2000), International Affairs, George Washington University, Washington, D.C.

Her professional experiences include: Interim Dean (1), Director (5), Assistant Director (4), Professor (3), Associate Professor (4), and Assistant Professor (5), School of Criminal Justice, College of Liberal Arts, University of Central Oklahoma; Edmond, OK; Assistant Professor (4), Norwich University, Northfield, VT; Lecturer (1), University of Nebraska, Omaha, Nebraska.

Forensic Science Institute

Dr. John Mabry has been appointed as **Director/Dean of the W. Roger Webb Forensic Science Institute**. His appointment, effective June 1, 2024, is at an

annual salary of \$158,555.11.

Dr. Mabry's degrees are: J.D. (1984), University of Alabama, Tuscaloosa, AL; and B.S. (1981), Business Administration, University of Tennessee, Knoxville, TN.

His professional experiences include: Professor (6), Associate Professor (4), and Assistant Professor (5), University of Central Oklahoma, Edmond, OK; Chief Division Counsel (4), Instructor (20), Supervisory Special Agent (7), Federal Bureau of Investigation, Oklahoma City, OK; Special Agent (5), Federal Bureau of Investigation, Norfolk, VA; Special Agent (5), Federal Bureau of Investigation, Houston, TX; Supervisory Special Agent (2), Federal Bureau of Investigation, Quantico, VA; Law Clerk (1), United States Court of Appeals, Miami FL; and Warrant Clerk (1), Alabama State Courts, Tuscaloosa, AL.

B. Faculty Appointments

College of Business

Dr. Rassoul Noorossana has been appointed as an **Assistant Professor** in the **Department of Information Systems and Operations Management**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Dr. Noorossana's degrees are: Ph.D. (1990), Applied Statistics, and M.S. (1986), Engineering, University of Louisiana Lafayette, Lafayette, LA; and B.S. (1983), Petroleum Engineering, Louisiana State University, Baton Rouge, LA.

His professional experiences include: Visiting Assistant Professor (1) and Adjunct (1), University of Central Oklahoma, Edmond, OK; Professor (9), Iran University of Science and Technology, Tehran, Iran; Adjunct (1), University of Oklahoma, Norman, OK; Assistant Professor (2), Southeastern Louisiana State University, Hammond, LA.

Dr. Noorossana will be paid an annual salary of \$119,600.00.

College of Education and Professional Studies

Ms. Samantha Carlton has been appointed as an **Instructor** in the **Department of Human Environmental Sciences**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Ms. Carlton's degrees are: Ph.D. (anticipated 2027), Marriage & Family Therapy, National University, San Diego, CA; M.S. (2013), Marriage & Family Therapy, and B.S. (2010), Family Life Education, University of Central Oklahoma, Edmond, OK.

Her professional experiences include: Instructor (1) and Adjunct (8), University of Central Oklahoma, Edmond, OK; Licensed Marital & Family Therapist (9), Private Practice, Edmond, OK; Assistant Examiner & Therapist (2), Pediatric Neuropsychology Associates, Oklahoma City, OK; Outreach Coordinator & Parent Educator (2), TriCity Youth and Family Services, Choctaw, OK; and Program Facilitator (2), SmartStart of Central Oklahoma, Oklahoma City, OK.

Ms. Carlton will be paid an annual salary of \$56,709.00.

Ms. Devan Clark has been appointed as an **Instructor** in the **Donna Nigh Department of Advanced Professional and Special Services**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Ms. Clark's degrees are: M.S. (2014), Speech-Language Pathology & Audiology, University of Nebraska, Lincoln, NE; and B.S. (2006), Biology, Oklahoma Christian University, Edmond, OK.

Her professional experiences include: Speech-Language Pathologist (9), Integris Baptist Medical Center, Oklahoma City, OK; Clinical Specialist (7.5), Passy-Muir, Irvine, CA; Adjunct (1) and Clinical Supervisor (1), University of Central Oklahoma, Edmond, OK; and Speech-Language Pathologist (1), Snyder and Charleson Therapy, Omaha, NE.

Ms. Clark will be paid an annual salary of \$64,127.00.

Dr. Priyanka Gupta has been appointed as an **Assistant Professor** in the **Department of Human Environmental Sciences**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Dr. Gupta's degrees are: Ph.D. (2021), Industrial and Agricultural Technology, Iowa State University, Ames, IA; and M.Tech. (2016), Food Safety and Quality Management, and B.Tech. (2014), Biotechnology, National Institute of Food Technology, Entrepreneurship, and Management, Sonipat, India.

Her professional experiences include: Assistant Professor (1), Missouri Southern State University, Joplin, MO; Postdoctoral Researcher (2), Louisiana State University, Baton Rouge, LA; Graduate Researcher (3.5) and Teaching Assistant (3.5), Iowa State University, Ames, IA; Assistant Professor (1.5), Vignan's Foundation for Science, Technology, & Research University, Andhra Pradesh, India; and Food Safety Consultant (1), Confederation of Indian Industries, New Delhi, India.

Dr. Gupta will be paid an annual salary of \$66,681.97.

Dr. Benjamin Jimenez has been appointed as an **Assistant Professor** in the **Department of Adult Education and Safety Sciences**. This is a full-time,

tenure-track appointment, effective August 5, 2024.

Dr. Jimenez's degrees are: Ph.D. (2015), Adult, Professional, and Community Education, Texas State University, San Marcos, TX; and M.S. (2004), Educational Human Resource Development, and B.S. (1999), Speech Communication, Texas A&M University, College Station, TX

His professional experiences include: Lecturer (4), University of Central Oklahoma, Edmond, OK; Assistant Professor (1), Adjunct (7.25), and Recruiting and Admissions Coordinator (4.5), St. Edward's University, Austin, TX; Learning Communities Coordinator (2), San Antonio College, San Antonio, TX; Educational Support Specialist (1), and Recruiter and Academic Advisor (1), St. Philip's College-Southwest Campus, San Antonio, TX.

Dr. Jimenez will be paid an annual salary of \$67,204.00.

Ms. Emily Mantooth has been appointed as an **Instructor** in the **Donna Nigh Department of Advanced Professional and Special Services**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Ms. Mantooth's degrees are: M.S. (2006), Speech-Language Pathology, and B.S. (2004), Communication Sciences and Disorders, University of Oklahoma Health Sciences Center, Oklahoma City, OK.

Her professional experiences include: Adjunct (1) and Clinical Supervisor (1), University of Central Oklahoma, Edmond, OK; Speech-Language Pathologist (8) and Clinical Fellow Supervisor (8), Edmond Public Schools, Edmond, OK; Speech-Language Pathologist (2), Speech Therapy Professionals, Edmond, OK; Speech-Language Pathologist (3), Deer Creek Public Schools, Edmond, OK; Speech-Language Pathologist-PRN (3), Integris Canadian Valley Regional Hospital, Yukon, OK; and Speech-Language Pathologist Skilled Nursing Facility (7) and Clinical Fellow Supervisor (7), Rehab Source, Inc., Oklahoma City, OK.

Ms. Mantooth will be paid an annual salary of \$64,127.00.

College of Liberal Arts

Ms. Erika Williams has been appointed as an **Instructor** in the **Department of Mass Communication**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Ms. Williams' degrees are: Ph.D. (anticipated 2026), Communication, University of Oklahoma, Norman, OK; M.Ed. (2020), Adult and Higher Education, and B.A. (2018), Mass Communication, University of Central Oklahoma, Edmond, OK; and A.S. (2016), Business, Oklahoma City Community College, Oklahoma City, OK.

Her professional experiences include: Professor (2) and Student Newspaper Advisor (1) Oklahoma City Community College, Oklahoma City, OK; Freelance Writer (6) and Intern (1), Edmond Life and Leisure, Edmond, OK; OU Online Program Coordinator (1) and Teaching Assistant (1), University of Oklahoma, Norman, OK; Visiting Instructor (1), Graduate Assistant (1), and Contributing Writer and Multimedia Journalist (2), University of Central Oklahoma, Edmond, OK.

Ms. Williams will be paid an annual salary of \$51,831.88.

College of Mathematics and Science

Ms. Sarah Hileman has been appointed as a **Lecturer** in the **Department of Biology**. This is a full-time, non-tenure track appointment, effective August 5, 2024.

Ms. Hileman's degrees are: Ph.D. (anticipated Summer 2024), Integrative Biology, and M.S. (2016), Zoology, Oklahoma State University, Stillwater, OK; and B.S. (2012), General Biology, and B.S. (2012), French, Fort Lewis College, Durango, CO.

Her professional experiences include: Visiting Lecturer (1), University of Central Oklahoma, Edmond, OK; Teaching and Research Assistant (9.5), Oklahoma State University, Stillwater, OK; and Environmental Chemist (2), COVE Environmental LLC, Stillwater, OK.

Ms. Hileman will be paid an annual salary of \$45,001.80.

Dr. Rachael Kleckner has been appointed as an **Assistant Professor** in the **Department of Nursing**. This is a full-time, tenure-track appointment, effective August 5, 2024.

Dr. Kleckner's degrees are: D.N.P. (2023), Executive Educational Leadership, M.S. (2020), Nursing Education, and B.S. (2018), Nursing, Oklahoma City University, Oklahoma City, OK.

Her professional experiences include: Visiting Assistant Professor (1), University of Central Oklahoma, Edmond, OK; Nursing Practice Faculty (1), Capella University, Minneapolis, MN; Assistant Clinical Professor (1), Nightingale College, Salt Lake City, UT; Registered Nurse (1), Mercy Hospital, Oklahoma City, OK; Registered Nurse (1.5), Norton Hospital, Oklahoma City, OK; Adjunct (4), Oklahoma City University, Oklahoma City, OK; Adjunct (4), Rose State College, Midwest City, OK; Registered Nurse (1) and Nurse Technician (1.5), SSM Health, Oklahoma City, OK; Adjunct (2), Southern Nazarene University, Bethany, OK; and Registered Nurse (3), Integris Baptist & Southwest, Oklahoma City, OK.

Dr. Kleckner will be paid an annual salary of \$79,009.00.

Dr. Clark Ovrebo has been appointed as a **Visiting Research Scholar** in the **Department of Biology**. This is a part-time, temporary, non-tenure track appointment, effective June 1, 2024.

Dr. Ovrebo's degrees are: Ph.D. (1981), Botany, University of Toronto, Toronto, Ontario; M.S. (1973), Botany, University of Idaho, Moscow, ID; and B.S.Ed. (1971), Biology and Mathematics, Valley City State College, Valley City, ND.

His professional experiences include: Professor (27), Associate Professor (4), and Assistant Professor (5), University of Central Oklahoma, Edmond, OK; Teacher (1), Courtenay Public School, Courtenay, ND; Teacher (0.5), Fergus Falls Senior High School, Fergus Falls, MN; Visiting Assistant Professor (0.5), Western Washington University, Bellingham, WA; Graduate Teaching Assistant (2.5), University of Toronto, Toronto, Ontario; Graduate Teaching Assistant (2.5), University of Michigan, Ann Arbor, MI; and Graduate Teaching Assistant (2), University of Idaho, Moscow, ID.

Dr. Ovrebo will receive no monetary compensation.

C. Temporary Faculty Appointments

1) Visiting Assistant Professor

College of Education and Professional Studies

Ms. Kathryn Fields	Curriculum and Instruction
Dr. Lisa Lohmann	Educational Sciences, Foundations, and Research

College of Fine Arts and Design

Ms. Cortney McConnell	Art
-----------------------	-----

2) Artist-in-Residence

College of Liberal Arts

Mr. Zachary Scalzo	English
Mr. Joe Hight	Mass Communication

3) Temporary Lecturer

College of Fine Arts and Design

Ms. Kellie Coffey-Koch	Academy of Contemporary Music
------------------------	-------------------------------

Mr. Robert Derrick
Mr. Danny Hargis

Academy of Contemporary Music
Academy of Contemporary Music

Liberal Arts

Mr. Christopher Weigand

Humanities and Philosophy

D. Resignations

Dr. Marcio Bezerra, Assistant Professor in the **Department of Adult Education and Safety Sciences**, has resigned his position, effective May 14, 2024. Dr. Bezerra has served the University of Central Oklahoma in a full-time capacity since 2021.

Dr. Giridhar Reddy Bojja, Assistant Professor in the **Department of Information Systems and Operations Management**, has resigned his position, effective July 31, 2024. Dr. Bojja has served the University of Central Oklahoma in a full-time capacity since 2023.

Mr. Michael Diaz, Assistant Professor in the **Department of Art**, has resigned his position, effective May 14, 2024. Mr. Diaz has served the University of Central Oklahoma in a full-time capacity since 2022.

Mr. Danny Stewart, Instructor in the **Department of Accounting**, has resigned his position, effective July 31, 2024. Mr. Stewart has served the University of Central Oklahoma in a full-time capacity since 2016.

Ms. Amy Thomas, Instructor in the Donna Nigh **Department of Advanced Professional and Special Services**, has resigned her position, effective May 14, 2024. Ms. Thomas has served the University of Central Oklahoma in a full-time capacity since 2020.

Dr. Wenkai Zhou, Assistant Professor in the **Department of Marketing**, has resigned his position, effective July 2, 2024. Dr. Zhou has served the University of Central Oklahoma in a full-time capacity since 2019.

E. Retirements with Resolution

Dr. Lorraine Youll, Professor in the **Department of Psychology**, will retire her position, effective June 1, 2024. Dr. Youll has served the University of Central Oklahoma in a full-time capacity since 1995.

F. Sabbaticals

Dr. Oksun Lee, Professor of Art, has been granted a sabbatical leave for the 2024-2025 academic year. Dr. Lee will spend her sabbatical leave as a Visiting

Scholar in the Department of Art Education at the Daegu National University of Education, Daegu, South Korea. She plans to conduct research on the trends of Artificial Intelligence (AI) Artists and their AI-generated Contemporary Art in Korea, investigating its pedagogical applications to Korean Art Education.

Dr. Lee has served the University of Central Oklahoma in a full-time capacity since 2013.

II. EXECUTIVE SUMMARY OF AWARDS

Following are the new contracts that have been awarded since the last Board Letter:

April 2024

Center for Active Living and Learning, \$78,160
Areawide Aging Agency, Inc.
July 1, 2024 – June 30, 2025
Larissa Boyd, Kinesiology and Health Studies
CFDA#: 93.043

The purpose of this grant is to fund the delivery of the evidence-based SAIL program to older adults in the metropolitan community by using funds to train and pay student instructors, faculty supervisors, supply classes, and market programming.

INBRE Equipment Grant FY25 - Goodchild, \$22,245
National Institutes of Health
May 1, 2024 – April 30, 2025
Christopher Goodchild, College of Math and Science
CFDA#: 93.859

The grant funds will be used to purchase a Sable System Metabolic Treadmill for mice to measure exercise maximum metabolic rate (MMR).

INBRE Equipment Grant FY25 - Fu, \$25,000
National Institutes of Health
May 1, 2024 – April 30, 2025
Jicheng Fu, College of Math and Science
CFDA#: 93.859

The grant funds will be used to purchase a Dell PowerEdge R750XA equipped with dual Nvidia H100 GPUs. This setup will facilitate the seamless operation of large language models and drastically reduce processing times.

NIH ECU R15 Fiber Assembly, \$39,642
National Institutes of Health
April 1, 2024 – March 31, 2027
Brittany Bannish Laverty, College of Math and Science

CFDA#: 93.839

The purpose of this grant is to study the polymerization, structural properties, and enzymatic digestion of fibrin fibers.

Pyramid Model and Early Intervention, \$15,000

Oklahoma State Department of Education

May 1, 2024 – June 30, 2024

Ladonna Atkins, Human Environmental Sciences

The purpose of this grant is to partner with the State Personnel Development Grant in establishing professional development systems aligned across pre-service and in-service providers.

INBRE Travel FY25 - Cook, \$2,000

Oklahoma State Regents of Higher Education

August 1, 2024 – August 31, 2024

Tyler Cook, College of Math and Science

This grant will fund the travel expenses for Dr. Tyler Cook and four students to attend and present their research posters at the 2024 Joint Statistical Meetings in Portland, Oregon.

INBRE Travel FY25 - Xu, \$2,000

Oklahoma State Regents of Higher Education

October 1, 2024 – October 31, 2024

Gang Xu, College of Math and Science

This grant will fund the travel expenses for Dr. Gang Xu to attend and present research at the 2024 Biomedical Engineering Society Annual Meeting in Baltimore, Maryland.

INBRE Travel FY25 - Seagraves, \$2,000

Oklahoma State Regents of Higher Education

July 1, 2024 – July 31, 2024

Nikki Seagraves, College of Math and Science

This grant will fund the travel expenses for Dr. Nikki Seagraves to attend and present research at the Society of Developmental Biology Annual Meeting in Atlanta, Georgia.

INBRE Travel FY25 - Hossan, \$2,000

Oklahoma State Regents of Higher Education

June 1, 2024 – June 30, 2024

Mohammad Hossan, College of Math and Science

This grant will fund the travel expenses for Dr. Mohammad Hossan to attend and present research at the SEM Annual Conference and Exposition on Experimental and Applied Mechanics in Vancouver, Washington.

May 2024

REU Site: Pollinators, Climate Change, \$121,500
National Science Foundation
February 1, 2021 – May 31, 2025
Charlotte Simmons, Academic Affairs
CFDA#: 47.050

The purpose of this grant is to engage undergraduate students in the examination of the ability of honey bees and other bee species to withstand immediate and long-term effects of temperature change and associated long-term plant community changes using behavioral, physiological, and ecological approaches.

INBRE Smart - Khandaker, \$5,995
National Institutes of Health
May 15, 2024 – August 15, 2024
Morshed Khandaker, College of Math and Science

The purpose of this project is to design, develop, and characterize a tibial interlocking nail system for an engineered 3D-printed large bone defect model.

Collaborative Research: The Role of Tension in the Digestion of Blood Clots, \$137,585

National Science Foundation
May 1, 2024 – April 30, 2027
Brittany Bannish Laverty, College of Math and Science

This is a collaborative project with East Carolina University. The purpose of the project is to elucidate the effects of mechanical tension of the fibrinolytic process from the scale of single fibers (microscale) through fibrin clots (macroscale) using a combination of experimental and modeling approaches.

III. PURCHASES FOR APPROVAL

- A.** Academic HealthPlans, Inc., student-athlete insurance 3-year agreement: FY25-FY27.
Source: E&G.....\$900,000
- B.** Fire Alarm System, Nigh University Center fire alarm system update.
Source: E&G.....\$250,000
- C.** Intermediate Holding LLC (HES), campus-wide janitorial services.
Source: E&G\$777,863
- D.** Ellucian Company LP, license exchange and enhancement agreement to facilitate Ellucian strategic alignment and modernization. Year 4 of 5-year agreement.
Source: E&G.....\$699,710

E. Ellucian Company LP, managed cloud & insights contract addendum subscription. Year 2 of 5-year agreement. Source: E&G.....	\$572,355
F. Ellucian Company LP, technical advisory services for Banner. Source: Technology Fee.....	\$235,000
G. Microsoft EES, annual software licensing and support allowing acquisition of software and services under a single subscription. Source: E&G.....	\$370,000
H. Oracle, annual database management software and licensing support. Year 5 of 5-year agreement. Source: E&G.....	\$315,000
I. Transact Campus, annual software licensing and support for campus ID and integrated point-of-sale solutions. Source: E&G.....	\$240,000
J. TouchNet, maintenance of commerce solution allowing for online payments. Source: E&G.....	\$158,000
K. Ex Libris USA Inc., library management system. Source: E&G.....	\$160,321
L. Civitas, annual predictive analytics and college scheduler software subscription. Source: E&G.....	\$180,000
M. Johnson Controls, HVAC service maintenance agreement. Source: E&G	\$2,504,546

IV. INFORMATIONAL ITEMS FROM PURCHASING

A. Workspace Solutions LLC, library furniture and electrical cabling installation. Source: Library Fee.....	\$70,391
B. Pluralsight, LLC, platform for IT training services and development. Source: Technology Fee	\$55,503
C. PR Fitness Equipment Inc., fitness equipment replacement. Source: Wellness Fee.....	\$120,748
D. Focal Pointe of Oklahoma, campus-wide mowing services. Source: E&G.....	\$54,000

- E. Slate by Technolutions, platform for admissions and enrollment management. Year 3 of 5-year agreement.
Source: E&G.....\$105,000
- F. Kaltura, Annual Streaming Subscription. Year 1 of 2-year agreement.
Source: Technology Fee.....\$134,003
- G. Complete Home Assistance LLC, summer housing cleaning.
Source: Auxiliary.....\$134,225

V. APPROVAL OF BARNES & NOBLE AGREEMENT

Request approval to enter into a 5-year agreement (FY25-FY29) with Barnes & Noble to be the exclusive campus bookstore. This revenue producing agreement will generate approximately \$450,000 annually to the university in year 1 (July 2024 – June 2025).

VI. PROPOSED HOUSING & DINING RATE INCREASES

The University of Central Oklahoma proposes a 3.61% average rate increase for Housing and Dining operations for the 2024-2025 academic year.

HOUSING RATE CHANGE AVERAGE	3.51% change
<u>DINING RATE CHANGE AVERAGE</u>	<u>3.71% change</u>
OVERALL RATE CHANGE AVERAGE	3.61% change

PROPOSED HOUSING RATES FOR 2024-2025

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Murdaugh Hall								
Double	\$ 2,400	\$ 2,500	4.17%	\$ 100	\$ 4,800	\$ 5,000	4.17%	\$ 200
Premium	\$ 3,100	\$ 3,200	3.23%	\$ 100	\$ 6,200	\$ 6,400	3.23%	\$ 200
West Hall								
Double	\$ 2,200	\$ 2,300	4.55%	\$ 100	\$ 4,400	\$ 4,600	4.55%	\$ 200
Premium	\$ 2,900	\$ 3,000	3.45%	\$ 100	\$ 5,800	\$ 6,000	3.45%	\$ 200
Single	\$ 3,550	\$ 3,700	4.23%	\$ 150	\$ 7,100	\$ 7,400	4.23%	\$ 300
University Suites								
Suite Double	\$ 3,450	\$ 3,550	2.90%	\$ 100	\$ 6,900	\$ 7,100	2.90%	\$ 200
Private Bath Double	\$ 3,650	\$ 3,750	2.74%	\$ 100	\$ 7,300	\$ 7,500	2.74%	\$ 200
4 Bedroom Apartment	\$ 3,895	\$ 4,050	3.98%	\$ 155	\$ 7,790	\$ 8,100	3.98%	\$ 310
The Quad								
Pod Room	\$ 3,250	\$ 3,350	3.08%	\$ 100	\$ 6,500	\$ 6,700	3.08%	\$ 200
Pod Room - Single	\$ 4,600	\$ 4,750	3.26%	\$ 150	\$ 9,200	\$ 9,500	3.26%	\$ 300
University Commons								
2 Bedroom Apartment	\$ 4,450	\$ 4,600	3.37%	\$ 150	\$ 8,900	\$ 9,200	3.37%	\$ 300
4 Bedroom Apartment	\$ 4,050	\$ 4,200	3.70%	\$ 150	\$ 8,100	\$ 8,400	3.70%	\$ 300
Housing Average	\$ 3,458	\$ 3,579	3.51%	\$ 121	\$ 6,916	\$ 7,158	3.51%	\$ 242

PROPOSED DINING RATES FOR 2024-2025

	Current Semester Rate	Proposed Semester Rate	% Difference	\$ Difference	Current Annual Rate	Proposed Annual Rate	% Difference	\$ Difference
Meals Per Week								
The 9 + \$425 Dining Dollars	\$ 2,450	\$ 2,550	4.08%	\$ 100	\$ 4,900	\$ 5,100	4.08%	\$ 200
Meals Per Semester								
125 + \$300 Dining Dollars	\$ 1,850	\$ 1,900	2.70%	\$ 50	\$ 3,700	\$ 3,800	2.70%	\$ 100
175 + \$200 Dining Dollars	\$ 2,500	\$ 2,600	4.00%	\$ 100	\$ 5,000	\$ 5,200	4.00%	\$ 200
275 + \$300 Dining Dollars	\$ 2,625	\$ 2,725	3.81%	\$ 100	\$ 5,250	\$ 5,450	3.81%	\$ 200
Meal Plan Average	\$ 2,356	\$ 2,444	3.71%	\$ 88	\$ 4,712	\$ 4,888	3.71%	\$ 176

VII. APPROVAL OF FY 2025 BUDGET, TUITION AND FEES

Respectfully,

Todd G. Lamb
President

TO: Sheridan McCaffree, Executive Director
Regional University System of Oklahoma

FROM: Todd G. Lamb, President

DATE: May 30, 2024

SUBJECT: RUSO Board Agenda Items – June 20-21, 2024

Please place the University of Central Oklahoma on the agenda for the June 20-21, 2024th Regular Board Meeting of the Regional University System of Oklahoma. We request approval of the following items:

Posthumous Degree for Jacqueline Lancaster:

In accordance with the Oklahoma State Regents for Higher Education’s policy on Posthumous Degrees 3.14.6, the University of Central Oklahoma (UCO) is requesting approval to request that Ms. Jacqueline Lancaster be awarded a posthumous degree. Ms. Lancaster was pursuing a Bachelor of Science in Public Health at UCO at the time of her passing in February 2024. She had earned 100 credit hours toward her degree with a GPA of 3.27 and was within 27 hours of earning her bachelor’s degree.

UCO plans to award the posthumous degree at the December 2024 commencement ceremony to the Lancaster family. A copy of the diploma is enclosed.

Change in Academic Nomenclature:

In accordance with OSRHE policy 3.8.2, UCO requests approval of the following nomenclature change with an effective date of Fall 2024.

- **Department of Nursing to School of Nursing**

Rationale: The redesignation of the UCO Department of Nursing to the School of Nursing will better align UCO with metropolitan peer and near peer institutions, enhance recruitment efforts, and increase the visibility of UCO’s high-quality nursing programs for fundraising and partnership purposes. For example, similar units at 22 peer institutions, as well as the following five aspirational peers, are currently designated as Schools of Nursing: Kennesaw State University, California State University – Fresno, University of Texas at San Antonio, Northern Kentucky University, and the University of Arkansas at Little Rock. Given the perception that a “School” of Nursing has more offerings, this change in nomenclature has the potential to

broaden the geographic area from which high-quality students are recruited and further enhance the reputation of the UCO Nursing program within the community.

The UCO Department of Nursing consists of two nursing programs with 479 undergraduate and 19 graduate students. The nursing programs at UCO have a long history of being fully accredited; both the undergraduate and graduate programs received accreditation for the maximum of ten years by the Commission on Collegiate Nursing Education in 2020.

Resources: This change in department name does not require funding or resources beyond those already allocated by the College and University. The only related expenses will be those associated with reprinting materials such as stationery, business cards, etc. to reflect the new name designation.

Please contact Dr. Charlotte Simmons, Provost and Vice President for Academic Affairs, should you have any questions or require further clarification.

University of Central Oklahoma

Edmond



Oklahoma

Upon recommendation of the Faculty and by authority of the Oklahoma State Regents for Higher Education hereby posthumously confers upon

Jacqueline Lancaster

the degree

Bachelor of Science

with all honors, rights and privileges appertaining thereto, in recognition of fulfillment of the requirements for this degree. In Witness Whereof, we have subscribed our names and affixed the seals of the Boards of Regents of Oklahoma

December 13, 2024

Chair, Regents for Higher Education

Secretary, Regents for Higher Education

Chairman of the Regional University System of Oklahoma



President of the University

Provost

Chancellor, Regents for Higher Education

Charlotte Simmons

Provost

Allison D. Hanft

Chancellor, Regents for Higher Education

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
 Fiscal Years 2026 through 2030

Agency: 120 University of Central Oklahoma

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
1	Major Repairs and Deferred Maintenance	120-0027	-	13,000,000	14,000,000	27,000,000
2	Health & Safety Projects	120-0060	2,000,000	2,000,000	8,000,000	12,000,000
3	Streets, Sidewalks, Lights & Landscaping	120-0013	-	2,000,000	1,000,000	3,000,000
4	Parking Improvements	120-1091	-	14,000,000	-	14,000,000
5	School of Design Renovation	120-0088		7,000,000	1,000,000	8,000,000
6	Existing Building Renovations & Additions	120-0033		5,000,000	5,000,000	10,000,000
7	Vehicle and Equipment Replacement	120-0042	-	300,000	1,200,000	1,500,000
8	Elevator Replacement Project	120-0029	-	1,100,000	1,400,000	2,500,000
9	West Hall Renovations & Additions	120-0015		20,000,000		20,000,000
10	Univ Ctr Misc Renovations & Improvements	120-1010	-	5,000,000	5,000,000	10,000,000
11	Residence Hall Improvements	120-1012	2,000,000	8,000,000	-	10,000,000
12	Sports Complex Improvements	120-0032	-	6,000,000	2,000,000	8,000,000
13	Wantland Hall Renovation and Additions	120-0092	-	6,000,000	2,000,000	8,000,000
14	Max Chambers Library Renovation Misc	120-0047	-	1,500,000	1,500,000	3,000,000
15	Business Bldg Renovation & Additions	120-0079	-	10,000,000	5,000,000	15,000,000
16	Roof Repair and Replacement	120-0043	-	1,000,000	1,000,000	2,000,000

LONG-RANGE CAPITAL PLANNING COMMISSION
AGENCY SUMMARY BY PRIORITY
 Fiscal Years 2026 through 2030

Agency: 120 University of Central Oklahoma

Priority	Name of Project:	Proj. #	Federal Funds	Other Funds	State Approp	Total Project
17	Library Learning Commons Renovation	120-0097	-	10,000,000	10,000,000	20,000,000
18	New Art Building	120-0018	-	12,500,000	12,500,000	25,000,000
19	Land Acquisitions	120-0049	-	4,000,000	1,000,000	5,000,000
20	Multipurpose Arena	120-0050		40,000,000	10,000,000	50,000,000
21	New Allied Health Building	120-0096		30,000,000	30,000,000	60,000,000
22	Distance Education/Downtown Facility	120-0098	-	1,000,000	-	1,000,000
23	Wellness Center Phase II & III	120-0044	-	12,500,000	7,500,000	20,000,000
24	Dept of Public Safety & Visitor Center	120-0056	-	3,000,000	2,000,000	5,000,000
		Totals	4,000,000	214,900,000	121,100,000	340,000,000

REGIONAL UNIVERSITY SYSTEM OF OKLAHOMA

RESOLUTION

WHEREAS, DR. LORRAINE YOULL, Professor in the Department of Psychology, has served the University of Central Oklahoma with honor and distinction for a period of twenty-nine years; and

WHEREAS, DR. LORRAINE YOULL, will retire on June 1, 2024; and

WHEREAS, DR. LORRAINE YOULL, having served the University of Central Oklahoma for twenty-nine years, has shared her talents and knowledge with countless students and has assisted and inspired them in a variety of career areas; her contributions to the profession of education have been evidenced through memberships in numerous professional organizations; and her dedication to the University of Central Oklahoma is evidenced by her service on Departmental, College, and University councils and committees.

WHEREAS, DR. LORRAINE YOULL's many years of dedicated service deserve special recognition:

NOW, THEREFORE, BE IT RESOLVED that the Regional University System of Oklahoma bestow upon **DR. LORRAINE YOULL,** the honorary title of “**Emeritus Professor of Psychology**” and extend to her an expression of commendation and appreciation for her contribution to the success of the University of Central Oklahoma, and wish for her continued health and happiness, and a feeling of joy and satisfaction which rightfully comes to a person who has served so faithfully and honorably as an educator in our State; and

BE IT FURTHER RESOLVED that this resolution be entered into the official minutes of the Regional University System of Oklahoma and a copy, signed by the Chairman of the Board, be forwarded to **DR. LORRAINE YOULL.**

ADOPTED by the Regional University System of Oklahoma this 20th day of June 2024.

Jane McDermott, Chairman
Regional University System of Oklahoma

ATTEST:

Amy Anne Ford, Secretary